

# ART EXHIBITION

## AIHEC Event Category Coordinator:

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## DINÉ COLLEGE CATEGORY COACH

Coach: Karen Willetto

**Faculty**

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**Deadline to APPLY: January 24, 2020  
05:00PM MST**

Submit application to  
[dcaihec@dinecollege.edu](mailto:dcaihec@dinecollege.edu)

### Objectives:

- Strengthening existing Art programs at Tribal Colleges and Universities.
- Provide an incentive for the production of quality art pieces.
- Showcase a variety of tribally significant art pieces.
- Provide a forum for tribal college students to showcase talent.
- Provide a potential market for TCU student artwork.

### Competition Rules

1. All artwork shall be completed by college students attending an AIHEC-affiliated TCU Institution.
2. A representative may accompany artwork from the artists' sponsoring college.
3. A living artist shall have produced all entries within the last two (2) years.
4. A selected panel will judge all entries.
5. Student attendees will have a chance to vote for a special 'Peoples' Choice' favorite.
6. All entries marked 'for sale' shall be accompanied by the artists' permission for the sale of such art, however, the student will need to provide contact information to the interested party or parties for a personal sale upon conclusion of the conference.
7. Artists may enter all categories, but only one (1) entry per category. Entries shall remain physically on-site for the duration of the competition in order to be eligible for awards.
8. Registration forms shall accompany all artwork submitted for the competition.
9. The conference will not be responsible for lost, damaged, or stolen items. Security will be provided while the art is on display.
10. Students are responsible for the transportation of their artwork to the conference and the removal and transportation of the artwork at the end of the conference.
11. Video, light, and other extreme mixed-media art creations are strongly encouraged for art exhibition and competition entry.
12. Art pieces with particularly extra detailed instructions will be curated and set up by submitting art student or by their official College representative.

### Guidelines and Procedures

- The art exhibition coordinator is chosen by the host committee. For the host committee to reserve an appropriately-sized conference room, the art exhibition coordinator will provide periodic updates to the host committee concerning registration numbers and category of entries.
- The art exhibition coordinator may use the proven rules from above and make adjustments as the need arises to adapt to the specific host location, participant-entry size, budget limitations, etc.

- The art exhibition coordinator will need to recruit ~ ten (10) people (faculty, staff, or students) to assist with security and on-site setup at the conference.
- Suggested Checklist of Materials to bring to the conference: extra registration forms; master spreadsheet of the registered students and their entries; a judging form for each entry; a ribbon for 1, 2, and 3 place winners for each category; a possible 'people's choice' ribbon for each category; duct tape and extension cords for mixed media entries; as many easels as possible; table skirting to hide the storage space under the tables; and ribbons for the judges to wear as they judge the competition.
- A large conference room will be required: As the competition grows, in terms of subject matter as well as participation, more and more space is needed to display the submitted artwork. The bigger the space the better.
- Have a firm registration deadline. Postmarked, faxed, emailed, etc. at least ten (10) days before the start of the conference. No exceptions.
- Enter registered students into a master spreadsheet by category and then in alphabetical order to ease the checking in process at the conference. Name; College; Tribe; Category; Title of Artwork.
- The coordinator arrives at the conference at least a day before the art exhibition to setup the conference room and begin accepting registered artwork to display. Every displayed piece of artwork shall have a corresponding registration form attached. Only students entering a work of art, or their representative, may enter the room until the start of the conference to setup their artwork.
- Organize the setup of the room by art category.
- Once the conference begins, the coordinator or other authorized individuals shall be present whenever the conference room is unlocked.
- Mingling students and faculty may vote for their favorite artwork in each category. (People's choice award)
- On the last day of the conference at midday the judges (selected from the host colleges or by the host coordinator) will gather in the room for judging. The judges judge by consensus using the judging form as a guide, selecting a 1st, 2nd, and 3rd place for each category. Takes ~ two to three (2-3) hours depending on the number of entries.
- The host coordinator will have a select ribbon for 1st place, 2nd place, 3rd place, and the People's Choice. The winners are reported by the host coordinator to the awards banquet coordinator.
- The art exhibition and competition's awards can be awarded at a separate reception to avoid lengthening the larger awards banquet on the final evening.
- The host coordinator will work with the editor and publisher of Tribal College Journal to facilitate access and photographing student art entries for inclusion in the TCJ Student art contest.