

Diné College Board of Regents Meeting Minutes

Diné College Board of Regents Meeting		Date: Friday, September 9, 2016
Present:	Greg Bigman, Theresa Hatathlie <small>(departs 4:00 pm)</small> , Nelson S. BeGaye, Johnson Dennison, Aaron Lee, Dr. Tommy Lewis Jr., Anderson Hoskie, Joseph Martin <small>(departs 1:45 pm)</small> .	Location: Classroom Room 1 Window Rock, AZ Time: 9:00 AM
Absent:		

Agenda		
September 9, 2016 Meeting minutes approved on October 14, 2016. Motion by Regent Lee. Second by Regent BeGaye. Vote: 6/0/0. Note to update NSF Amount.		
I. Call to Order: Regent Greg Bigman called the meeting to order at 9:43 a.m.		
II. Roll Call: Taken by Regent Dr. Tommy Lewis.		
III. Approval of Agenda <i>Motion by Regent Hatathlie</i> <i>Second by Regent Dennison</i> <i>Vote: 8/0/0</i>	Follow-Up Action:	Responsible POC:
IV. Invocation: An acknowledgement the invocation commenced in center lobby prior to the start of the meeting by Regent Dennison.		
V. Introduction of Guest and Staff <ul style="list-style-type: none"> • Martin Ahumada, Interim President • Patrick Sandoval, Crownpoint Center Director • Margie Tsosie, Chinle Center Director • Janeen Tapaha, Statistician Specialist • Velveena Davis, Dean Inst. Planning and Reporting • Marie Etsitty-Nez, VP of Gov't Affairs and External Relations • Patrick Blackwater, Dean of Outreach and Cont. Education • Rosemary Dennison, Community Member. • Bo Lewis, Assoc. VP of Finance and Administration. • Dr. Lisa Eutsey, Dean of Faculty • Miranda James, Executive Assistant • Glennita Haskey, VP of Student Affairs • Cheryl Thompson, VP of Finance and Administration 	<ul style="list-style-type: none"> • Dr. Henry Fowler, Interim Provost. • LaFrenda Frank, Faculty Association President • Merle Dayzie, Interim Director of Human Resources • Eugene Glasses, Construction Project Director • Martha Austin-Garrison, CDS Division Chair • Priscilla Weaver, Shiprock Campus Director • Scott McKenzie, Interim Director of Information Technology • Michelle Cury, Interim BOR Associate Liaison • Valerie Tom, Public Relations Officer • Vale Adakai, Staff Association President • Benjamin Price, Current Student • Felicia Adams, Current Student 	

Diné College Board of Regents Meeting Minutes

Diné College Board of Regents Meeting Minutes

VII. Public Comments:	Follow-Up Action:	Responsible POC
<ul style="list-style-type: none"> • The Faculty Association President addresses Dakota Access Pipeline protest and requests permission to generate a support letter with Board of Regents. 		La Frenda Frank, Faculty.
VIII. Announcements: <ul style="list-style-type: none"> ▪ Dine College Rodeo will be held at Tsaille Campus during September 16-17, 2016. ▪ Presidential Search Committee Chair announces faculty representation resigns as she informs of a possible conflict of interest. The faculty association appointed a new representative for the committee. The next scheduled meeting will be held on September 13, 2016 facilitated by Association of Community College Trustees. <ul style="list-style-type: none"> ○ Students, Faculty, and community member involvement as public forum prior to the interview. Regent Martin suggests collecting input and tallies of the responses. 		
IX. Approval of Board of Regents Meeting Minutes Friday, August 12, 2016 Chinle, AZ Motion Regent Lewis Second by Regent Dennison Regent Hatathlie requests correction under section “Follow-up Action:” from “charter” to “bylaw”. Vote: 8/0/0.	Change “charter” to “bylaw” under section Agenda “Follow-up Action.”	Associate BOR Liaison.
X. Reports:	Follow-Up Action:	Responsible POC
Oral Reports		
1. Patrick Sandoval, Director of Crownpoint Center. Mr. Sandoval, Director of Crownpoint center assisted in presentation as he previously directed both Crownpoint and Window Rock center for several years. Ms. Tsosie, Director of Window Rock center was present during presentation. Ms. Tsosie has recently joined Dine College.		

Diné College Board of Regents Meeting Minutes

Enrollment History

AY1213, Fall had 120 students and Spring had 80 students enrolled with 4 graduates.

AY1314, Fall had 70 students and Spring had 80 students enrolled with 14 graduates.

- Increased female student enrollment.

AY1415, Fall had 85 students and Spring had 85 students enrolled with 12 graduates.

- The female gender making up a majority of the enrollment.

AY1516, Fall had 108 students and Spring had 101 students enrolled with 10 graduates.

Note: Degree programs are Liberal Arts, Social Behavioral Sciences, Business Administration, and Public Health. The center director explained there has been an increased demand in health occupation field over the past few years at the centers located in Window Rock, AZ & Crownpoint, NM.

Retention per Semester

Fall'12/Spring'13 had 64 students and Spring'13/Fall'13 had 35 students returned.

Fall'13/Spring'14 had 36 students and Spring'14/Fall'14 had 32 students returned.

Fall'14/Spring'15 had 36 students and Spring'15/Fall'15 had 29 students returned.

Note: There are two key positions being advertised with the Department of Human Resources. The *Learning Center Coordinator* and *Advisor* positions should assist with increasing retention rates.

Facility and Classroom needs

The center has math class in room #3, which currently supports only 18 students. The center director explains that once the classroom limit is reached then the center has to decline enrolling students in the class.

Proposed future site and/or building locations for current Window Rock center:

- a. **Area 1- Keeto's Land (Tse Bonito, NM)** - Three acres is available centered in Tse Benito and is easily accessible from the highway. The location is adjacent to the Manuelito Telecenter and AC Houston Lumber. Mr. Keeto present and advises the soil content is clay based and ideal for building. There is an additional 10 acres available to the North.

Diné College Board of Regents Meeting Minutes

- b. **Area 2- Behind WR Post Office** – The land is an administrative reserve; however is located on a slope. Director Tsosie advised we would need to submit a land withdrawal through St. Michaels Chapter House. Ms. Tsosie also mentions there will be a need to level the land prior to building.
- c. **Area 3- Damon’s by Kerrigan Area** – The Damon’s within the Kerrigan Area own the land area; located next to highway 264. The Damon’s also own the gravel pit next to the proposed area. The Kerrigan area has land withdrawal already submitted, also the square footage is not available at this time.
- d. **Area 4- St. Michaels Economic Development** – This land area of St. Michael’s Economic Development is across from “Area 3- Damon’s by Kerrigan Area” and by the entrance to St. Michaels Chapter House. The land is withdrawn and submission to build should be submitted to St. Michaels Chapter House through resolution.
- e. **Area 5- Across from Civic Center: St. Michael’s Special Education.** - The land is also across the Navajo Nation Fair Grounds and next to highway 264. Director Sandoval mentions concern of the proposed land area in flood plain. Director Tsosie advises the land can be built up to deter flooding. The power lines are available on this land. The land withdrawal would need to be submitted to St. Michaels Chapter House.

Comments from the Regents:

✚ *Regent Lewis inquires of the actual square footage of space for the proposed land locations. Regent mentions the building (previously a Credit Union) across from the flea market was available in the past. The facility may be ideal and is in a very visible location.*

✚ *Regent Hatathlie also makes inquiries of land square footage for proposed areas 1-5. Regent suggests a strategic plan overlooking the next 20 years and advises to ensure the land space aligns with the plan. The projected budget must include funding details; i.e. AZ Compact would not be available for land sites located in New Mexico. Regent Hatathlie advises the Board reserves the right to formulate a committee. A Feasibility Study should be driven by performance model driven by graduation and retention rates. The reporting and documentation should be transparent on how we approach the centers growth.*

Suggestion: Research the price and availability of the suggested location.

DIRECTIVE 1: Regent Hatathlie requests square footage for classroom space & land space.

Window Rock
Center Director

Eugene Glasses

Diné College Board of Regents Meeting Minutes

✚ Regent Martin also inquires of the availability of budget. Regent request forecast of field area those students are taking classes in Window Rock to dictate programs with strategic planning. The data will assist in assessing academic programs based on the existing need. Regent also states he recognizes the area and possible needs of the surrounding community and adjacent Gallup community.

- Interim President advises the Office of Institutional Planning and Reporting (OIPR) new role to assist with data review to better assess the demand. There may be opportunity for Diné Policy Institute (DPI) to create a BA in public policy and public administration. The Window Rock center would be ideal located in the Navajo Nation's Capital.

✚ Regent BeGaye supports seeking additional space for the Window Rock center. There are plans currently in place to improve the administration area in Window Rock, including road access. Regent BeGaye suggests creation of a team to strategically plan how to expand the college. The Navajo Nation contingency clause ended and prompting many employees to return back to school. In addition, the cultural courses offered by the college would be beneficial to the Navajo Nation employees.

✚ Regent Dennison agrees with potential of Window Rock center and the need for the collective effort of a team.

✚ Regent Lee supports Regent Begaye's comments on the importance of Navajo Cultural classes. Regent provides testimony of students returning from Universities for the Psychology BA program, Navajo Language and Navajo Culture Programs.

✚ Regent Bigman makes inquiry of statistics on the number of college students and dual credit students from Ganado center since site closure. Regent Hatathlie inquires of percentage dual students enrolling into Diné College and where are those students pursuing their education.

- Director Sandoval responds 10-12 students are from the area

Diné College Board of Regents Meeting Minutes

<p><i>on advising. The dual credit is limited with new students from Window Rock, AZ. Director Tsosie is working to have dual credit available to St. Michaels in Spring 2017.</i></p> <ul style="list-style-type: none"> <i>Public Comment, Student Benjamin Price, states students in Window Rock area are going to UNM Gallup. There is a transit system from Window Rock to Gallup with long lines experienced by students traveling out of the area for their education.</i> 		
<p>2. Office the President – Dr. Ahumada.</p> <p>Interim President provided the Board of Regents his written report and welcomes any questions. Dr. Ahumada attended funeral services for Officer Frank in support for Ms. Roberta Frank and family. Mr. Blackwater and Ms. Jumbo collected a fund in support and ask we all be available to support Ms. Frank.</p> <p>Dr. Ahumada informs of recent visit with Delegate Witherspoon in Tsaile, AZ. Delegate Witherspoon shared a larger dream of third tribal college housed in Pinion, AZ; however open to discussion on how to improve Diné College and/or NTU presence to the Pinion area. His vision includes collaborating with institutions outside the Navajo Nation working with Diné College and NTU. There was interest presented to Diné College for the needs of Public Health and Public Safety. The Interim President also sees the asset of the Pinion area and open to further discussion.</p> <p>The National Science Foundation has awarded \$200,000 grant for research on treatment of brain disease conducted by Dr. Makayev.</p> <p>The New Mexico Highlands signing ceremony held in Las Vegas, NM on Monday, September 12, 2016. The college will be receiving funds in the amount of \$400,000 for Polycom for ITV. The college is looking at an honors program as part of the strategic planning.</p> <p>Comment:</p> <p> <i>Regent Martin advises the strategic plan should include the non-college ready students demographic. Regent shares his vision that Diné College is the lead in helping high schools get students career ready or college ready</i></p>		

Diné College Board of Regents Meeting Minutes

<ul style="list-style-type: none"> ✚ <i>Regent Bigman suggests tracking mechanisms for students from middle school to high school.</i> ✚ <i>Regent Lewis mentions the importance of first-year experience with college success. Up to 70% students are denied of tribal scholarship due to lack of providing necessary documentation and follow-up on their submission.</i> 		
<p>3. ASDC Update – Aaron Lee, ASDC President</p> <p>The Associated of Students of Dine College held a blessing ceremony on October 2, 2016. The students are currently working on the parade float decoration. The Chinle fair had the cross-country team and Miss Diné College promoting the college. The cross-country team placed 9th in the Division I, 3rd overall among Tribal Colleges. The student club program has 11 clubs with 6 new clubs. Tuba City elected ambassadors club officers. The Shiprock campus has one new club a media club covering student events. The Window Rock center has one club, TDBCS club.</p> <ul style="list-style-type: none"> ✚ Regent Dennison asks how students make Diné College standout and how students engage the crowd at parades. ✚ Regent Lewis suggests more of a board of regent presence at student activities. ✚ Regent BeGaye advised financial assistance available for students at the Chapters. Regent suggests students organizing to show appreciation and visit leaders of the Navajo Nation to give testimony of their experiences at the college. ✚ Regent Bigman states his support in having board presence at student activities. ✚ Regent Hatathlie advised ASDC had reached out to the community such as volunteering at the nursing home or helping elders. 		

Diné College Board of Regents Meeting Minutes

<p>4. Staff Association- Vale Adakai, President The staff association includes staff or non-administration and non-faculty members. The Staff Association President is working on the bylaws, priorities, and initiatives. In the past 15 years, the board and administration has been very active, open, and transparent and engaging with staff association.</p> <ul style="list-style-type: none"> ✚ Regent Bigman inquires if any training to assist in leadership role as Staff Association President. Vale has not had the opportunity for training to assist in his role. ✚ Regent Hatathlie inquires if Faculty Association has reached out the Mr. Adakai. Ms. LaFrenda Frank confirms she has assisted by reaching out and advising of possible next steps. Regent Hatathlie request of individuals in a professional capacity to assist Vale in his written report and project management skills. The college community should work together in assisting the staff association. ✚ Regent Lewis requests the administration to assist in facilitating meetings and be available as a resource to the staff association. ✚ Regent BeGaye adds that the regents value the input of the staff association and stresses the importance of being on the agenda to address matters. 	<p>DIRECTIVE 2: Leadership Training DIRECTIVE 3: Continuous Assessment of Staff Association.</p> <p>Motion to accept directives 1-3 by Regent Begaye, Seconded by Regent Lewis; Vote: 7/0/1.</p> <p>Recommendation: Regent Lewis request administration to assist facilitation meeting & serve as resource to staff association president.</p>	<p>#2- Regent Martin will provide the assistance in providing training. #3- Staff Assoc. President</p> <p>Administration</p>
<p>5. Faculty Association- LaFrenda Frank, President The faculty association presents model of "self-determination" status. Dine' College employs 68 full-time faculty with the college hiring 17 new faculty. The college exemplifies "diversity" according to the data collected. Ms. Frank shapes our Dine' College students to become critical, conscious thinkers.</p> <p><u>Dine College Faculty</u> Full-Time Faculty = 68</p> <p>RACE Navajo Faculty = 37 (54%) Non-Navajo = 31 (46%) - Valiollah Manavi from Iran</p>		

Diné College Board of Regents Meeting Minutes

<ul style="list-style-type: none"> - Dr. Haesun Wong, American-Korean - Vernon Ng, American-Philippine - Medhat Farooque, Indian from India - Debra Robinson, African American - Dr. Chengde Wang, Chinese from China - Dr. Oleksandr Makeyev from Ukraine - Dr. Sara Unsworth, Canadian <p>EDUCATION Bachelor degrees =7 (10%) Master degrees =39 (57%) Ed.D. or Ph.D. = 22 (32%)</p> <p>Faculty Association address faculty requests for salary increase. Dr. Unsworth adds performance review will reveal the most productive. Dr. Garrity advised previous years the department chair was able to salary negotiation. This past year the Department of Human Resources has handled the negotiation process.</p> <p>✚ Regent Martin suggests research of surrounding TCU faculty salary and course load requirements.</p>						
<i>Lunch Recess starting at 12:24 p.m. ending at 1:05 p.m.</i>						
Written Reports						
<p>1. Office of the Provost – Dr. Henry Fowler, Interim Provost Dr. Fowler advises in discussion to collaborate with UNM Gallup, NTU, and Diné College and possible MOU.</p> <p>✚ Regent Martin reiterates during last meeting the importance of clearly defining responsibilities. A recommendation to add verbiage to show point of contact and ensure there is a financial commitment from other institutions. Regent suggest review of integrity of the programs and curriculum.</p>	<p>Motion to continue to written reports. Motion by Hatathlie Seconded by Dennison No Discussion Vote: 7/0/1</p> <p>Motion to accept directives 1-3 and accept written reports. Motion by BeGaye Second by Lee No Discussion Vote: 8/0/0</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="text-align: left; padding: 5px;">Follow-Up Action:</th> <th style="text-align: left; padding: 5px;">Responsible POC</th> </tr> </thead> <tbody> <tr style="height: 150px;"> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> </tbody> </table>	Follow-Up Action:	Responsible POC		
Follow-Up Action:	Responsible POC					

Diné College Board of Regents Meeting Minutes

<p>✚ Regent Bigman request MOU's are aligned with academic master plan.</p>			
<p>2. Office of Finance and Accounting – Cheryl Thompson, VPFA Highlight on Capital Planning portion not included in the board report. A meeting was held to review al 2016 projects and calculated a percentage of the completed projects. The resource availability for FY2017 Budget cycle. There are no site survey or archeological clearances for the centers and Shiprock campuses. In review of policy for the department shows there has been no board of regent approval. The department is working on month-end & year-end closeout; including an audit.</p> <p>✚ <i>Regent Martin inquires of 6.8 million in investments. Other questions: 1.) Capital assets net of 47 million, does this cover all facilities? 2.) What is the total value of costs? 3.) Do you do a depreciation value? 4.) What percentage is the tribal, state, federal funds?</i></p> <p><i>VP Finance responds compose 4 different areas: BIE, scholarship, capital, and operational pools. Answer: 1.) Yes 2.) 76 million. 3.)Yes. 4.) Will cover in work session more in detail.</i></p>			
<p>3. Office of Student Affairs – Glennita Haskey, VP of Student Affairs</p>			
<p>4. Office of Communications and External</p>			

Diné College Board of Regents Meeting Minutes

<p>Relations – Marie R. Etsitty-Nez, Executive  Congress is in session for total of 5 weeks. Dine College has a consultant lobbying for the college. Mr. Blackwater is working with Utah Valley University in forming a partnership.</p>			
<p>XI. New Business: Action Item 1. “A” – Authorizing the Additions of the Following Officers or Personnel of Diné College as Signatories For all Funds and Diné College on Deposit with Wells Fargo Bank of Arizona, N.A. of Window Rock, Arizona: Raychelle Leonard, Interim Controller, and Bo Lewis, Associate Vice President of Finance and Administration. Resolution: DC-SEP-2207-16. Read into record by Regent Dr. Lewis Motion by Regent Hatathlie Second by Regent Dennison Vote: 7/0/0</p> <p>New Action Item 2. “B” Authorizing the Additions of the Following Officers or Personnel of Diné College as Signatories for all Funds and Diné College on Deposit with First American Credit Union of Casa Grande, Arizona: Raychelle Leonard, Interim Controller, and Bo Lewis, Associate Vice President of Finance and Administration. Resolution: DC-SEP-2208-16. Read into record by Regent Lewis Motion by Regent Hatathlie Second by Regent Lee Vote: 7/0/0</p> <p>New Action Item 3. “C” – Approving and Authorizing the Transfer of Inactive Scholarships, Foundation and Endowment Funds from the Wells Fargo Restricted Fund Bank Account into the Northern Trust Corporation Totaling One Hundred Ninety-One Thousand Nine <u>Hundred Eighty-Four Dollars and Fifty-four Cents</u> (\$191,984.54). 2209? Read into record by Regent Lewis Motion by Regent Hatathlie Second by Regent Dennison Vote: 7/0/0.</p>			

Diné College Board of Regents Meeting Minutes

<p>New Action Item 4. “D” – Authorizing and Approving a Certificate in Natural Resources, a Certificate in Digital Arts, and a Certificate in Navajo Nation Leadership. Resolution: DC-SEP-2210-16.</p> <p>Read into record by Regent Lewis Motion by Regent Lewis Second by Regent Begaye Vote: 7/0/0</p> <p>Motion to proceed to action item “E” by Regent Lee, seconded by Regent Lewis.</p> <p>New Action Item 5. “E” - Authorizing and Approving the Expenditure of \$468,919.43 (Four Hundred Sixty-Eight Thousand Nine Hundred Nineteen Dollars and Forty-Three Cents) to contract with Pinnaca in collaboration with Polycom to Provide all Project Management, Detailed Design Engineering, Installation and As-built for all Diné College Sites in the Administration of the RUSDLT Grant received from USDA for Diné College and New Mexico Highlands University.</p> <p>Read into record by Regent Lewis Motion by Regent Second by Regent Vote: 6/0/1</p> <p>Suggested revisions: The resolution should include the date approved by the board. The verbiage to be included in “whereas #5”, this expenditure was part of the New Mexico Highlands Memorandum of Agreement. The attachments should include the MOU agreement and budget.</p>		
<p>XII. Executive Session: Motion to enter to discuss personnel issues by Regent . Second by Regent . Vote: _/0/0.</p> <p>Enter: 3:00 PM Exit: 3:45 PM</p>		

Diné College Board of Regents Meeting Minutes

XIII. Next Meeting: Friday, September 9, 2016 at Window Rock Center.		
XIV. Adjournment: Motion by Regent BeGaye, second by Regent Hoskie; Vote 4/0/0. Meeting adjourned at 3:47 p.m.		

Respectfully submitted by: Michelle Cury, Interim Diné College Board of Regents Associate Liaison