



Dine College
Student Complaint Form

Type of Initial Contact (Check One)			
Phone Call	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E-mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walk-in	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date:

Department:

Time:

1. Student's Information

First Name:

Middle Name:

Last Name:

Student ID#:

Gender Male Female

Academic Status: Full-Time Part-Time Status Commuter Dorm

2. Complaint Information

Nature of complaint (Check those that apply)

Academic:	Administrative:	Residential:	Others:
<input type="checkbox"/> Incorrect Process	<input type="checkbox"/> Incorrect Process	<input type="checkbox"/> Incorrect Process	
<input type="checkbox"/> Accessibility	<input type="checkbox"/> Accessibility	<input type="checkbox"/> Accessibility	
<input type="checkbox"/> Inappropriate Behavior	<input type="checkbox"/> Inappropriate Behavior	<input type="checkbox"/> Inappropriate Behavior	
<input type="checkbox"/> Lack of Professionalism	<input type="checkbox"/> Lack of Professionalism	<input type="checkbox"/> Lack of Professionalism	
<input type="checkbox"/> Unfair Assessment	<input type="checkbox"/> Unfair Assessment	<input type="checkbox"/> Unfair Assessment	
<input type="checkbox"/> Lack of Communication	<input type="checkbox"/> Lack of Communication	<input type="checkbox"/> Lack of Communication	
<input type="checkbox"/> Other	<input type="checkbox"/> Other	<input type="checkbox"/> Other	

Summary of Student Complaint

3. Action Taken

Provide summary of action taken with Date/Contact Persons & / or Departments, etc.

4. Follow- up Record

- No Follow-up Needed
- Yes, Follow- up Recommended

Date:	Time:	Notes:

Report Closed		
Date:	Time:	Notes:

Student:

Signature

Date:

Filer:

Signature

Date:

Please return form to deanofstudentsuccess@dinecollege.edu