

Diné College President's Office
2016 Meeting Agenda/Minutes

Diné College Board of Regents Meeting		Date: April 15, 2016
Present:	Greg H. Bigman, Theresa Hatathlie (1:08pm), Dr. Tommy Lewis Jr, Nelson S. BeGaye, Johnson Dennison, Aaron Lee, Regent Hoskie (1:06pm) (Quorum of <u>5</u> is met) <u>6</u> Regents in attendance.	<u>Location:</u> Board of Regents Conference Room 620-C Tsaile, AZ.
Absent:		<u>Time:</u> 1:00pm

Agenda	Follow-Up Action:	Responsible POC:
4.15.16 Board meeting minutes approved on June 17, 2016 Motion: Regent BeGaye, Seconded: Regent Lee, Vote: 7/0/0.		
1. Call to Order: <ul style="list-style-type: none"> ▪ By Regent Bigman at 12:53pm 		
2. Roll Call: <ul style="list-style-type: none"> • Taken by Regent Lewis 		
3. Invocation: Regent Dennison		
4. Approval of Agenda: <ul style="list-style-type: none"> ▪ Motion to adopt and approve April 15, 2016 Board meeting agenda with the following additions by Regent Lewis, seconded by Regent Lee, Vote: 5/0/0. ▪ Add to Item #6 under Oral Report ASDC Student Senate updates and will be placed to give an oral report on a consistent basis. ▪ Recognition of Nonabah Sam for the coordination of a successful pow wow; this will be added under the Interim President's Report. 		
5. Introduction of Guest and Staff: <ul style="list-style-type: none"> ▪ Greg Bigman; Board President, Nelson BeGaye; HEHSC Representative, Dr. Tommy Lewis; Representative of Superintendent of Diné Schools, Johnson Dennison; Central Agency representative, Aaron Lee; ASDC Student Regent, Anjeanette Lang; Executive Assistant to DC Board of Regents, Dr. Martin Ahumada; Interim President, Merle Dayzie; Interim Human Resource Director, Cheryl Thompson; VP of Finance, Dr. Henry Fowler; Interim Provost, Glennita Haskey; VP of Student Success, Priscilla Weaver; Shiprock Campus Director, Nonabah Sam; Museum Curator, Lafrenda Frank; DC faculty, Francis Burns; DC faculty, Lisa Eutsey; Dean of the Faculty. 		

<p>6. Public Comments:</p> <ul style="list-style-type: none"> ▪ Francis Burns; Chemist at Diné Collge has enjoyed his time here at Diné College. He finds his student extraordinary and has learned that family is important. 		
<p>7. Announcements:</p> <ul style="list-style-type: none"> ▪ Academic Achievement Awards will be held on April 22, 2016 at 11:00am <ul style="list-style-type: none"> ○ Tuba City center will be held in Tuba City. ○ Crownpoint center & Shiprock will be held in Shiprock. ○ Tsaile, Chinle center, & Window Rock center will be held in Tsaile. ▪ Navajo Cultural Art Week April 18 021, 2016 in Tsaile, AZ. ▪ Warrior Challenge; 5K mud Run April 23, 2016 at 9:00am Tsaile, AZ ▪ The One Act Play will be performing April 28, 2016 at 6:00pm in Gallup, NM at the El Morro Theatre. ▪ Employee Recognition; April 29, 2016 in Shiprock North Campus 11:00am to 3:00pm. ▪ The Higher Learning Commission visit will be on May 2, 2016. ▪ Diné College Graduation; May 6, 2016 at 10:00am in Tsaile, AZ. 		
<p>8. Approval of Board of Regents Meeting Minutes</p> <ul style="list-style-type: none"> ▪ March 25, 2016 Board of Regents Work Session ▪ March 25, 2016 Board of Regents Meeting <p><i>Motion by Regent BeGaye to adopt & approve meeting minutes, seconded by Regent Lee.</i> <i>Vote: 7/0/0.</i></p>		
<p>9. Reports:</p> <p>Oral Reports: Motion to proceed with oral report Regent Hatahlie, seconded by regent Lee</p> <p>1.) Dr. Martin Ahumada, Interim College President</p> <ul style="list-style-type: none"> • Nonabah Sam was recognized for taking the lead with the Diné College Annual pow-wow. • The Dual Credit policies and procedures have been updated. A new stride is in place and the department is getting organized. • Testimony to the senate committee of Indian Affairs. Senator McCain would like to visit Diné College. • HLC will be visiting May 2, 2016 and talking points will be available to the Board. <ul style="list-style-type: none"> ○ The dual credit program catalog is being polished. ○ Challenges and recommendation are address through the executive team. The team priorities; operational challenges, policy 	<p>Find ways to expand the Navajo language and culture program</p> <p>Get approval by the board to any policies</p>	<p>Dr. Ahumada</p>

<p style="text-align: center;">challenges, Identifying the different levels of operations.</p> <p>2.) Cheryl Thompson, VP of Finance</p> <ul style="list-style-type: none"> • The fieldwork of the financial audits have been completed and submitted to KPMG. • The AZ compact is completed. Waiting on Dr. Ahumada’s signature. • Academic chair are working on setting the stage for 2017 budget. All workbooks have been completed. • Indirect cost proposal was submitted to HEHSC. Negotiation process is forthcoming. It usually takes 6-9 months. • The college is going through organizational management changes and there are several challenges. • Internal controls aspects are in review with the departments under Finance. • Working on developing the scope with current renovation projects and new construction. • Working with the IT director on the project management schedule. Also working on a more reasonable timeline on milestones and deliverables. • The Pell Grant processes is work in progress. A Pell finding was found in the prior year audit. A \$540,000 write off will be initiated. • There will be an open discussion with the departments under Finance to re-cultivate the understanding of the current mission and objectives. <p>3.) Glennita Haskie, VP of Student Affairs</p> <ul style="list-style-type: none"> • Staff and department roles are being assessed. The multiple and overlapping roles are being fixed. • The relationships and functions between the offices are also being assessed. • The Office of Student Affairs will continue to offer a student friendly environment. • The department is being divided into four units that will consist of enrollment management, student retention, student engagement, and student support. • Looking at a three year trend student who were enrolled were enrolled on a part time status. In 2014 50% of students were enrolled part time. In 2015 60% were enrolled part time. 2016 currently 58% are enrolled part time. • Tsaille campus currently has 673 students who are enrolled part and full time. 	<p>The bandwidth issues will need to be addressed. An analysis should be provided to the board.</p>	<p style="text-align: center;">Cheryl Dr. Akpabio</p>
--	---	---

- 18% of students are dual credit students ranging in enrollment from Chinle, Crownpoint, and Window Rock, which Chinle having the highest. The three-year trend does show 93% are degree-seeking students and they do have a degree plan on file.
- The remedial proposal was submitted to the Navajo Nation scholarship office.
- The Midterm Strategy Plan is being implemented. Students are recommended to see an advisor who receives a D or an F at midterm.
- Recruitment is progressing very well. Shiprock contact with students is increasing
- There are 9 elements for title III. Between 2010 and 2014 over 25% of incoming students did not participate in student orientation. This raises a red flag. There was also a 29% dropout rate mid-year and 58% drop out rate year to year.
- The area of concern with Title III is supporting the BA program when in fact the focus is on remedial elements; as indicated in the initial proposal.
- Achieving the Dream will be on site April 28 -29. 2015. The data dashboard and the annual data summit were key initiatives that derived from the college's participation in achieving the Dream.
 - There was a proposal for students who are taking classes under remedial courses to be required to take classes with NTU and DC. Regent Bigman would like the team to consider a resolution for documentation reasons and to support this initiative.

4.) Lafrenda Frank, Faculty Association

- The primary focus for Faculty Association was to ensure there was input made by the faculty to the 2-year faculty contracts. Out of the 59 faculties, 46 voted.
- The meeting for the Faculty Association will be sometimes in May.
- As newly elected president Ms. Frank values ethic and working from the heart, emotion, reasoning, and logic. She believes in investing in this college; being the voice to this particular group.
- The language and culture is what makes this college unique. It is possible to balance the western society with our culture.
- Presidential search;
 - Suggestion from Faculty Association on culture sensitivity for the

Presidential search.

- Assist Vale with the Staff Association.

5.) Vale Adakai, Staff Association

- Continues to get data for the salary step increase.
- Met with Interim Director of Human Resources; discuss adjustment and increase. Other things that were discussed were justifying increments. A salary survey can be done. As a long-term goal, the staff association would like to provide a salary study and move forward to next steps.
- In terms of the SNBH paradigm, the salary step increase is in the planning stage.
- Based on these discussions other items came up which will be addressed by DHR; Workmen's comp, benefits, and insurance that are received by employees.

6.) Aaron Lee, ASDC President

- Working on student webpage. 2012/2013 was the last time it has been updated.
- The students are working on requesting for flex cards. The flex card can be used to purchase food at the cafeteria and bookstore transactions. Currently, the student ID's are used for library purposes.
- Also discussed is implementing ASDC scholarship; this item is still in the discussion stages. Updates can be provided as they occur.
- ASDC students assisted at the DC pow wow. A big venue is needed for Diné College.
- The archery team is out in Ervine.
- The One Act Play will be performing in Gallup, NM.
- The Student Constitution is work in progress.
- ASDC students are working on creating their own logo. The Fine Arts department will be assisting with the prize.
- Spring bash 2016 will be held April 27, 2016. The intent of this event is a de stressor before finals.
 - Other sights are involved through conference call. Satellite meeting for other sites are work in progress.
 - Transportation will be available to and from other sights for the spring bash.

<ul style="list-style-type: none"> ○ Continue to update the board with activities that occur and how many students get involved. ○ Expand on establishing different types of scholarship; the regent scholarship, the Dean’s scholarship. Other trustees are required to give back to their college. ○ Identify a space and begin the planning process of the 50th anniversary. There should be an exhibit solely dedicated to the timeline of Diné College. ○ Currently there is no policy for space utilization. Cheryl is working on establishing policy. She is also working on phone assignments and room assignments to be housed in the Department of Human Resources. <p>Regents voted 7/0/0 to accept & approve the entire oral reports and the directives.</p> <p>Written Reports:</p> <ol style="list-style-type: none"> 1.) Marie Etsitty-Nez, VP of Govn’t Affairs and Public Relation 2.) Merle Dayzie, Interim Director of Human Resources 3.) Dr. Henry Fowler, Interim Provost <ul style="list-style-type: none"> ○ Is there a plan in place for the staff that serves as interim? The interviews will be taking place in one month to fill the Department of Human Resource Director’s position. ○ The Interim Provost will remain Dr. Fowler until Dr. Martin returns as the Provost. <p>Regent BeGaye motion to accept & approve the entire written reports and the directives, seconded by Regent Hatathlie, Vote: 7/0/0</p>	<p>Establish a committee to begin the planning process on the 50th anniversary celebration.</p>	
<p>10. Old Business:</p> <p>Motion by Regent Hatathlie to proceed with Action Items, seconded by Regent Lee.</p> <p>Action Item “A” – <u>Authorizing and approving amendments to, Section 400.11 – Probationary and Continuing Faculty Contract, of the College’s Personnel, Policies, and Procedures Manual (PPPM) Parts A, B, C, and D.</u></p> <ul style="list-style-type: none"> ● Regent Lewis read resolution into record ● Grievance rights language needs to be addressed. ● Motion by Regent Hatathlie to make sure the faculties understand the letter of intent is a binding document and the faculty contract is a formality that needs to be addressed. Continue to honor the letter of intent, table the 	<p>If there are any other policies that need revision, those policies need to be revised and brought before the board. Define the languages.</p>	<p>Executive Team</p>

<p>faculty contract so the grievance portion can be reviewed.</p> <ul style="list-style-type: none"> The 3PM will need to be reviewed and consistent so that we are fair to everybody, seconded by Regent Dennison, vote: 7/0/0. <p>Action Item “B” – <u>Authorizing and Approving the purchase of a 4,699 square foot building complex owned by First American Credit Union, for Diné College, in the amount of Three Hundred and Sixty five Thousand Dollars (\$365,000.00).</u></p> <ul style="list-style-type: none"> Motion by Regent Hatathlie to defer Action Item B seconded Regent Lee, Vote: 7/0/0. <p>Action Item “C” - <u>Approving and Authorizing the Expenditure of \$366,870.00 for the purchase of five (5) One Bedroom Duplex Modular Homes for the Tsaile Modular Housing Area to Clayton Homes, the Modular Homes to be Paid for using the Dine’ College Revolving Fund.</u></p> <ul style="list-style-type: none"> Motion by Regent Hatathlie to defer Action Item C seconded Regent Lee, Vote: 7/0/0. 		
<p>11. New Business</p> <p>Action Item “A” – <u>Authorizing and approving amendments to, Section 400.13 – Adjunct Faculty Conditions of Employment, of the College’s Personnel, Policies, and Procedures Manual (PPPM) Parts A, C, and D.</u></p> <ul style="list-style-type: none"> Motion by Regent Hatathlie to defer Action Item A seconded by Regent BeGaye, Vote: 7/0/0. <p>Action Item “B” – <u>Authorizing and approving amendments to, Section 600.02 – Faculty Workload, of the College’s Faculty Handbook.</u></p> <ul style="list-style-type: none"> Motion by Regent Hatathlie to defer Action Item B seconded by Regent BeGaye, Vote: 7/0/0. <p>Action Item “C” – <u>Approving the Conduct of a Presidential Search for Diné College</u></p> <ul style="list-style-type: none"> Regent Lewis read the resolution into record. Motion: Regent BeGaye, seconded: Regent Hatathlie, Vote: 6/0/1. There is directive that were given during the work session. 		
<p>12. Executive Session</p> <ul style="list-style-type: none"> Entered in at 3:02pm Motion by Regent BeGaye, seconded by Regent Hatathlie. Vote: 7/0/0. <ul style="list-style-type: none"> Informational Exited out at 3:30pm Motion by Regent Lewis, seconded by Regent 		

Dennison, Vote: 6/0/1		
13. Next Meeting <ul style="list-style-type: none"> ▪ The next regular Board of Regents meeting will be on May 6, 2016 @ 1PM Tsaile, AZ. 		
14. Adjournment <ul style="list-style-type: none"> ▪ Motion: Regent Lewis, Seconded: Regent Hoskie, Vote: 7/0/0 @ 3:34pm 		
<i>Meeting Minutes Respectfully Submitted by: Anjeanette Lang, Executive Assistant to Diné College Board of Regents</i>		