

**Diné College President's Office**  
**2015 Meeting Agenda/Minutes**

<b>Dine College Board of Regents Meeting</b>		<b>Date: July 2, 2015</b>
<b>Present:</b>	Laurence Gishey, Loretta Draper, Fannie L. Atcitty, Theresa Hatathlie, Anderson Hoskie (9:36am), Dr. Tommy Lewis Jr, Nelson S. BeGaye (10:06am) Quorum of <u>7</u> is met.	<u>Location:</u> Board of Regents Conference Room 620-C Tsaile, AZ.
<b>Absent:</b>	Darrin Brown	<u>Time:</u> 9:00am
<b>Guest:</b>	Amanda McNeil, John Kennedy, and Suzette Longfellow	

Agenda	Follow-Up Action:	Responsible POC:
<b>7/2/15 Board of Regents Meeting Minutes were approved on 8/17/15 Motion: Regent Lewis, Second: Regent Atcitty Vote: 6/0/0.</b>		
<b>1. Call to Order:</b> <ul style="list-style-type: none"> <li>▪ By Regent Gishey at 9:14am</li> </ul>		
<b>2. Roll Call:</b> <ul style="list-style-type: none"> <li>• Taken by Regent Draper</li> </ul>		
<b>3. Invocation:</b> Given by Regent Lewis		
<b>4. Introduction of Guest and Staff:</b> <ul style="list-style-type: none"> <li>▪ Anderson Hoskie; Eastern Agency Representative, Dr. Maggie L. George; College President, Anjeanette Lang; Executive Assistant Diné College Board of Regents, Laurence Gishey; Board of Regents President, Fannie Atcitty; Northern Agency Representative, Loretta Draper; Central Agency Representative, Theresa Hatathlie; Western Agency Representative, Abraham Bitok; IVPSS, Cheryl Thompson; VP of Finance, Rosalind Smith; Diné College Controller, Leon Jackson; Chief Operating Officer, Dr. Martin Ahumada; VP of Academic Affairs, Melvin Gatewood; Vice President of ASDC, Amanda McNeil; IGO Director, Greg Bigman; visitor, John Kennedy; KPMG Representative, Suzette Longfellow; KPMG Representative.</li> </ul>		
<b>5. Approval of Agenda</b> <ul style="list-style-type: none"> <li>▪ Motion to adopt and approve July 2, 2015 board meeting agenda with the following additions by Regent Atcitty, Seconded by Regent Lewis Vote: 5/0/0. <ul style="list-style-type: none"> <li>○ Oral Reports number 4.) Dr. Tommy Lewis</li> </ul> </li> </ul>		

<p><b>6. Approval of Board of Regents Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>▪ June 12, 2015 Board of Regents Meeting</li> </ul> <p><i>Motion by Regent Draper to adopt &amp; approve meeting minutes, seconded by Regent Atcity. Vote: 5/0/0.</i></p>		
<p><b>7. Reports:</b></p> <p><b>Oral Reports:</b></p> <p>1.) Amanda McNeil, Grants Policies</p> <ul style="list-style-type: none"> <li>• The original Grants Policies were passed by the Board of Regents on January 16, 2010. There have been changes to grants management and updating is required.</li> <li>• The Omni Circular law has been passed and this has been incorporated into the updated Grants Policies for Diné College. The Policies needed to be updated and brought into compliance.</li> <li>• References to the procedural process within the Grants Policies were taken out.</li> <li>• Indirect Cost Rates have been updated.</li> <li>• The differences between Grants Administration and Grants Management have been clearly defined.</li> <li>• Section 5, Data Base Management has been updated. Modules will be incorporated into the existing grants.</li> <li>• Accounting that deals specifically with grants have also been updated. Cameron and Amanda have reviewed each section to ensure there is compliance with federal and state laws. Colleges’ internal policies were followed. Quarterly coordination meetings will be done with all the people who are involved with grants. <ul style="list-style-type: none"> <li>○ The last time the Indirect Cost rate had a provision was in 1998. Currently there is not an IDC rate incorporated into the grants. The Indirect Cost rate should be incorporated by September of 2015.</li> </ul> </li> </ul> <p>2.) Dr. Maggie L. George, Diné College President</p> <ul style="list-style-type: none"> <li>• The 2<sup>nd</sup> annual AIHEC Behavioral Health Institute and Research Network was hosted by Diné College on June 22-26, 2015.</li> <li>• Sheep is Life took place on June 15 through 21, 2015.</li> <li>• The radio station 92.1 KWXR Warrior Radio is having their official opening today.</li> <li>• Just Move It will be held today at 6pm. The College hosts this event every</li> </ul>		

<p>year and expects about 1,000 people.</p> <ul style="list-style-type: none"> <li>• The college held a meeting with WH Pacific and NANA to discuss community and campus planning. The Campus Master Plan was also revisited to discuss future campus development. The corporation has 33 stakeholders and focuses on development from food service to construction.</li> <li>• The Navajo Nation Law Enforcement is interested in an Academy at Diné College.</li> <li>• Diné College is the only Tribal College invited to be involved in the Association in Colleges and Universities on Education. This initiative focuses on academic assessment, academic enhancement, faculty development and training. Diné College will pilot this initiative. A site visit will be held on September 14, 2015.</li> <li>• The BIA funds have been approved under title II. The college was awarded 13 plus million dollars.</li> <li>• The third quarter report is due to the Navajo Nation on July 10, 2015.</li> <li>• The HLC report is not ready yet. 19 of the 21 criteria were met. Two of the criteria that were met with concerns were in the areas of academic and teaching.</li> <li>• Dr. George was nominated by the American Indian Higher Education Consortium and selected by the White House Council of Women and Girls in STEM to represent Tribal Colleges at the inaugural meeting. The meeting will focus on gender equity in STEM.</li> <li>• The Diné College Act of 2015 will be addressed in Washington DC on July 7 – 10 2015. The Diné college act was sunset from 2009-2014. The administration from 2008 and 2009 did not address this issue. This affects funding from the federal government. The Diné College Act will need to be reauthorized and the current administration is addressing this.</li> <li>• The AZ regulations were submitted for the Dual Credit funding. NM submitted reimbursement and the college will receive \$25,000 for dual credit.</li> <li>• A \$500,000 general obligation bond was received for the math and science building in Shiprock.</li> <li>• A five-year capital outlay was submitted. There will be a formal hearing in August at SIPI. <ul style="list-style-type: none"> <li>○ There is legislation for tribal college and funds are available for housing. There is a provision in NAHADSA to build faculty and staff housing</li> </ul> </li> </ul>	<p>Upon receiving the final report from the HLC, it will be shared with the Board of Regents.</p>	<p>Dr. George</p>
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<p>3.) Cheryl Thompson, Vice President of Finance</p> <ul style="list-style-type: none"> <li>• Emphasizing on the upcoming Budget Planning FY 15/16. VP Daines, James McKenzie, and Cheryl have provided orientation to all budget managers and they have also identified 66 cost centers that will be managed. This is the first year Diné College has integrated planning with budgeting.</li> <li>• Financial Policies and Procedures are currently in review by the Leadership Council.</li> </ul> <p>4.) KPMG, John Kennedy</p> <ul style="list-style-type: none"> <li>• Audits were completed in the spring. The Financial statements were provided by Diné College to KPMG. KPMG provided unmodified opinions to the audit reports. Controls for rules and regulation were completed and no findings were found.</li> <li>• Two Grants were audited; Tribally Controlled Community College and Universities and the Higher Education Institute Act.</li> <li>• KPMG was able to participate in the HLC Visit.</li> <li>• There was no significant audit adjustments. There was no grants accountant during the audit period.</li> <li>• Overall, KPMG felt the team was better prepared compared to previous years. KPMG and VP of Finance both agreed the audit should take place earlier than usual. Establishing the overall processes and procedures will improve the entire audit process.</li> </ul> <p>Financial Statements</p> <ul style="list-style-type: none"> <li>• Cash position is very good and stays within the 30 million dollar range.</li> <li>• Restricted cash is set aside and only used for specific purposes.</li> <li>• Investments have increased and new policies were put in place.</li> <li>• There was a decrease in grants and contract receivable due to Pell.</li> <li>• There was also a decrease in inventories stemming from textbooks sales.</li> <li>• An increase in capital assets due to the construction of the Student Family Housing.</li> <li>• Payments to debt are on schedule. The auditors noted the cost is low compared to other schools.</li> </ul> <p>Revenues</p> <ul style="list-style-type: none"> <li>• There is a decrease in revenues and were due to decrease in student head count.</li> </ul>	<p>The Board of Regents budget will be provided to Regent Gishey</p>	<p>Maggie &amp; Anjeanette</p>
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<ul style="list-style-type: none"> <li>• There was an increase in capital appropriations and that was due to an increase in capital construction.</li> </ul> <p>Expenses</p> <ul style="list-style-type: none"> <li>• Expenses were consistent throughout. There was an increase in Institutional support and again that was due to an increase in construction.</li> <li>• Overall, Diné College funds are well managed and well spent.</li> </ul> <p>A-133 Audit</p> <ul style="list-style-type: none"> <li>• There were no findings in the Assistance to Tribally Controlled Colleges</li> <li>• There were three findings in the Higher Education Institutional Act; Cash Management, Davis Bacon Act, and Level of Effort.</li> </ul> <p>Reporting updates</p> <ul style="list-style-type: none"> <li>• The OMB Circular and Procurement will be implemented in the upcoming audits.</li> <li>• Other upcoming changes are the GASB Statement No. 72 which is the adoption of guidance of FASB fair value standards. This requirement will not affect the college until FY' 16.</li> </ul> <p>Communication to BOR</p> <ul style="list-style-type: none"> <li>• KPMG is required to inform the board of their responsibilities under auditing standards.</li> <li>• Footnote 1 shows the significant accounting policies and financial statement disclosures.</li> <li>• Quality of accounting policies, if there are any issues, the auditors will inform the board.</li> <li>• Management judgements and estimates; this is uncollected receivables and there were no findings.</li> <li>• There were no significant audit adjustments pass or present.</li> <li>• There were no disagreements with management on financial accounting. There were also no findings of any other communication with outside sources. There were no significant difficulties during the audit process. There were general matters that were discussed throughout the year but nothing to address.</li> <li>• There is also written communication between the auditors and management; these are shared with the Board of Regents.</li> </ul> <p>Observation and recommendations</p> <ul style="list-style-type: none"> <li>• The routinely and timely reconciliation of Pell revenue is being addressed. There is recommendation for the college to continue to work with the</li> </ul>		
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<p>Department of Education to work on drawing down in a timely manner.</p> <p>Prior year findings and status</p> <ul style="list-style-type: none"> <li>• The input of payroll information has implemented a process to ensure information inputted reconciles with employee timesheets.</li> <li>• The college has adopted a new investment policy and has an agreement established with Northern Trust to address the “Monitoring of Service Organizations and Investment Strategy”.</li> <li>• An IT assessment was completed and the college entered an agreement with CellularOne which will provide backup recovery services.</li> <li>• A college wide physical inventory count has been completed to address the Capital Assets Additions and Deletions process. <ul style="list-style-type: none"> <li>○ The Financial Aid Director will be visiting each center and working with each center in the financial aid area. Eventually, the director will outreach to the chapter houses.</li> </ul> </li> </ul> <p>5.) Dr. Tommy Lewis</p> <ul style="list-style-type: none"> <li>• There are 66 BIE funded schools across the Navajo Nation and changes are being implemented. There is a plan in discussion so that the Navajo Nation can oversee the grant schools. A feasible study was conducted to determine if the Navajo Nation is capable to oversee these grant schools.</li> <li>• Congress has concerns with BIE schools and their facilities; buildings have deteriorated. There is low academic achievement and low parental involvement and dropout rates are high.</li> <li>• Indian tribes need to be accountable for the management of Indian schools.</li> <li>• There is concerns of Indian students getting a diploma from high school and have a hard time in college and difficulty trying to get into the military.</li> <li>• The Navajo Nation has difficulties controlling public schools. There has been support from congress that Navajo Educators know what the Navajo children need to order to be successful.</li> <li>• There was discussion about better management of funds, the board and how there are structured.</li> <li>• The education system needs to infuse Navajo Language &amp; Culture into the education value. Character development needs to begin early. The goal is to have the young generation take education to a higher level.</li> <li>• An accountability workbook is in working progress. Currently the state standards are not aligned. The state test is considered bias. With the</li> </ul>		
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accountability workbook, the nation will be able to build their own test. Once approved, the 66 schools will be allowed to break away from the state standards. The nation will be able to use their own state assessments and will be aligned to the community. In 2016 the state standards will be set aside.

- One goal is to have the Navajo Nation fully fund Diné College.
- It is important to set a policy agenda. The policy agenda allows to set leverage on different things. There is willingness to send a proposal to the Lumina foundation.

**Written Reports:**

1.) Cameron K. Daines, Vice President of Institutional Advancement

- Cameron is not in attendance.

2.) Abraham Bitok, Interim Vice President of Student Success

- Submitted a 3 million dollar FIPSE grant proposal to the department of education.
- Twenty-eight students have been recruited for the Summer Institute Program. The students will participate in ropes courses and river rafting. The goal is to transition student from high school to college by providing orientations consisting of workshops, presentations, and activities.
- Wallace Foster will be joining Diné College as the Athletic Director.

3.) Dr. Martin Ahumada, Vice President of Academic Affairs

- SBS is making a job offer to an individual who is pursuing a BA in psychology.
- Dual Credit policies and procedures is in review with the Leadership Council. There has also been an MOA signed with Phoenix Indian Center.
- A certificate program in livestock management is an important initiative that should be explored.
- A new instrument and criteria is being implemented in evaluating and compensating faculty. There is also a need to reward efforts to improve.
  - There are efforts being made to use independent study and adjunct faculty to address those students who need one class and to maintain retention.
  - A comprehensive plan is being explored to address recruitment and retention with the Shiprock campus.

<ul style="list-style-type: none"> <li>○ The department is working on the needs of student’s graduation checklist. The advising model is also assisting by notifying what classes need to be offered.</li> <li>○ There were concerns on the Diné Language program process. The course scheduling process needs to be worked on. The branches will also need to engage in scheduling based on priorities. Processes are being documented so the departments can see what’s working, what is not working, and how can improvements be made.</li> <li>○ The new certificate program with Center for Diné Teacher Education will be implemented this academic year.</li> </ul> <p>4.) Perphelia Fowler, Director of Human Resources</p> <ul style="list-style-type: none"> <li>• Perphelia is not in attendance.</li> </ul> <p><b><i>Regent Hoskie motion to accept &amp; approve the entire oral and written reports, seconded by Regent Hatahtlie. Vote: 7/0/0.</i></b></p>		
<p><b>8. Announcements:</b></p> <ul style="list-style-type: none"> <li>• Official kick off for the radio station is today, July 2, 2015. Currently, the manager is working on investing in the license.</li> <li>• Just Move It will be at 6pm today. Registration and line up will be at the main parking lot in front of the dome gym.</li> <li>• Delvecchio Kaye is competing in Casper Wyoming. He took 18<sup>th</sup> place overall and is a tremendous boost for Diné College. Delvecchio will be completing in Flagstaff, AZ at the PRC rodeo.</li> <li>• Diné College annual rodeo will take place September 18 and 19 2015.</li> <li>• Family Student Housing, Residence Handbook, policy is in review with the Leadership Council.</li> <li>• The One Stop Shop should be completed by July 12, 2015. An open event is tentative for early August.</li> </ul>		
<p><b>9. Old Business</b> There is no Old Business at this time.</p>		
<p><i>Lunch Break: 11:55PM Resume Meeting: 12:20PM</i></p>		



<p><b>10. New Business</b></p> <p><b>1. Action Item “A”</b> - Accepting the Audited Financial Statements for Fiscal Year 2014 prepared by KPMG.  <b>Regent Draper read the resolution into record.</b>  <b>Motion: Regent Atcitty, Seconded by Regent Draper, Vote: 7/0/0.</b></p> <ul style="list-style-type: none"> <li>○ Regent BeGaye made a directive to accept the KPMG report by a resolution.</li> </ul> <p><b>2. Action Item “B”</b> - Approving Diné College’s revised set of Grants Policies and Authorizing the Institutional Grants and Special Projects Office to fully coordinate the implementation of Grants Policies in compliance with Navajo Nation oversight and in conformity with Diné College’s established policies.  <b>Regent Draper read the resolution into record.</b>  <b>Motion: Regent Lewis, Seconded: Regent Hatathlie: Vote: 7/0/0.</b></p> <ul style="list-style-type: none"> <li>○ These polices are revised from the original policies that were approved by the board on January 16, 2010. The OMNI-circular has been added to the new policies.</li> </ul>		
<p><b>11. Executive Session</b></p> <ul style="list-style-type: none"> <li>▪ Entered in at 1:00PM Motion by Regent Draper, Seconded by Regent Hoskie. Vote: 7/0/0.</li> <li>▪ Exited out at 2:45PM Motion by Regent Atcitty, Seconded by Regent Lewis. Vote: 7/0/0.</li> </ul>		
<p><b>12. Next Meeting</b></p> <ul style="list-style-type: none"> <li>▪ The next regular Board of Regents meeting will be on August 7, 2015 @ 9AM Tsaile, AZ.</li> </ul>		
<p><b>13. Adjournment</b></p> <ul style="list-style-type: none"> <li>▪ Motion: Regent Hoskie; Seconded Regent Lewis; Vote: 7/0/0 @ 2:50pm.</li> </ul>		
<p><b>Meeting Minutes Respectfully Submitted by: Anjeanette Lang, Executive Assistant to Diné College Board of Regents</b></p>		