

**Diné College President's Office**  
**2015 Meeting Agenda/Minutes**

| <b>Dine College Board of Regents Meeting</b> |                                                                                                                                                                        | <b>Date: September 11, 2015</b>                                              |
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| Present:                                     | Laurence Gishey, Theresa Hatathlie, Anderson Hoskie, Dr. Tommy Lewis Jr., Nelson S. BeGaye, Johnson Dennison, and Greg Bigman. Quorum is met; 7 Regents in attendance. | <u>Location:</u><br>Board of Regents Conference<br>Room 620-C<br>Tsaile, AZ. |
| Absent:                                      | Darrin Brown                                                                                                                                                           | <u>Time:</u> 9:00am                                                          |
| Guest:                                       |                                                                                                                                                                        |                                                                              |

| Agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Follow-Up Action: | Responsible POC: |
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| <b>9/11/15 Special Meeting Minutes were approved on 10/9/15 Motion: Regent BeGaye, Seconded: Regent Lewis, Vote: 6/0/0.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |                  |
| <p><b>1. Call to Order:</b></p> <ul style="list-style-type: none"> <li>▪ By Regent Gishey at 1:15pm.</li> <li>▪ Acknowledgment of the two outgoing Board of Regents Members Fannie Atcitty and Loretta Draper. <ul style="list-style-type: none"> <li>○ Fannie's leadership was exceptional. Fannie expressed her appreciation to the college administration, faculties, students, and community.</li> <li>○ Loretta's leadership was also exceptional. They were always willing to attend meetings on behalf of the college. Loretta expressed her appreciation to everyone. She asked everyone to look around and see how blessed everyone is.</li> </ul> </li> </ul>                                                                                                                                                                                                  |                   |                  |
| <p><b>2. New Board of Regents Oath of Office</b></p> <ul style="list-style-type: none"> <li>• Regent Gishey presented the Oath of Office to the following individuals. <ul style="list-style-type: none"> <li>○ Greg Bigman took the oath of office as the representative of the Northern Agency. Mr. Bigman's mother is from Red Mesa and his father is from Navajo Mountain. Educated as a Biochemist. Mr. Bigman is proud to bring his knowledge and looks forward to sharing his knowledge to this community.</li> <li>○ Johnson Dennison took the oath of office as the representative of the Central Agency. Mr. Dennison is looking forward to serving on the board for the next four years. Extended his appreciation to the current board members and those that have moved on. He also indicated he is glad to be back at Diné College.</li> </ul> </li> </ul> |                   |                  |

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| <p><b>3. Roll Call:</b></p> <ul style="list-style-type: none"> <li>Regent Gishey appointed Regent Bigman to conduct the roll call, reading the agenda, and the resolutions into record.</li> <li>Regent Bigman took roll call and read the agenda into record.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |
| <p><b>4. Invocation:</b> Given by Regent Dennison</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |
| <p><b>5. Introduction of Guest and Staff:</b></p> <ul style="list-style-type: none"> <li>Kuhyonre Nataani; Accounting Budget Coordinator, Abraham Bitok; Interim Vice President of Student Success, Cheryl Thompson; VP of Finance, Lisa Eutsey; Faculty, Henry Fowler; Chair for Mathematics, Lafrenda Frank; English Faculty, Dr. Herman Peterson; Representing Dr. Ahuamda, Cameron Daines; VP of OIA, Leon Jackson; Chief Operating Officer, Merle Dayzie; Interim Director of Human Resources, Geraldine Garrity; President of Faculty Association, Sheila White; Faculty Arts and Humanities, Mark Peterson; VP of Faculty Association/Science Faculty, Priscilla Weaver; Shiprock Campus Director, Ky Travis; visitor, Janel Hinrichsen; Faculty &amp; Distance Education Committee member, Lori Tapahonso; DC Public and Community Relations officers.</li> </ul> |  |  |
| <p><b>6. Approval of Agenda</b></p> <ul style="list-style-type: none"> <li>Motion to adopt and approve September 11, 2015 board meeting agenda by Regent Lewis, Seconded by Regent Hoskie, Vote: 7/0/0.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |  |
| <p><b>7. Approval of Board of Regents Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>August 17, 2015 Board of Regents Meeting</li> </ul> <p><i>Motion by Regent Dennison to adopt &amp; approve meeting minutes, seconded by Regent Lewis. Vote: 7/0/0.</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |
| <p><b>8. Reports:</b></p> <p><b>Oral Reports:</b></p> <p>1.) Dr. Maggie L. George, Diné College President (Oral Report given by Cameron Daines)</p> <ul style="list-style-type: none"> <li>The Code Talkers to Code Writers initiative has begun. A meeting was held to discuss next steps. Future meetings will be held with stallholders to discuss and develop a plan of action.</li> <li>Title III funding has been received for part A and F. Both grants are for five years. The goals for these grants are to focus on the academic piece of technology capability enhancements. More detail will be shared in the Capital Improvement &amp; Investment Plan.</li> <li>On September 18, 2015, the college will host an open house for the Family Student Housing and the Student Union Building. The student family housings</li> </ul>                            |  |  |

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| <p>are fully furnished. There is a place for children to play. Everyone is encouraged to attend the open house. The multipurpose center of the student union building will be completed by the end of the year.</p> <ul style="list-style-type: none"> <li>• There is no update on the Diné College Investment Market, but exhibit b was made available in the 9/11/15 Board of Regents meeting packet.</li> <li>• The college has submitted oral testimony in reference to the Diné College Act. Draft regulations have been issued and have been published in the federal register. The college will submit written comments by 10/19/15 deadline.</li> <li>• The college has received a letter of a \$44,000 sub-contract award from the American Indian Higher Education Consortium and the Bureau of Indian Education to support a college bound initiative with a feeder BIE schools within our region.</li> <li>• The college met with the AZ Department of Science on August 21<sup>st</sup> to address the iteration of the Dual Credit Policies and Procedures. Other colleges present at the meeting were Tohono O’odham and Navajo Technical University.</li> <li>• The college, along with other tribal colleges, held their quarterly meeting in Albuquerque on August 24, 2015.</li> <li>• Upcoming events were provided in Dr. George’s written report. <ul style="list-style-type: none"> <li>○ There was a question by Regent Bigman of an article in the daily times in reference to Dual Credit programs and violations with some of the programs. He wanted to know if Diné College was affected. A follow up will be completed and a response within a week.</li> </ul> </li> </ul> <p>2.) Cheryl Thompson, VP of Finance</p> <ul style="list-style-type: none"> <li>• Been working with the Administration Team to get a good sound budget projection. A resolution will be presented to the Board of Regents.</li> <li>• Attended the Navajo Nation budget hearing and presented goals and objectives. The B &amp; F committee approved the 4.2 million. A resolution will be presented to the Board as one of the Action Items.</li> <li>• The finance department is working on closing the year-end budget; which is September 30, 2015.</li> <li>• The planning for the annual audit 2015 will begin in September. A meeting will be held with KPMG to begin the process.</li> <li>• Working with DHR on evaluations and ongoing projects. A staffing plan is in working progress and a review of the entire staff has been completed. The team ensured all positions were accounted for into the budget. The grant budgets were also addressed.</li> </ul> | <p>Follow up with the Regents on the ATUIE initiative.</p> | <p>Dr. George</p> |
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| <ul style="list-style-type: none"> <li>• Working closely with the Department of Education. There were three findings from the 2014 audit and support responses were provided to address the findings.</li> <li>• Financial report ending July 31, 2015 was made available to all regents in attendance. <ul style="list-style-type: none"> <li>○ Regent BeGaye asked if the college had any future plans to negotiate with the Navajo Nation and request for an increase to the 4.2 million. There has been open discussion from the college to request for an increase, but no plans have been put in place to negotiate for an increase.</li> <li>○ A follow up is requested on the request to the Navajo Nation for the 30 million dollars.</li> <li>○ Assessed how allocations of funds will be measured. Diné College has been meeting their goals and they have also been meeting their timeline with annual audits.</li> <li>○ Coconino County shut down a 20 million dollar building. Lena Fowler is proposing the building be used for higher education. The college should look into this initiative and request to be a part of utilizing the building.</li> <li>○ The GSA rates were put into one cost center where as before it was put into different cost centers in prior years. Inter department rates were not updated the last 10 years.</li> <li>○ Look at current strategic goals and set new goals for the college, strengthen programs, and maximize what is current.</li> </ul> </li> </ul> <p>3.) Abraham Bitok, Interim Vice President of Student Success</p> <ul style="list-style-type: none"> <li>• Title III part A grant has been received. There are nine goals for this grant. Three goals have been set for Academics and five goals have been set for student services.</li> <li>• Enrollment is as follows: Chinle has 102, Crownpoint has 96, Shiprock has 233, Tuba City has 236, Tsaile has 734, and Window Rock has 134. Mr. Patrick Blackwater is in the process of closing out dual credit. All students for dual credit have not been entered into the system. The total number of student enrollment as of 9/11/15 is 1,537.</li> <li>• There is a full staff for tutoring services. There is also ITV tutoring. 25 students have petitioned to graduate.</li> <li>• 700 hundred students has been awarded through financial aid.</li> </ul> |  |  |
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- 12 families currently are residing in the newly built student family housing. The housing policies were approved by a resolution in August of 2015.
- Diné College Warrior week will begin on Sunday September 13<sup>th</sup> and go through September 18<sup>th</sup>. There will be various activities throughout the week.
- Diné College rodeo will be held September 18<sup>th</sup> and 19<sup>th</sup>.
- There are currently 102 students who are participating in Athletics. The athletic director and the cross-country coach have been working with the students.
- Graduation trend for Diné College was provided to all Regents in attendance.
  - Regent Hatathlie asked if any dual credit students have completed the dual credit program. Regent Hatathlie also asked if there was a plan in place for the students who will complete the program. Is there an incentive for those students to enroll at Diné College?
  - Regent Hatathlie stated Flagstaff, Page, and Tuba City are interested in Dual Credit enrollment. There are concerns with one staff member overseeing the Dual Credit program and is there a plan to hire more staff to assist with the dual credit enrollment.
  - Recommendation by Regent BeGaye to utilize students to do PR work for the college; billboard displays along the reservation roads.
  - Regent Bigman request information on students broken down into cohorts and the demographics. He would like to see if the effectiveness of programs and the success rate of students. He also wants to see if students are properly supported.

4.) Geraldine Garrity, Faculty Association

- May 12, 2015 was the last meeting the Faculty Association had. During that time, the faculty association arose concerns with inconsistency and clarity with the Faculty Handbook, the 3P manual, and the Distance Education manual.
- The faculty association requested clarification with the Leadership Council; namely their objectives. The FA suggested collaboration between faculty association, division chairs, and chairs of standing committees.
- There were concerns with the internal process for policies; the Distance Education Policy that was approved in December 2014. Mrs. Garrity indicated there was no feedback during the approval process and the manual was provided until the HLC visit in March of 2015.
- Another concern by the faculty association was the change of the tuition waiver for Diné College employees.
- The faculty association recommends the college to offer the Public Service

Loan Forgiveness.

- There needs to be effective communication and collaboration. Trust needs to be established.
  - Regent Johnson indicated the most important thing in an educational setting is the relationship between the teacher and the student. The motivation of teachers affects the reaction of students, and flows into the community. The harmony and balance within relationships is important within the education settings. There should be communication and collaboration with High Schools and Elementary Schools. Being aware what the community needs is what should be taught at Diné College. Working together is very important in order to be successful.

**Written Reports:**

1.) Cameron K. Daines, Vice President of Institutional Advancement

- The development of an Academic Master Plan should be considered during the board work session. 2014 was the last Academic Master Plan for the College.
- This is the first year annual planning was combined with budgeting.
- The team will be looking at the 2013 Planning Framework. This framework is a four-year cycle and will be revised and updated in 2017.
- The CIIP is considered by the HLC as a transparent process. Comprehensive studies were incorporated into the CIIP. A building inspection multi-campus report was also completed and has contributed to the generation of the CIIP. Cost estimation can be found on page 7 of the CIIP. Assumptions and Prioritization Methodology can also be found beginning on page 8 of the CIIP. The ranking of buildings are also provided within the CIIP. All Projects and total cost were provided. An executive summary was also included to inform the objectives for the next five years. There is a CIIP sub committee that is very effective and there is always room for improvements.
  - The first step to the Chinle Center site was to get students secure. The Academic Master Plan will identify signature programs, strategic development, and a direction for next steps.

2.) Merle Dayzie, Interim Director of Human Resources

- Is in the process of identifying procedures. Functions, policies, and procedures will need to be addressed.
- The Sereno Group assessment will be reviewed and a list of priorities will be established based on recommendations and feedback from the report.

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| <ul style="list-style-type: none"> <li>• Best practices will be assessed to ensure the hiring process is effective. Other Tribal Colleges will be research to see how their HR processes flow.</li> </ul> <p>3.) Dr. Martin Ahumada, Vice President of Academic Affairs</p> <ul style="list-style-type: none"> <li>• The HLC has selected Dr. Herman Peterson as a peer reviewer.</li> <li>• Classes are in their third week of session and are going well. <ul style="list-style-type: none"> <li>○ Regent Hathalie requested enrollment numbers on the accomplishments of page 8 of the VPAA’s report. Classes have not been offered for the Navajo Arts and Navajo Leadership Certificate yet.</li> </ul> </li> </ul> <p>4.) Leon Jackson, Chief Operating Officer</p> <ul style="list-style-type: none"> <li>• The Student Family Housing project will be closing out. Two resolutions will be presented to deplete the remaining of funds.</li> <li>• The renovations to the science classroom will begin the week of September 14<sup>th</sup>.</li> <li>• Four modular units donated by McKinley country schools will be transported to the Tsaile campus.</li> <li>• The Tuba City administrative center decking should be completed by September 18, 2015.</li> <li>• Currently working with NHA and their stipulations to the construction of the Shiprock south campus student housing units.</li> <li>• Diné College and Ram Sign’s are working on signage to Tsaile campus, Tuba City, and Chinle Center.</li> <li>• Operations and Maintenance have been working on closing all work order requests. Two maintenance technicians have been hired. Equipment is being removed from the Student Union Activity room to prepare for the renovation project. The land leveling project at the Tuba City center has been completed.</li> <li>• Information Technology continues to work with CellularOne towards converting implementation issues of the Wide Area network and Internet services for students, faculty, and staff.</li> <li>• Support Services are working on closing out all the purchase orders and distributing all the ebooks. <ul style="list-style-type: none"> <li>○ Patrick Blackwater takes care of registering all dual credit enrollment students.</li> </ul> </li> </ul> <p><b><i>Regent BeGaye motion to accept &amp; approve the entire oral and written reports, seconded by Regent Hoskie. Vote: 6/0/1.</i></b></p> | <p>On page 17 of the report mentions strategic goals. Regent Hathalie requests for specific numbers to the goals and timelines.</p> | <p>Dr. Ahumada</p> |
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| <p><b>9. Announcements:</b></p> <ul style="list-style-type: none"> <li>Regent Gishey is requesting only two regents go to out of state conferences. Upon the regent’s return, Regent Gishey is requesting the attendees give an oral report on their accomplishments and highlights.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |
| <p><b>10. Old Business</b> There is no Old Business at this time.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |
| <p><b>11. New Business</b></p> <p><b>1. Action Item “A”</b> - <u>Authorizing and Approving a Change Order to Diné College’s South Shiprock Campus Math Science Building (MSB) Planning &amp; Design Project with LAM Corporation, in the amount of One Hundred and Forty-Three Thousand, Six Hundred and Twenty-Two Dollars and Thirty-Eight Cents (\$143,622.38).</u><br/> <b>Regent Bigman read the resolution into record.</b><br/> <b>Motion: Regent Lewis, Seconded by Regent Hoskie, Vote: 7/0/0.</b></p> <ul style="list-style-type: none"> <li>Remove the unnecessary “and”</li> </ul> <p><b>2. Action Item “B”</b> – <u>Accepting and Authorizing the Expenditure of the Navajo Nation Appropriation in the Amount of Four Million Two Hundred Thousand Dollars (\$4,200,000) for Fiscal Year 2016 (October 1, 2015 through September 30, 2016) and Incorporating these Funds into the College’s Fiscal Year 2016 General Fund Operating Budget.</u><br/> <b>Regent Bigman read the resolution into record.</b> There was no motion and second to this resolution. Regent Gishey indicated Tommy and Anderson were the motioning parties.<br/> <b>Motion: Regent Lewis, Seconded: Regent Hoskie: Vote: 7/0/0.</b></p> <ul style="list-style-type: none"> <li>Item three in the resolution is inaccurate. The council has not approved the 4,200,000.</li> <li>The language should be changed to “Upon approval by the Navajo Nation Council which includes an appropriation of \$4,200,000 for Diné College FY’ 16; and</li> <li>There is recommendation by Regent BeGaye to give a directive to increase the request of the 4.2 million. Regent Gishey indicated this would be addressed during the Board work session.</li> </ul> <p><b>3. Action Item “C”</b> – <u>Approving an Unrestricted General Fund Operating Budget for Diné College for Fiscal Year 2016 in the Amount of Twenty Two Million Five Hundred Seventy Three Thousand Six Hundred Eighty Four Dollars (\$22,573,684).</u><br/> <b>Regent Bigman read the resolution into record.</b><br/> <b>Motion: Regent BeGaye, Seconded: Regent Hatathlie: Vote: 7/0/0.</b></p> |  |  |



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| <p><b>4. Action Item “D”</b> - <u>Accepting and Authorizing the Expenditure of the United States Department of Agriculture Appropriation in the Amount of Seven Hundred Eighty Three Thousand One Hundred Twenty Four Dollars (\$783,124) for Fiscal Year 2016 (October 1, 2015 through September 30, 2016) and Incorporating these Funds into the College’s Fiscal Year 2016 General Fund Operating Budget.</u><br/> <b>Regent Bigman read the resolution into record.</b><br/> <b>Motion: Regent Dennison, Seconded: Regent Hoskie : Vote: 7/0/0.</b></p> <p><b>5. Action Item “E”</b> - <u>Authorizing and Approving the Expenditure of One Hundred Eighty-One Thousand, Eight Hundred Sixty-Nine Dollars and Eighty Cents (\$181,869.80) for the Installation of the Information Technology Infrastructure (Local Area Network - LAN) for the Student &amp; Family Residential Housing Project to Premise One, LLC, 1335 N. Mondel Drive, Gilbert, AZ 85233.</u><br/> <b>Regent Bigman read the resolution into record.</b><br/> <b>Motion: Regent BeGaye, Seconded: Regent Lewis: Vote: 7/0/0.</b></p> <ul style="list-style-type: none"> <li>○ The bidding process was completed and it was too extensive to include in the meeting packet.</li> <li>○ Language should be added into the resolution that the Navajo Nation Procurement guidelines were followed. #6 The matrix is attached as exhibit A.</li> <li>○ All exhibits should be included with the resolutions so that the board can ensure all the requirements are being met.</li> </ul> <p><b>6. Action Item “F”</b> - <u>Authorizing and Approving the Expenditure of Sixty-Six Thousand Seventy-Five Dollars and Seventy-Eight Cents (\$66,075.78) for Change Order # 5 and Change Order # 6 of the Student Family Housing Project at the Tsaille Campus to Eastern Style Builders, Inc., dba: ESB Modular Manufacturing, an Arizona Corporation, 11280 W. Adonis Road, Marana, AZ 85653.</u><br/> <b>Regent Bigman read the resolution into record.</b><br/> <b>Motion: Regent BeGaye, Seconded: Regent Hatathlie: Vote: 7/0/0.</b></p> <ul style="list-style-type: none"> <li>○ Regent Lewis indicated the college should eliminate Change Orders; change orders should only be completed when it’s an emergency. The administrations should negotiate from the beginning appropriately. This could be dangerous and may become costly.</li> <li>○ This change order was necessary to zero out the grant.</li> <li>○ Justification to change 5 and 6 were due to safety reason and liability issues in the student family housing. The other justification was to give the carpet cost base a professional finish look.</li> <li>○ Drainage and how water drains has to be changed. Asphalt value was added; this will eliminate future cracking and wear and tear to the sidewalks.</li> </ul> |  |  |
| <p><b>7. Executive Session Motion:</b></p> <ul style="list-style-type: none"> <li>▪ Regent Bigman motion to allow public comments.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |

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| <ul style="list-style-type: none"> <li>▪ Entered in at 4:14PM Motion by Regent Lewis, seconded by Regent Bigman. Vote: 5/0/2.</li> <li>▪ Exited out at 4:33PM Motion by Regent Bigman, Seconded by Regent Lewis. Vote: 7/0/0.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                  |                                          |
| <p><b>8. Next Meeting</b></p> <ul style="list-style-type: none"> <li>▪ The board is entitle to a stipend of \$250.00 for special meetings and regular meetings. There is a resolution for board stipends and it can be referred to.</li> <li>▪ Some of the topics that can be addressed at the Board of Regents Work Session are as follows: <ul style="list-style-type: none"> <li>○ Proposal to increase the 4.2 million.</li> <li>○ Strategic goals and the board bylaws.</li> </ul> </li> <li>▪ The work session should be open to all staff to allow for recommendations and suggestions. Send out meeting notice to Administrators, staff, and faculty so they can come prepared for discussions.</li> <li>▪ The next regular Board of Regents meeting will be on October 9, 2015 @ 7AM Tsaile, AZ. A work session will be held from 7am to 12PM. The Regular Board of Regents meeting will be held 1pm to 3pm.</li> </ul> | <p>Regents should send an email on what should be discussed at the work session the two days; deadline 9/14/15.</p> <p>Upon receiving information from regents, a directive will be sent via email to the College President.</p> | <p>All Regents.</p> <p>Regent Gishey</p> |
| <p><b>9. Adjournment</b></p> <ul style="list-style-type: none"> <li>▪ Motion: Regent Hoskie, seconded Regent BeGaye, Vote: 7/0/0 @ 4:53pm.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                  |                                          |
| <p><b><i>Meeting Minutes Respectfully Submitted by: Anjeanette Lang, Executive Assistant to Diné College Board of Regents</i></b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                  |                                          |