



Diné College

Our priority is to ensure the health and safety of our college community and fulfill our mission to ensure educational opportunity is accessible to our community.

Novel Coronavirus (COVID -19) Campus Building Access Control

Revised 03/18/2020 @ 8:47AM

To control the spread on each Campus or Center location, several areas on each site has been identified to be Restricted Access to where Employees, Students or Community may wonder. This response is to not only decrease potential spread of the virus, but also save on cleaning supplies and cleaning efforts. Control on traffic will also allow cleaning initiatives to be diverted to High Traffic places within each building.

ID Badges are to be worn on each Employee (Staff/Faculty) at all times while on-site.

Students may also carry Student ID or current course schedule.

Machine Vendors are allowed on-site, but need to be informed of College Procedures on entrance.

Public vendors/sellers are not allowed to sell on-site.

Diné College Tsaile Campus

Building	Areas of Restriction
Ned Hatathli Cultural Center (NHC)	One Access Point: NHC West Entrance (sliding door) Only 6 th Floor - Room 600 5 th Floor – Room 500A, 514, 510 will remain open for use, will need cleaning supplies to be kept on-hand. 4 th Floor – Restricted on to personnel housed within the floor 3 rd Floor - East Entrance Computers are to not be available 2 nd Floor - East Entrance Dock is restricted to service staff ONLY 1 st Floor - Room 101B External East Entrance - Spread out tables (social distancing of 6ft or more apart)
Gorman Classroom Building (GCB)	One Access Point is North Entrance, Parking Lot Room 123 - Spread out chairs. Remain open for use. Room 117 – Computer Lab, Room may be merged with 119 lab Room 107 - Writing, computer/lab. May turn to online delivery Room 103 & 101 - Computer Room, uncertain if it will remain open for student use.

SUBJECT TO CHANGE DUE TO COVID-19 DEVELOPMENT & IMPACT WITHIN THE COMMUNITY!

Operations & Maintenance (O&M)	One Access Point: currently on North side entrance by Dock, within gate. Bays area will stay close.
Silversmith Building	Remain open but faculty must re-arrange room to ensure Social Distancing.
Archive Building	Closed
Information Technology (IT)	Restrict to front area only for Students and non-IT employees.
6 Plex	FOB 101 - Back common area restricted Only one (1) women restroom to remain open Only one (1) men restroom to remain open
Library	One Access Point – far right door. Open to students and employees only. No community. Needs cleaning supplies delivered.
Day Care	Restricted
Hogan (North & South)	Both hogans, north and south, are restricted and closed.
Cafeteria	One Access Point: Front, far right. Back door access will be allowed for Egress among employees ONLY. Food to be all wrapped, individually. Self-service will not longer be allowed. No salad bar or soup bar will be restricted. Half of the area to be closed off in dining area. Restrict back conference room for any use or requests.
Student Union Building (SUB)	Bookstore - Need to put out Simple to Go (STG). Business Office would need to identify if STG can be sold in Bookstore. Bookstore for only students and employees. No community. Snack Bar – Closed. Stacked away several tables/chairs to ensure Social Distancing. Pool Tables will be Restricted. Store all tables and chairs on the SUB stage. Learning Center - Restrict placement area until testing schedule starts. SUB Foyer - Restrict all study rooms SUB Activity Room/Stage - Restricted Weight Room - Restricted Monitor general cleaning now and then.
GYM	Restricted for use, but Employees will remain use of Office. Monitor general cleaning by O&M.
Post Office	Will remain open, but will increase cleaning and provide supplies.
Land Grant Office (LGO)	On Access Point: Front East Door Conduct their Own Cleaning Supplies may need delivering.
Family Housing	Center Hogan is Restricted
Student Dorms	On Access Point: All Front Doors to Hogans...refer to signage Conference room - Restricted Fitness Room - Restricted Business Center - Restricted

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	Staff need additional cleaning supplies Computer Lab – only open for students only
Student Success Center (SSC)	One Access Point: Front right doorway. Future determination, close off one lobby, use of one, depending on traffic. Need cleaning supplies to be delivered Lobby rearrangement was completed to meet CDC guidelines on Social Distancing. Some offices within building will be Restricted unless opened up for use (4 offices)

Diné College Shiprock Branch

- North Campus Main Building will have the entrance by the gym open. All other doors will be secured.
- North Campus LCR Building will have the entrance from the breezeway open and NN Heritage and Historic Preservation will keep door locked. All other doors will be secured.
- South Campus Student Success Building will have the north entrance open. All other doors will be open.
- South Campus Student Classroom Building will be close and secured.
- South Campus Library will have the south entrance open.
- South Campus east gates will remain close. North gates will stay open during operational hours.

The Child Care at South Campus will remain fully operational to the community and the Navajo Nation Heritage and Historic will be partially operational, will have one staff there most of the time.

Diné College All Other Sites

Each Center location has confirmed their One-Access Point into each building and identified areas of possible restriction.

O&M will work with Centers on continuing supply delivery and cleaning efforts.

It is important to note that all employees must contribute to cleaning efforts at each of their respected Center and/or Department.