

DINÉ COLLEGE
Request for Qualifications and Proposals (RFQP)

PROJECT NAME: Agricultural Multipurpose Center (AMC) A&E Project

RFQP OF: _____

hereinafter referred to as "Contractor": corporation , partnership , individual

State of incorporation _____ Native American-owned Firm? Yes , No

Contractor has attached a Statement of Qualifications for Project: Yes , No

In submitting the RFQP response to Diné College (hereinafter "College"), Contractor represents that Contractor:

- a) has examined Attachment "A" ('Statement of Qualifications') and Attachment "B" ('Project Summary') associated with the Diné College Agricultural Multipurpose Center (AMC) A&E Project (hereinafter referred to as "AMC" project) ;
- b) understands that the Contractor will be compensated for actual costs incurred during the AMC project;
- c) possesses the financial ability and experience to complete the scope of the AMC project; and,
- d) understands that the "A&E Cost Proposal" is not the only factor that will determine the selection of the Contractor, and that the Contractor's qualifications will also constitute part of the criteria used in the selection.

A&E COST PROPOSAL:

- 1. Concepts & Schematic Design: \$ _____
- 2. Design Development: \$ _____
- 3. Construction Drawings & Technical Specifications: \$ _____
- 4. **Not-to-Exceed A&E Total:** \$ _____

TIME REQUIREMENT:

Time required to complete the AMC project measuring approximately 6,000 SF Multipurpose Facility. _____

RFQP SUBMISSION BY:

SIGNATURE: _____ DATE: _____

PRINTED NAME: _____

TITLE: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____ FAX: _____

E-MAIL ADDRESS: _____

RETURN RFP TO:	Mailing Address for regular mail: Diné College, Attn: Janet Benally, P.O Box C-12, Tsaile, AZ 86556 Mailing address for UPS, FedEx, Priority mail: Janet Benally, Accounting Office, Ned Hatathli Center – 6 th floor Room 634, Tsaile, AZ 86556
RFP DUE:	One (1) hardcopy and Electronic Copy of the RFP responses should be returned in a sealed envelope to the College no later than Thursday, August 1st at 3:00 p.m. <i>Facsimiles and emails will <u>not</u> be accepted. Sealed packages arriving via mail services or personal delivery will be accepted.</i>

QUESTIONS:	Questions may be directed to Leon Jackson, Project Manager at : Work Ph:(928)724-6774, Cell Ph: (928) 206-0630, E-mail: lejackson@dinecollege.edu Or Randy Joe, Assistant Project Manager at : Work Ph (928) 724 6674, Cell Ph (928) 225 1038, Email: ranjoe@dinecollege.edu
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ADDITIONAL INFORMATION:

- The College retains the right to reject any or all of the RFP responses that it receives.
- The Contractor is responsible to verify and confirm all measurements.
- **PROJECT WALK THROUGH: Monday, July 22, 2019 at 10 AM – Diné College Center North Campus Large Conference Room,1228 Yucca Street, Shiprock, NM**

ATTACHMENT “A”
Statement of Qualifications
(Contractor may attach additional documents as needed)

1. Name of Firm:	
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2. State License No. (if applicable):	
3. License Expiration Date:	
4. Years Engaged Under Present Name:	
5. General Character of Work Performed by Contractor:	
6. Names/Titles of Key Personnel to be assigned to AMC Project:	
7. List of completed projects similar to AMC Project in past five years:	
8. Names of Clients that may be contacted as references (name, phone number, name of firm, project title):	

(Check applicable box) Current Status with Navajo Nation, State of New Mexico Procurement Office, and System for Award Management for the U.S. Federal Government:

- Currently Not on Debarment Listing
- Currently On Debarment Listing

(Check applicable box) Contractor's firm is presently engaged in litigation?

- Yes
- No

ATTACHMENT "B"

Project Summary

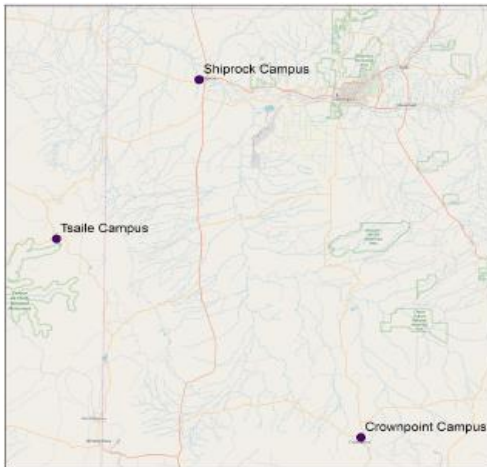
Diné College Agricultural Multipurpose Center (AMC) A&E Project

1. BACKGROUND

- a. **Historical Background.** Established in 1968 as the first tribally controlled college in the U.S., Diné College is chartered by the Tribal Council of the Navajo Nation and governed by a Board of Regents. Diné College is affiliated with, and accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. Diné College maintains a multi-site system with campuses and centers located at six geographically dispersed sites in Arizona and New Mexico.
- b. **New Mexico Funding Information.** In the 2019 Legislative session, the Legislature of the State of New Mexico passed Senate Bill 280. This bill authorized funding for the Shiprock Agriculture Multipurpose Center (AMC).
- c. **AMC Project.** Diné College seeks to plan and design the Shiprock AMC at its Shiprock, NM Campus. This significant facility supports the College's focus on STEM-related education at its Shiprock Campus in the area of Agriculture.

2. PROJECT LOCATION.

The AMC project is located North of US HWY 64, One Mile West from junction of US HWY 491/US HWY 64, Shiprock, NM 87420 in San Juan County. The project site is housed within a 250-acre farming plot belonging to Diné College, known as the Shiprock Demonstration Farm.



3. EXISTING CONDITIONS

Existing conditions at the Shiprock Demonstration Farm includes utility infrastructure. A quarter mile long meandering graveled access road coming to the site from US HWY 64. Fencing encompasses the 250-acre site.



(Photo above) View looking over the existing site

Below is a rendering of the future site of the Shiprock Demonstration Farm when it is completely built out with all the necessary facilities and infrastructure. Below the picture you will find the legend corresponding the appropriate structures depicted in the image below.



- | | |
|--------------------------------|----------------------|
| 1. Multipurpose Facility (AMC) | 7. Greenhouses |
| 2. Bunkhouse Block 1 | 8. Compost Area |
| 3. Bunkhouse Block 2 | 9. Restroom |
| 4. Garage | 10. Parking |
| 5. Wash station / cold storage | 11. Amphitheatre |
| 6. Seeding greenhouse | 12. Barn (36' x 36') |

4. PROJECT SCOPE OF WORK

- a. **Project Scope.** Dine College proposes the scope of work for Architectural & Engineering services and development of the plan documents for the Agriculture Multipurpose Center (AMC) to include:

Agricultural Multipurpose Center (AMC) A&E Project 2019-07-03 1645 rj

Task 1 – Site Planning and Program Development. Dine College Land Grant Office, with the assistance of the successful RFQP candidate, will update the current plan for the AMC Building and the recent development of the College’s Bachelor degree in Agriculture. Specifically, the Land Grant Department will use the capital outlay funding for A&E services and planning by:

- Reviewing the new bachelor’s degree in Agriculture curriculum to identify building requirements; and
- Reviewing extension services housed in the new building to identify building requirements; and
- Prepare a design brief detailing criteria for developing the schematic design of the building.

The Land Grant Office will accomplish this task by hosting a planning meeting with stakeholders. The deliverable will be a planning document for the AMC which includes the building objective, a list of curriculum that will be taught in the building, a list of extension services that will be provided from the building, and a design brief specifying building design criterion.

Task 2 – Schematic Design. Dine College Land Grant Office requires development of architectural and engineering design documents for the purposes of constructing the AMC. The deliverable will be a completed set of blueprints in print and electronic file.

5. PROJECT GENERAL TERMS & CONDITIONS

- a. **Note:** The following items constitute a general description of the terms and conditions applying to the Shiprock Agriculture Multipurpose Center Project. A more complete set of Terms and Conditions shall be included in a Contractual Agreement after the College issues a Notice of Award for this project.
- b. **Native American Preference.** Preference in the award of contracts shall be given to Indian-owned economic enterprises and Indian organizations.
- c. **Notice of Intent to Award.** Upon receipt and review of RFQP responses, and pending the selection of a qualified Contractor, the College may issue a Notice of Intent to Award, and enter into negotiations with the selected Contractor to finalize terms and conditions related to the project.
- d. **Cost breakdown:** The Contractor shall furnish a cost breakdown with their RFQP.
- e. **Performance and Payment Bonds.** Per the Financial Policies and Procedures of the College, the Contractor will be required to provide performance and payment bonds for the project at 100% of the total contract price per bond.
- f. **Notice of Award.** The College will issue a Notice of Award after terms and conditions are finalized.
- g. **Notice to Proceed.** The Contractor will begin work on the project after receipt of the College’s Notice to Proceed. No materials purchased by the Contractor before a receipt of the Notice to Proceed will be reimbursed by the College.