

Diné College President's Office
2015 Meeting Agenda/Minutes

Diné College Board of Regents Work Session Meeting		Date: October 9, 2015
Present:	Anderson Hoskie, Nelson S. BeGaye, Greg H. Bigman, Johnson Dennison, Theresa Hatathlie, Dr. Tommy Lewis.	Location: Tsaile, AZ Board of Regents Conference Room 620-C
Absent:	Laurence Gishey	Time: 7:00am

Agenda	Follow-Up Action:	Responsible POC:
10/9/15 Work Session Meeting Minutes approved on 11/13/15 Motion: Regent BeGaye, Seconded: Regent Lewis, Vote: 5/0/1.		
1. Call to Order: <ul style="list-style-type: none"> ▪ By Regent Hoskie @ 7:15am 		
2. Roll Call: <ul style="list-style-type: none"> ▪ Taken by Regent Theresa Hatathlie 		
3. Invocation: <ul style="list-style-type: none"> ▪ Given by Regent Hatathlie 		
4. Approval of Agenda: <ul style="list-style-type: none"> ▪ Regent Hatathlie read the October 9, 2015 Special Meeting agenda into record. ▪ Regent Lewis motion to approve October 9, 2015 Special Board Meeting agenda with the following additions, Seconded by Regent Bigman, Vote: 6/0/0. <ul style="list-style-type: none"> ○ Add Wilson Aronilth to Items Approved #1. ○ Add Human Resources to Item Approved #6. Department of Resources can be covered under Item e; Infrastructure. 		
5. Items Approved <ul style="list-style-type: none"> a. Value & Mission <ul style="list-style-type: none"> ▪ Board Examination/reaffirmation of the College's mission, vision, values, and principles. (Wilson Aronilth Jr.) <ul style="list-style-type: none"> • Told the creation story pertaining to the philosophy, the mission, the vision, and the values of Diné College. • Navajo Language was Diné College's priority. • For the sake of the President, the Vice Presidents, the Dean, the Staff, and the Students the Jiish should be renewed. All the pouches should be replaced with new ones. There should be four pipes and four corn stalks. Feather can be replace with new ones. Money should not be placed in the basket. 		

<ul style="list-style-type: none"> ○ Recommendation to choose a student to have blessing way. ○ The College should exercise Ke' every day. ○ Identify key values and move the college forward. ○ If anyone is affiliated with the college and decease, the college should be reverent for four days. ○ The Ned Hatathlie represents where Changing Woman dwelled. There are seven floors to represent seven principles, seven psychology, seven sociology, seven natural history, seven laws, seven songs, seven prayers, seven colors of our life, and seven parts of our body that relates to physical fitness. ○ Ned Hatathlie is the person who created Diné College Philosophy. Allen Yazzie was in extreme support of Navajo Language. ○ In 1972 the Jiish was created. 1974 was the last time the Jiish was renewed. ○ The foundation is very important to know; the college president, the staff, the students, and the parents all need to be knowledgeable of the foundation of Diné College. • The presentation by Dr. Aronilth was for information only. Regent Dennison request that this be known college wide. Any action can be completed during the regular board meeting. A resolution of reaffirming the vision, mission values, and philosophy can be drafted and presented at the PM meeting. 		
<p>b. Academic Plan</p> <ul style="list-style-type: none"> ▪ Examination of the College's current academic landscape and program offerings. How will the College build a robust academic pipeline that ensures forward institutional momentum? <ul style="list-style-type: none"> ○ Presented the Academic Master Plan. The academic master plan reflects the essence of Diné College. The academic master plan has future orientations. It also contrasts with the western society. The vision, mission, values, and philosophy are embedded into the academic master plan. The college's educational principles are also incorporated into the master plan. The Strategic Planning Model was also taken into consideration when producing the Academic Master Plan. The statement of Diné College values; values should reflect in the working environment. The strategic goals are very well defined with the academic master plan. Also included within the academic master plan are the goals to examine, assess, and strengthen programs. The Academic 		

Department will develop six new programs. With title III, two additional faculties will be hired. The Academic Master Plan will allow the institution to maximize its existing resources. Cost Analysis is important to developing the different academic programs. Currently the college is working on the academic program review process, which include initial planning, self-study, and gathering data.

- In reference to degrees and certificate programs; three programs are looked at each year based on the needs of the nation.
- Analysis of findings from the faculty should include retention rates, enrollment rates, and graduation rates.
- In 2014 and 2015 three divisions went through the Academic Program Review; Science, Social & Behavior Science, and English. Information obtained was inputted into WEAVE online. Weave produced solid reports and are available. The upcoming program review will focus on Early Childhood, Diné Studies, and Mathematics.
- Continue partnerships with other entities. U of A; a joint partnership in Public Health.
- Regent Dennison question the decrease in enrollment. The college should focus on increasing enrollment. Public Health is a definite need. The college needs to look at the needs of the Navajo Nation. Where does the college see itself in five to ten years? The college should also consider outreach programs. This allows the college to work with the community people and build community development.
- Student Services have been focusing on retaining students and working on keeping the students until they graduate. Upon completion of focus groups, the team determined there is a need to increase student life services. Non-academic services have increased to retain students. There has been an increase of student enrollment of 24% in 2015. The degree programs should reflect the needs of the nation. Skill sets are also important in terms of a relationship between programs and the needs of the workforce.
- The Diné College Paradigm was created in the early 90s. Faculty need to understand the paradigm, the philosophy, and apply it to their everyday lesson plans. How does Navajo Philosophy fit the curriculum? The college's philosophy, vision, mission, values are not infused into the daily teaching and learning. It needs to be embedded into the daily lesson plans. The uniqueness of Diné

<p>College stems from the college paradigm, the vision, the mission, the values, and the philosophy. The traditional knowledge needs to be embedded into the academic setting.</p> <ul style="list-style-type: none"> ○ Regent BeGaye mentioned if the college is meeting the core, the college is considered satisfactory. If an individual is here to meet the core of the college, then the college is not going to progress. Regent BeGaye also stressed the college should aim high and go beyond the “core”. ○ The Navajo Nation receives a large amount of revenue. The college could receive a percentage of funds and use it towards education. There is a need to step out more and collaborate. Chapter staffs struggle with budget, technology, and writing resolutions. The college should implement a pipeline where everyone is on the same page. Any organization should have diversified knowledge. ○ Regent Hatathlie noted demographics and environmental scans have been previously discussed. The ratio of faculty to students is 15 to 1. Also added was student enrollment into classes. If students do not enroll into certain classes, what is the responsibility of the staff? How are they marketing the classes? What are the strategies to get students to enroll in classes? All efforts should be made before classes go to “file 13”. ○ Quality attention is given to the feed back from HLC on Student Learning and the department is addressing corrective actions. ○ Regent Hatathlie reiterated the college returns to the fundamental goals of Diné College; language, culture, and history. Students can go anywhere to obtain a degree. The college should offer degree programs in language, culture, philosophy, and history. These are sustained through animals. The college should offer a degree program in Range Management, Veterinarian, and Horse Training. 	<p>Request for Faculty / Student Ratio. This will assist with planning purposes for the Board.</p>	<p>Dr. Ahumada</p>
<p>c. Financial Plan</p> <ul style="list-style-type: none"> ▪ As the College establishes short, mid, and long term goals to build a robust academic pipeline, what kind of financial resources will be required to support the College’s academic mission and projected pipeline? <ul style="list-style-type: none"> ○ The HLC accreditation is what drives the college in the planning processes. Based on the HLC criteria, the college is required to do integrated planning. The Strategic Plans that were created in 2012 were integrated into the college’s Annual Plans. This year was the first year the college integrated the annual 		

<p>is State planning; investing in life insurance and go into foundation. Marketing would be very important.</p> <ul style="list-style-type: none"> ○ Regent BeGaye requested an overview of where the college is at with the financial policies. Areas of need should be identified, so recommendation can be made and moved forward. Cheryl indicated the finance policies were last update in 2005. Budget, internal control, and purchasing were all added to the finance policy. Cheryl anticipated the finance policies to be reviewed by the Leadership Council in October and presented to the Board in November. ○ It is recommended for the College Charter to move forward. The status of the charter and next steps should be shared with the Board. The removal of the HEHSC and Superintendent of Schools should be finalized so those individuals in those positions have an idea of where the college is going. ○ The updating of the finance policies stemmed from an investigation that was completed by VERITI. Regent Hatathlie request the board continue to address this initiative. The board should receive a full report on the VERITI investigation and should be closed out. ○ In terms of Chart of Accounts, this will need to be redone. During the review, Cheryl noted findings stem across different module accounts in Jenzabar. Information Technology and various module managers will need to be brought in to make changes. There is a meeting with KPMG to address chart of accounts. ○ The utilization of Jenzabar is an area of concern. Jenzabar has not been fully implemented. The financial statement module is one example. Mapping accounts to meet federal state funding reporting is in working progress by the finance department. ○ The college has budgeting reporting capabilities. Budget managers were identified and they do have access to their budgets. ○ In reference to the College Charter Dr. Lewis indicated the reason the Chair of the HEHSC was placed on the board was because the representative had a lot of involvement in talking about education issues impacting the Navajo Nation Government. Information by the HEHSC Chair relayed information to the College Board so that appropriate plans and decision-making could be done. The same intentions were given to the Superintendent of Diné Schools. The representative is highly involved with all education from Kindergarten, elementary, Jr. High, High School, Secondary, and Special Education through Higher education. Regent Lewis request to withdraw the amendments to the 	<p>Send charter with amendments to all Regents</p>	<p>College President</p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------	--------------------------

<p>Charter and leave it as is. The Charter has been in discussion for approximately two and a half years. The board should consider finalizing the Charter in December of 2015.</p> <ul style="list-style-type: none"> ○ In reference to the financial plan, the team had to address the six goals and identify what the priorities were. A gphant chart was created looking at the priorities in the President’s Guidance. 77 cost center were also identified across the college. ○ Two larger grants had two findings and all findings were reconciled. For this reason, grants management software will be purchased to better manage grants. The finance department will also work with an outside consultant to work on indirect cost rate. ○ There is additional funding that have no activity. Some are closed and some received no grant certification. PI’s and budget managers are being identified so they can manage their grants internally. ○ From 2010 to 2014 students were awarded Pell funds that were never recovered from the department of education. Cheryl was working with John Grits to recover funds. It was noted that funds could not be recovered due to a five year window. There will be a meeting with Department of Education to recover some of the funds, but not all funds will be recovered. ○ The financial aid department determines the amount of funds students receive. The batches are sent to finance and finance disburses the checks. There are timelines established for student disbursements. Students receive an award letter from the federal government, but internally they lack documents (ex. tax transcripts) to proceed with finalizing a check to be disbursed. Book charges also need to be inputted before a final check is issued. ○ The college provides the board budget to actual. Checks are disbursed on a weekly basis. There are three levels before a check is disbursed; accounts payable inputs, the general ledger that ensures account are in order, and the controller. If any checks are \$5,000.00 and over it requires two signatures. ○ It is recommended to fund students in increments. A student can be awarded for a year. Right now they are awarded per semester. ○ Regent Lewis express his appreciation for all the hard work Cheryl has put into the finance department thus far. 		
<p>d. Infrastructure Plan</p> <ul style="list-style-type: none"> ▪ How will the College build capacity in terms of human resources and physical resources 		

<p>to support the academic mission and projected pipeline?</p> <ul style="list-style-type: none"> ○ VP Daines shared CIIP 2016-2020 at the last BOR meeting. It is a comprehensive document and gives an overview of how CIIP was developed. ○ The funding sources the college currently has are AZ Compact, Title III funding, and USDA development funding. On the New Mexico side there is the Capital Outlay. A Master Plan was established in 2011; included in the master plan was health & safety and prioritizing was completed. ○ A technology roadmap was also created for the institution. The bandwidth, transferring, and backup recovery are all included into the technology roadmap. ○ Regent Lewis stated Diné College has no emphasis on innovation. The College needs to take risk, outreach, expand, grow, be optimistic, and look beyond the horizon. Diné College should be the one with the overall big image. Bring in NAU, Northern Pioneer College, and NTU as partnerships. Be mindful of all the resources and growth around. ○ Regent Hatathlie proposed a month ago to Academics to set a goal of student enrollment of 2,500 for next fall. It was also proposed the board generate their own goals and strategies for the next five years. ○ The college should come up with innovative ways to attract students. For example, students are bussed from Newcomb to San Juan College. ○ There are constant changes; goals and strategies are ever changing. Everyone should communicate and collaborate for the betterment of students. 		
<p>6. Next Meeting</p> <ul style="list-style-type: none"> ▪ The next Board of Regents meeting will be October 9, 2015 in the NHC Board of Regents Conference room 620-C, at 1:00pm in Tsaille, AZ. 		
<p>7. Adjournment</p> <ul style="list-style-type: none"> ▪ Motion: Regent Dennison, Seconded: Regent Lewis: Vote: 6/0/0 @ 12:19pm. 		
<p><i>Diné College Board Meeting Minutes Respectfully Submitted By: Ms. Anjeanette P. Lang, Executive Assistant to Diné College Board of Regents</i></p>		