## Dine College Board of Regents Meeting
### 2014 Meeting Agenda/Minutes

<table>
<thead>
<tr>
<th>Present:</th>
<th>Laurence Gishey, Loretta Draper, Anderson Hoskie, Theresa Hatathlie, Rose Graham (9:20am), Darrin Brown. Quorum of 6 is met.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Absent:</td>
<td>Fannie L. Atcitty, Regent Witherspoon</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Location:</th>
<th>Board of Regent Conference Room 620-C Tsaile, AZ.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time:</td>
<td>9:00am</td>
</tr>
</tbody>
</table>

### Agenda

| 9/12/14 Meeting Minutes were approved on 10.10.14 Motion: Regent Graham Second Regent Hoskie. Vote: 5/0/0. |
|---|---|---|

1. **Call to Order:**
   - Regent Gishey call meeting to order at 9:14am

2. **Roll Call:**
   - Taken by Regent Hatathlie

3. **Invocation:** Given by Regent Hatathlie

4. **Approval of Agenda**
   - Regent Hatathlie read the meeting agenda into record.
   - Motion to approve and adopt the 9/12/14 Board of Regents meeting agenda by Regent Draper, second by Regent Hoskie. Vote: 5/0/0.
   - Regent Draper stated to keep executive session on the agenda.

5. **Introduction of Guest and Staff:**
   - Melvin Gatewood, Diné College student and representative from Asaa’ bee naaghai.
   - Tamar Raymond, Diné College student and ASDC Secretary.
   - Rhonda Yazzie Moore, Diné College student.

6. **Announcements**
   - Diné College Rodeo will be held September 19 - 20, 2014 in Tsaile, AZ.
   - There will also be a dual cross country event on September 19, 2014 with Navajo Technical College. There will also be an Archery meet with Diné College, NTU, and NAU.
   - The recruitment office is currently in working progress participating in the reservation fairs. President George is proud to announce Diné College took 3rd place in the Navajo Nation fair parade.
• Diné College cross country team came in 6th place and the women won the championship at the George Kyte Classic in Flagstaff, AZ.
• ASDC held their first meeting on September 11, 2014 in the 3rd floor conference room.
• There will be a Navajo Nation Presidential Debate on September 30, 2014. 6pm to 9pm.
• The next ASDC meeting will be held on September 19, 2014 from 1:30-3:00pm in the 3rd floor conference room.

7. **Approval of Board of Regents Meeting Minutes**
   - August 16, 2014 Board of Regents meeting
   - August 16, 2014 Diné College/Navajo Technical University Joint Board of Regents meeting

Motion made by Regent Graham to adopt and combine meeting minutes, second by Regent Draper. Vote: 6/0/0.
- The meetings held in Flagstaff, AZ on August 16, 2014 were very successful. The effective communication and collaboration between Diné College and Navajo Technical University is very inspiring and hopes that it will continue to grow.
- The Diné College/Navajo Technical University joint resolution was signed and submitted. The next steps are to find someone to support the legislation.

8. **Reports:**
   **Oral Reports:**
   1.) Cameron Daines, Vice President of Institutional Advancement
      - Soon after coming on board with Diné College, tracking tools were generated and implemented. These tracking tools help each staff to target, deliver, track, and map their achievements. Institutional Advancement now has a strong data team.
      - Reporting tools are very important. Cameron has his team map out the different way to generate reports.
      - Common Data sets are also important. This will help when budget trends need to be viewed. Not only will common data sets help when projecting forward, but will also help when looking back. Over all, the common data sets are in working progress.
      - The Data Dashboard is in its pilot stage. This is sponsored by title III. The data dashboard takes the information and turns it into a visual picture. Over all this helps to make sure there is a process and there is transparency.
      - A map of the SUB renovation layout was provided for all Regents to view. It cost less to build a new building versus renovating an old building. The project will happen in a
year’s time and will include expanding the restrooms, building a one stop shop for college students, testing services for students, a learning center to accommodate students, and other additional services to meet student’s needs. The trophy cases will be redone and it will be student friendly and welcoming.

- The overall cost of the SUB renovation will be 1.38 million and will consist of three phases.
- Phase 1 renovations will be the one stop shop including the water lines with a total estimated cost of $875 thousand.
- Phase 2 will be renovations to the learning center and the rest rooms with total estimated cost of 880 thousand.
- Phase 3 will be renovations to the multi purpose student study area and is estimated at 40 thousand.
- There is an unmet need of $680,000. Testing for Asbestos, lead, pipes are all included to the renovation projects. Weatherization and HVAC will also be included. The fire sprinklers are mandatory.
- Diné College has excellent architects; quality work is important and the architects can produce quality projects even though the process is time consuming.

- The Capital Improvement & Investment Plan was generated and approved by the Administration Team in January of 2014. The Dyron Murphy Assessment was analyze and incorporated into the CIIP. The purpose of the CIIP is a budget management tool. It prioritizes the college’s investments and allows for shared governance. The investment piece was added; which is an IT piece. The CIIP consists of Infrastructure improvements. The college paradigm is also incorporated into the CIIP.
  - When looking at renovation projects; student accommodations, student needs, and the success of students all play a major role before a renovation project is planned. The Academics Master Plan and the Strategic Master Plan are also taken into consideration.
  - There is a quarterly review of any renovation plans. Page 6 of the CIIP goes into detail and also shows CIIP activities.

- Diné college website and the data dashboard are in working progress. A member will be able to log in to view information online, what projects are in working progress, and the progress of the projects. This initiative is anticipated to be up and running by mid November.

- Follow up on all renovation projects is important. This allows the project to keep
moving.

- Page 11 of the CIIP is the telling points. Nine members of the Administration team rated and all agreed that renovations are needed. The Student family housing is in working progress and near completion. The Chinle center has been completed and is up and running.
- The 2007 Master Plans are currently in updating progress.
- Project for 2015 are also in working progress. There is urgency to address the Tuba City erosion. The subcommittee will meet and bring back their discussion to the AT for recommendations and suggestions.
- The NHC will also need major renovations. The east entrance will be addressed. The overcrowding of the Board of Regents Conference room will also need addressing. The Board of Regents was encouraged to read all of page 15 in the CIIP.
- Page 25 of the CIIP shows each project alone per year and how it will roll out.
- The end of the CIIP explains the Dryon Murphy study. All information included consists of eight months worth of work.
  - The Media Policy is in working progress. Cuyler had generated guidelines that will be viewed and forward to the Leadership Council. A comprehensive Policy is also in working progress that will consist of Public Relations, Marketing, and Media.
  - On August 1, 2014 a meeting was held to address the website. Drupla, Joomla, and WordPress were discussed as possible content management systems. Recommendation was to select Joomla so the college can manage their own web page. The projects goal is to launch live in January of 2015.
  - The college does have a twitter and a facebook account.
  - The Title II mandate was put on hold. Another person has been assigned and is now back in working progress. There is communication and Leon Jackson is working on the project and its submissions.
  - The Academic Master plan is complete and has been shared with the Board of Regents. The next goal is to project from 2015 – 2019 and will be available to the Board of Regents upon completion.
  - The college does have the Warrior Bulletin that goes out every Tuesday with visual and links.
  - The Board of Regents is encouraged to partake in the planning and support on the different projects.
2.) Dr. Maggie L. George, Diné College President
- On August 28 five administrators along with their president from NM Highlands University visit Shiprock and Tsaile campus. The purpose for the visit was to discuss collaboration on 2 plus 2 and 4 plus 1 program with Diné College. Also discussed were articulation agreements to support students who earn their A.A degree and want to transfer to NM.
- President George along with staff from Diné College attended the AZ Tri University quarterly meeting on September 2\textsuperscript{nd} and 3\textsuperscript{rd}, 2014 in Window Rock, AZ. Diné College and other entities hosted the meeting. Diné College gave an update, offered ideas, and shared best practices with ASU.
- The final draft of the Navajo Nation Executive order has been submitted. This executive order states that Diné College and NTU’s capital improvement projects are priorities. This executive order will help both tribal colleges from competing with local chapters and a resolution will be generated.
- Diné College requested for $550,000 from A & E to be used towards a Math and Science building at the South Campus in Shiprock.
- Professional Development and Technical assistance has not been signed yet.
- Documentation will be submitted to incorporate the college foundation under the Navajo Nation law.
- The Higher Learning Commission Comprehensive Visit 2015 is in working progress. The team is currently in the evidence gathering stage and in the upcoming week, the writing of the assurance argument will begin.
- Beginning October 1, 2014 a two-year mentorship program in leadership scholarship will roll out for three Diné College students who are women.
- The college received 145K to be used on the second phase of the cafeteria renovation.
- Representative from Lawrence Livermore visited Diné College. The team discussed partnership & student opportunities, and how can students get involved with STEM.
- National Science Foundation’s Director of Human Resources & the Tribal College Grants officer will be on campus to visit. The college has submitted a proposal for a four million dollar NSF teacup grant.
- There will also be a visit from Washington, D.C to assess the Land Grant Initiatives.
- Diné College Budget hearings have been completed. Staff raises will be rolled out on October 1, 2014.
- Board band is still in working progress. The plan and the cost structure will be revisited. President George will also be meeting with telecommunication and NTUA to
bring that fiber across the road. Also discussed will be the downloading of music, movies, and the academics success of students with technology. Instruction delivery should be prioritized.

- Thirty modular buildings from the Gallup McKinley county school were offered free of charge to Diné College. Diné College will submit a letter for the modular buildings. Three of those buildings will go to Tuba City and to Shiprock south campus. The projected goal is targeted for November 2014.
  - The Chinle center lease is for 10 years.

3.) Ronald Belloli, Vice President Finance & Administration

- Appreciation was extended to the Administration Team on a successful completion of review of budgets for FY’15. There was an increase in Operations and Maintenance due to the prioritizing of the CIIP and what projects will be addressed during FY’15
- The team is working on creating a system other than fix assets to address computer/technology equipment for students and staff. The team continues to prep for future budgets.
- Ron made available all expenditures of the college to the end of August 2014. Over all the college is in good shape. There are a few over budgets in some areas but they are minor. Most payments are made after the month has occurred. Twice a year there are three payrolls in one month. During the summer, adjunct faculties are not charged to their department.
- The Dean of Academics has a large amount of funds that need to be spent.
- The Library had purchased $53,000 worth of books and DPI needs to spend their budget.
- Under Student Services; the gym, archery, and the athletic department are on a very tight budget. The college rodeo is forth coming so their funds will be spent.
- ASDC has $2,000 dollar left in their budget. There is a separate budget for the AIHEC student conference. Overall, all budget for all the departments are tracking well.
  - The Athletics Department does pay annual fees. The archery team pays $500 per year, the cross country pays $4,000 per year, and the Rodeo team pays $255.00 per participants. The payments come of 5860 Dues and Subscriptions.
- Institutional support includes Board of Regents, the Office of the President, Institutional Advancement, DHR, Security, Information Technology, fixed cost, general services, and finance department.
- Currently there is 1 million and 4 that is unspent. There will be a final bill from VERITI.

---

**Institutional support includes Board of Regents, the Office of the President, Institutional Advancement, DHR, Security, Information Technology, fixed cost, general services, and finance department.**
Institutional grant office will most likely use all of its funding. Finance and Accounting in Tsaile will not use all its funding due to vacancies during the year and personnel leaving before the year ended. Shiprock’s finance department on the other hand will use all of its funding. The security department is Tsaile will also not use its entire funding due to personnel.

- The college cannot respond to community request unless is college community request.

- Shiprock security department will not use all its entire funds due to personnel.
  Information Technology is facing contributory factors; mainly with dues and subscriptions. IT also had some vacancies. IT is also always restocking on supplies in case a replacement is needed throughout the year.

- Fixed cost has $369,000 left. $210,000 will be used to pay for the college’s electric bill. In addition, the electric bill is a lot lower this year. Ron is currently conducting an analysis of the electric bills to make sure they are accurate.

- Maintenance is in really good shape and will break even.

- Auxiliary; a large number of books have been returned. There is anticipation for additional charges and the college cafeteria is doing well.

- The Board of Regents budget had funds left over from FY’ 13 and was carried over into fixed assets.

- Tuition increase generated $123,000 for the fall semester.

- The BIE gave the college additional funds after the initial funding.
  - There are still encumbrances that have not been posted. There is also electricity, payroll, xerox that has not yet been paid out through the month of September.
  - All FY’ expenditures play a factor in the following FY’ budget hearings. During budget review, the committee looks at five years of expenditures.

- There was request made to KPMG to start a month earlier this year on the audit process.

Regent Hoskie motion to accept and approve the entire oral reports, second by Regent Graham. Vote: 6/0/0.
Written Reports:
1.) Dean of Academics, Abraham Bitok
2.) Diné Policy Institute, Amber Crotty
3.) Vice President of Student Success, Glennita Haskey
4.) Director of Human Resources, Perphelia Fowler
   o There are currently a total of 1,463 Diné College students. An increase from last year’s enrollment of 80 students. 600 students are part time and 863 students are full time.
   o In terms of Dual Credit enrollment Chinle has 116, Crownpoint has 34, Shiprock has 194, Tuba City has 228, Tsaile has 779 and Window Rock has 112. There were increases in Chinle, Window Rock, and Tsaile. Tuba City had a decrease of 4 students and Shiprock an a decrease of 28 students. The enrollment total of 1,463 does not include the dual credit students.
   o When President met with Monty Russel, there was discussion on Dual Credit and college readiness and best practices. There was also an informal proposal to conduct college readiness with Diné College.
   o The Diné vote campaign is in working progress with the sponsorship of three youth rallies. The rallies were held in Chinle, Shiprock, and Tuba City. The goal was to bring voting awareness to the communities and the importance of voting. The Navajo Nation candidates were invited. Also invited were current chapter officials. The current presidential candidates were also present at these rallies.
   o Currently, Student Government has asked DPI to assist them with the presidential forum. There will be 3 hours of uninterrupted broadcasting of the forum. 80% percent of attendees were between the ages of 18 and 25 years of age.

*Regent Graham motion to accept and approve the entire written reports, second by Regent Hoskie.*
*Vote: 6/0/0.*

11:16PM to break for lunch.
11:44PM resume

9. Old Business

**Action Item A – Approving the Master Custody Agreement Between Diné College and The Northern Trust Company for the Diné College Endowment Funds.**

*Regent Hatathlie read the Resolution into record.*

*Motion: Regent Draper, Second: Regent Graham. Vote: 6/0/0.*
Changes were made to section 15. A fee schedule and a fee agreement were provided to the resolution as exhibits.

The cost to use Northern trust will be $1,500 per year.

Page 3 shows the Account Based Fees, the Asset Base Fees, and the transactions charges. Also shown are what fees are included.

Footnotes are included on each page of the Northern Trust Fee summary.

Pages 4 and 5 show more detail of the fee schedule.

A fifty dollar fee will be charged on a quarterly bases.

Over all, clarifications are self-explanatory.

10. New Business

Action Item “B” - Accepting and Authorizing the Expenditure of the Navajo Nation Appropriation in the Amount of Four Million Two Hundred Thousand Dollars ($4,200,000) for Fiscal Year 2015 (October 1, 2014 through September 30, 2015) and Incorporating these Funds into the College’s Fiscal Year 2015 General Fund Operating Budget.

Regent Hatathlie read the Resolution into record.

Motion: Regent Graham, Second: Regent Hoskie. Vote: 6/0/0.

5 Navajo Nation goals were submitted to the Navajo Nation. Quarterly goals were made available for the Board of Regents to view.

The BA in Business Administration will be implemented starting this fall.

Pilot program is being implemented at the Tuba City center. There is hope to expand the pilot program to other centers.

The college has an FCC license, so money was set aside to implement the radio broadcast by May of 2015.

A program review will be conducted.

Diné College is required to submit a fourth quarter report on the goals that were submitted.

Action Item “C” - Approving an Unrestricted General Fund Operating Budget for Diné College for Fiscal Year 2015 in the Amount of Twenty One Million Four Hundred Twenty Four Thousand Eight Hundred Twenty Dollars ($21,424,820).

Regent Hatathlie read the Resolution into record.

Motion: Regent Graham, Second: Regent Draper. Vote: 6/0/0.

There is no budget for Veriti in the upcoming year.

Increase is in personnel; Anjeanette has been added to the Board of Regents budget.
11. Executive Session
   - Entered in at 12:22PM Motion by Regent Draper, Second by Regent Hoskie Vote: 6/0/0.
     i. Personnel
     ii. Candidacy
   - Existed out at 12:55PM Motion by Regent Hoskie, Second by Regent Graham Vote: 6/0/0.

12. Next Meeting
   - October 3, 2014 @ 9AM Tsaile, AZ.

13. Adjournment
   - Motion: Regent Graham; Second Regent Hoskie; Vote: 6/0/0. @ 12:58PM

Meeting Minutes Respectfully Submitted by: Anjeanette Lang, Executive Assistant to Dine College Board of Regents