Diné College President’s Office
2011-2012 Meeting Agenda / Minutes

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<th>Meeting</th>
<th>Diné College Board of Regents Regular Meeting</th>
<th>Date</th>
<th>Saturday June 22, 2013</th>
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<tr>
<td>Present:</td>
<td>Fannie Atcitty, Laurence Gishey, Theresa Hatahlie, Anderson Hoskie, Loretta Draper, Dwight Witherspoon, and President George</td>
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<td>Absent:</td>
<td>Andrew Tah and Ashley A. Begay</td>
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<td>Location:</td>
<td>Student Success Conference Room #113; Tsali, AZ.</td>
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<td>Time:</td>
<td>9:09AM – 6:50PM</td>
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Approval of agenda: Agenda was presented by Regent Atcitty

Approval of the Minutes: April 13, 2013 Board of Regents meeting minutes was approved on June 22, 2013. Motion to accept by Regent Witherspoon. Second by Regent Hoskie. Vote: 6/0/0

I. Call to Order:
Meeting was called to order by Regent Atcitty at 9:09am.

II. Roll Call:
Regent Draper conducted roll call. Regents in attendance were Fannie Atcitty, Laurence Gishey, Theresa Hatahlie, Anderson Hoskie, and Loretta Draper. Quorum of 5 was met.

III. Invocation:
A prayer was offered by Regent Hoskie.

IV. Approval of Agenda:
Regent Draper read the meeting agenda into record.

The Following items were added to the agenda:
1. Conduct Interview with two investment firms. 1.) Sovereign Investment Advisors 2.) Tallsalt Advisors
2. Resolution; Approving and Authorizing the College to enter into an agreement with Navajo Preparatory School Subject; Dual Credit.

Regent Gishey made the motion to accept the meeting agenda, second by Regent Hoskie. Vote: 5/0/0

V. Investment Interviews
Sovereign Investment Advisors - Senior Vice-President Dan Lewis and Vice President Courtney Montero represent the Sovereign Investment Advisors and are 100% Native American Owned. Their firm has been providing Financial Management and Institutional Investment advice for over 67 years.

Their firm works off of 3 Pillars consisting of Invest advisors, debt advisors, and consulting. They presented an Investment Platform of how Diné College would tie into their firm. They also showed the Board of Regents how the 4-step process instills discipline and enables success. They serve 30 clients and consider their firm to have track records of fiduciary excellence.

Tallsalt Advisors – Steve Gundersen is Diné and is the President of Tallsalt Advisors. Tallsalt Advisors offers Investment Advisory services through its operating entity Mette Associates. Tallsalt is an independent investment firm that offers their clients the best services while managing risk. Tallsalt also works with Annmarie C. Alaniz who is their Investment Advisor Representative. She has 18 years of experience working with the investment industry.
VII. Introduction of Guests and Staff
There are no new guests or staff at this time.

VIII. Announcements
1. A Board work session on the bylaws and charter will be held on Friday, July 12, 2013. The College’s Legal Counsel, Keith Smith, will facilitate the meeting. The regular Board meeting will be held the next day on July 13, 2013.
2. August 17, 2013 Board of Regents meeting will be held in Shiprock, NM. @ 9am. Open House Student Success Center event will take place.
3. September 21, 2013 Board of Regents meeting will be held in Tuba City, AZ. @ 9am in the faculty building.

IX. Approval of Meeting Minutes
April 13, 2013 – Regular Board Meeting
Motion by Regent Witherspoon to accept and approve April 13, 2013 Board of Regents meeting minutes, second by Regent Hoskie. Vote: 6/0/0

X. Reports
Scheduled Report:
1. Office of Academics – Abraham Bitok
   • In May 2013, CDTE faculty prepared a proposal to develop an Early Childhood Program.
   • The Office of Academics is also proposing a BA in Business Administration.
   • Plans to Implement Online Admission and Registration are future goals for the Office of Academics.
   • Enrollment for Fall 2013 is increasing. Tsaile Campus has 500 students who have already pre-registered. There are 110 students who pre-registered in Shiprock and Tuba City has 89 students. In total there are 768 students that pre-registered for Fall 2013.
   • Abraham will provide numbers of students enrolled by centers in next months report.
   • The Advising Task Force will be creating an Advising Model for Diné College.
   • Athletics Director will be advertised through Department of Human Resources.
   • Abraham accepted position as the Dean of Academics.
   • The Cross Country team will start in Tsaile in Fall of 2013.
   • Next Steps for Recruitment will be to travel to the Navajo Nation sponsored Fairs around the Navajo Reservation.

The office of Academics is working with Navajo Preparatory and Central Consolidated school. They are also working on Dual Credit for the state of Arizona. The Admissions deadline only affects new and transfer students. The reason for the deadline is controlling advising issues. It also helps those students who are applying for the Navajo Tribal Scholarship with meeting their deadline. In terms of looking at the policies when admitting a student to Diné College, transcripts from schools that closed and are no longer in existence need to be addressed. If a non-navajo decides to attend Diné College, they are more than welcome to attend and assistance will be provided, although, they may not qualify for the Navajo Tribal Scholarship.

Diné College is partnering up with NAPI to assist with training and offer a certificate program. Navajo Technical College offers the Perkins scholarship that is geared towards helping students with technical assistance.

Student information is disseminated through the Warrior Bulletin. TV monitors are located in the Student Success Building to be read by students while they wait to be seen by Academic Advisors. Orientation is offered to all students at the beginning of each semester. Abraham will send an email to all students if changes occur and will be announced on local radio stations. The Administrative team is making extensive efforts to communicate the message out there, although majority of the students don’t check their email messages.
There is talk about getting an MOA with the local Headstart center. Dan McLaughlin and his CDTE Team prepared a proposal to AZ First Things First Organization and requested their support to help move the Early Childhood Bachelor program forward.

2. Office of Development-Daryl Begay
   - There will be a Roundtable with the Navajo Nation Enterprise on August 13, 2013.
   - Diné College will be hosting the NMHED capital outlay hearing in Shiprock on August 8, 2013.
   - There has been no response from NHA in reference to the grant application for student housing.
   - With support from the Leadership council, a revision of the policy and procedure adoption process is being addressed.
   - A draft copy of the College Foundation By-Laws has been completed. It will go before several committees and the public for their commits.
   - Daryl has made several contacts with two donors, June Stack and Robert Roessell Jr, to work on guidelines and criteria for the two scholarships.
   - Public Relations, Marketing, and Museum are working on policies and procedures.

Daryl will make contact with Regis. The Grants management Software went through Fixed Assets Committee review and was deemed not appropriate. Daryl will provide a memo of actions that were taken to get the software request submitted. Previous software was purchased and is not being used productively. When there is a request for Administrative Audit, it is submitted by paper work, requesting for transactions on a grant and what is drawn down. It is provided on excel and is sorted by the requester. Currently there is a CTO who will assist with software, Jenzabar, and other matters such as advising, course scheduling, and class scheduling.

A question was asked in reference to IDC. The IDC request is the Responsibility of Finance. President George wrote a letter to get the 2001 IDC reinstated. Daryl is currently working on the grant procedures, which previously were not in place. The procedures must align with Finance, which occurred the last time in 2005.

Regent Gishey made a motion to accept Abraham and Daryl’s oral report. Second by Regent Witherspoon. Vote: 6/0/0

Oral Reports:
1. President Maggie George
   - Title III site visit will be conducted June 12 – June 14, 2013.
   - Construction portion with Title III had been slow, but with the hiring of the Project Manager, Leon Jackson, was hired and issues are being addressed.
   - Scope of work contract with Dyron Murphy is competed and the Team will work on the Facilities Master Plan. The Administration Team held a kick off meeting with Dyron Murphy Architects on June 4, 2013. The Project Timeline is Exhibit B that shows the starting date, the duration, and when they will be finished.
   - President George and Daryl will be meeting with the Daltons and for a possibility of getting 20 Acres of land in Ft. Defiance.
   - Achieving the Dream was awarded to 2 of 13 tribal colleges. Diné College was selected as a recipient for the award. The Team travel to Orlando, FL for the kick off conference June 17 through June 20.
   - August 17, 2013, the two coaches from Achieve the Dream will visit Diné College. On August 20, 2013, they will assist with the Fall 2013 Convocation.
   - A curriculum was established for the Leadership institute. Martha Romero will facilitate the Leadership institute. A total of 32 staff members will participate from Diné College.
   - On Wednesday June 26, 2013 Diné College will be signing an MOU with NAPI for the irrigation technician certificate.
- The World Indigenous Higher Learning Education Consortium meeting will be held on August 4-7, 2013 at Navajo Technical College.
- The 40th Anniversary AIHEC conference will be held at the Buffalo Thunder Resort on August 7 – 11, 2013.
- Promulgation of Rules on the Dual Credit for NM is in working progress.
- On July 25, 2013, there will be a quarterly meeting with the NMHED Secretary.
- Upcoming future meetings with other Tribal Colleges to form a NM Tribal College Consortium are forthcoming.

Construction – Leon Jackson
- The Student Family housing will be located on the Southwest side of the college campus.
- 60 housing units will be built on 8 acres of land. 42 of the units built will be 2 bedroom and 13 of the units will be 3 bedrooms.
- Cost is in place and floor plan has been reviewed. The award for this year is $2 million and $4 dollars.
- The 3rd and 4th floor are in progress and going along as planned.

2. VP of Finance-Ronald Belloli
- The Financial Audit is complete, but is waiting on a Financial Statement.
- The A1-33 Audit had question to the Title III grant with last year’s construction. Steve was emailed and his response was forward to the Department of Ed.
- The Navajo Nation Audit is expected to be complete in August. Soon after that is complete, they will issue the A1-33.
- The State of AZ would like to come in and complete their Audit.
- The Controller has left Diné College; also the position for a Bookstore Manager is still vacant; therefore David Kemei is now working partially with the bookstore. Jancita Johnson transferred from DHR to the Payroll position.
- The Rise Grant was a 5-year grant, but was funded for 8 years. It is currently being resolved.
- Budgeting is currently in progress. The DC general fund budgets are being prepared. Ron knows what he wants to submit to the Navajo Nation for the budget process.
- Ron will need to complete the budget for finance, bookstore, the controller, and for IT. IT has the largest budget within the college.
- A huge amount of the AZ compact money that has been spent. After payment is made for completion and repair of the water leak to the South parking lot of the NHC, the account will be down to 254 thousand dollars. That’s the lowest it’s been in all the years that Ron has been employed with Diné College.

A controller is needed. The Finance department is short staff, but they are working to keep things flowing within the college. A general fund report will be available for the Board of Regents on July 13, 2013.

The Board of Regents is requesting a comprehensive report. This will assist the Board of Regent planning for the College.

Regent Draper made the motion to accept President’s George’s oral report and Ronald Belloli’s oral report. Second by Regent Gishey. Vote: 5/0/0

Written Reports:
1. VP of Student Success-Glenita Haskey
2. Department of Human Resources-Perphelia Fowler
3. Dine Policy Institute-James McKenzie
Regent Witherspoon made the motion to accept the entire department written reports, second by Regent Gishey. Vote: 5/0/0
Break for Lunch 1:18pm
Resume Board of Regents meeting @ 1:47pm

XII. Old Business
Action Item “A” - Requesting the Navajo Nation Council Amend the Diné College Charter where Appropriate to Provide for the Establishment of a Diné College Institutional Review Board

Loretta Draper read resolution into record.

Regent Witherspoon motion to accept the resolution, second by Regent Draper. Vote: 5/0/0

XII. New Business
Action Item “A” - Approving Diné College’s Planning Framework.

Loretta Draper read resolution into record.

Regent Witherspoon motion to accept the resolution, second by Regent Hoskie. Vote: 5/0/0


Loretta Draper read resolution into record.

Regent Hoskie motion to accept the resolution, second by Regent Gishey. Vote: 5/0/1

Action Item “C” - Supporting The New Mexico Higher Education Department’s Native American College Readiness Initiative.

Loretta Draper read resolution into record.

Regent Hoskie motion to accept the resolution, second by Regent Witherspoon. Vote: 6/0/0


Loretta Draper read resolution into record.

Regent Hoskie motion to accept the resolution, second by Regent Gishey. Vote: 6/0/0

Action Item “E” - Authorizing and Approving the Expenditure of Ninety Eight Thousand Seven Hundred Seventy Six Dollars and Seventy Seven Cents ($98,776.77), for the Renovations of the Third Floor of the NHC Building at the Tsaille Campus to Ed Yazzie Construction, LLC, PO Box 281, Rock Point, AZ 85545.

Loretta Draper read resolution into record.
Regent Draper motion to accept the resolution, second by Regent Hathalie. Vote: 5/0/1

Recommended that all documents are approved.

Action Item “F” - Authorizing and Approving the Expenditure of Ninety Two Thousand Four Hundred Forty Two Dollars and Sixty Cents ($92,442.60) for the Purchase of Furniture and Equipment for the New Classroom Building in Window Rock, to Business Environments, 5351 Wilshire Ave., NE, Albuquerque, NM 87113.

Loretta Draper read resolution into record.

Regent Hoskie motion to accept the resolution, second by Regent Draper. Vote: 4/1/1

Action Item “G” – Approving and Authorizing the College to enter into an agreement with Navajo Preparatory School, Subject: Dual Credit.

Loretta Draper read resolution into record.

Regent Hoskie motion to accept the resolution, second by Regent Draper. Vote: 4/1/1

XIII. Executive Session

Motion by Regent Witherspoon to enter executive session, second by Regent Hoskie. Vote: 6/0/0 Entered @ 4:08pm

Motion by Regent to exit executive session, second by Regent. Vote: 5/0/0 Exit @ 6:44pm

XIV. Next Meeting

Board of Regents work session
Date: July 12, 2013
Time: 9:00am to 3pm
Location: Tsaile, AZ.

Board of Regents Meeting
Date: July 13, 2013
Time: 9:00am
Location: Tsaile, AZ.

XV. Adjournment:

Regent Hoskie motion to adjourn the meeting. Second by Regent Hatathlie. Vote: 5/0/0 @ 6:50pm