Warrior Safety Guide
2021-2022
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Diné College Mission, Principles, and Values

**College Mission.** Diné bina’nitin áyisí ásiláago binahjį’, óttaa’í na’nitin náasjį’ yee inááhwiidoot’átįįį yéego bidziilgo ádiilnít, áko Diné nilinnígii t’aá attso yá’át’éehgo bee bit nahaz’ąą dooleet niizdin.

Rooted in Diné language and culture, our mission is to advance quality post-secondary student learning and development to ensure the well-being of the Diné People.

**College Principles.** Nihina’nitin, Sa’ah Naaghaáí Bik’ehózhóón bit hadét’éego, dóó inda Diné yee iná iiit’íníijii át’éego nahasdzáán bikáa’gi dóó yádíihít biyaagi bohówéedzánígi át’éego yee hiná. Dii binahjį’ t’aáattsodéé’ bik’ihwiinít’jigo bitah yá’áhoot’éego yee iiiná’iiit’įj.

Our educational principles are based on Sa’ah Naaghéí Bik’eh Hózhóón, the Diné traditional living system, which places human life in harmony with the natural world and universe. The system provides for protection from the imperfections in life and for the development of well-being. The principles are four-fold:

- **Nitsáhákees.** Critical Thinking. Baa nitsídizíkees. Apply the techniques of reasoning.
- **Iná.** Implementation. T’aá hó’ájit’éego hózhóogo oodáát. Demonstrate self-direction based on personal values consistent with the moral standards of society. T’aá hó ájit’éego hózhóogo oonish. Demonstrate quality, participation, work, and materials.

**College Values.** Our employees and students will adhere to the following values to achieve the mission and purposes of the College:

- **T’aá hó’ájit’éego.** Excellence and self-initiative in problem-solving, compassion, setting clear goals, and establishing positive working relationships.
- **Ahil na’anish.** Cooperating and helping one another, keeping all employees well informed, using proper language for communication, respecting one another on equal terms, and honoring K’é.
- **Il ídíl.** Respecting the cultural, racial, and gender diversity of the Diné People, maintaining safe, courteous, respectful, and positive learning environments, and valuing inclusiveness.
- **Il ééhózin.** Understanding, thoughtfulness, competence, confidence, conscientiousness, and reflectivity for serving the needs of the Diné People.
Promoting Healthy Behavior Nitsáhákees-Critical thinking

*T’áá há ájit’éego* self-initiative
Diné College’s mission of providing educational opportunities to our Navajo Nation by ensuring reasonable measures are implemented to guarantee a safe working, teaching and learning environment for all students, staff and faculty.

**Staying Home or Self-Isolating when Appropriate**
- For face to face classes or before returning to campus, students, faculty, and staff who have been sick with COVID-19 symptoms, tested positive for COVID-19 to follow the Center for Disease Control (CDC) guidance to self-isolate or stay home.
- Students, faculty and staff are encouraged to follow all CDC guidelines and attend training provided by the Incident Command Center.
- Reduce driving or going out between classes, or reduce amount of leaving the living quarters (residential hall, family and employee housing).
- Follow the Navajo Nation curfew restrictions (when implemented).
- If a student, employee or faculty become sick with COVID-19 symptoms, get tested at the nearest testing site, stay home while waiting for test results and contact the Incident Command Center at (928) 724-6846 if you had recently been to a Campus or Center.
- Students, faculty and employee who have tested positive for or are showing symptoms of COVID-19 are to immediate inform supervisor and ICC.
- CDC’s criteria can help inform return to work/school policies:
  a. *If they have been sick with COVID-19*
  b. *If they have recently had a close contact with a person with COVID-19*
- Avoid closed-off areas on campus for safety reasons.
- If you attended any large public event or gathering, monitor for possible COVID symptoms and get tested if symptoms develop.
- When actively traveling (not including border towns for essential shopping) to and thru populated areas, cities or states for overnight stays, individuals will be required to complete quarantine and monitor for symptoms prior to returning to campus. Individuals must get tested and have COVID-19 Negative result in order to return to campus after any air flight.
- All COVID related case or exposures will be reported to ICC and the Faculty. Students will respond based on the type of COVID-related case.
  - **Isolation** relates to behavior after a confirmed positive (+) infection. Isolation for 5 days followed by wearing a well-fitting mask will minimize the risk of spreading the virus to others.
  - **Quarantine** refers to the time following exposure to the virus or close contact with someone known to have COVID-19. For all
those exposed, get tested for SARS-CoV-2 at day 5 after exposure. Keep distance or remove yourself from the individual who is COVID positive, if possible. Always wear your mask at all times.

Personal Traveling (not College related)

- If you are planning to travel out of state for the holiday break or time off, disclose that to your supervisor.
- Those traveling out of state and staying overnight must isolate for 5 days prior to flight and complete COVID test on day 5 (24 hours to boarding). Employees will complete 7-day quarantine upon return from travel (flight); test on day 5.
- Agreements with your supervisor must be made on any telework status upon your return from any cross-country travel.
- Remember that staying home is safer for everyone during high travel peaks of holidays or gatherings. Other forms of family holiday observation can be done via online thru Zoom or Face Time.

Hand Hygiene and Respiratory Etiquette

- Students, faculty and staff are encouraged to use the handwashing station provided throughout the campus/centers. Students, faculty and staff will be encouraged to wash hands with soap and water for at least 20 seconds and use hand sanitizer provided in each building.
- Students, faculty and staff are encouraged to cover coughs and sneezes with a tissue or use the inside of your elbow.
- Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used.

Masks Mandatory

- Face masks are mandatory on campus/centers among students, faculty, and staff who are on-site.
- Allowable mask are N95/KN95s and Surgical mask.
- Cloth mask is not allowed.
- Students, faculty and staff will be reminded not to touch the face covering and to wash their hands frequently. Information are posted for all students, faculty, and staff on proper use, removal, and washing of masks throughout the campus/centers.
- Students, faculty and staff are encouraged to change face mask frequently.
- Places you do not need to wear your mask:
  - Enclosed office space occupied by one person.
  - When eating or drinking.
• Running/walking on fitness trail with no one around.
• N95/KN95s/Surgical face mask must be worn at all times within classrooms, facilities and face to face meetings.
• Approved travelers will need to wear N95/KN95s/Surgical face mask (GSAs, bus, air). Masks may be obtained at the O&M department or at a Health Screening Station.

Signs and Messages
• Signs are posted in visible locations throughout the college campus such as building entrances, restrooms, coffee shop and cafeteria that promote awareness to stop the spread of COVID-19.
• Students, staff, and faculty are encouraged to keep updated via college email, website, radio, and zoom update meetings.
• Links to CDC website is provided in most messages to promote awareness.
• Sign up for Alert Media emergency notification for communication on closure, shut-downs, or related emergency codes.

Maintaining Healthy Environments
Nahat’á- Planning

Ahít na’anish Keeping all employees well informed
Diné College implemented strategies to maintain healthy environments by establishing protocols for daily/regular cleaning of public and shared spaces

Cleaning and Disinfection
• Operations & Maintenance and Supervisors have been trained in COVID-19 cleaning and sanitation to promote a safe working and learning environment.
• Operations & Maintenance developed schedules for increased, routine cleaning and disinfection of classrooms and facility spaces.
• Operations & Maintenance will Clean and disinfect frequently touched surfaces such as door handles, sink handles, grab bars, hand railings, bathroom stalls, tables within Diné College facilities daily and between use as much as possible. Use of shared objects (e.g., lab equipment, computer equipment, desks) should be limited when possible, or cleaned between use. Once cleaning and disinfection has taken place, a “sanitized and sealed” sticker will be place on the door indicating that the room is ready for use.
• Operations & Maintenance will ensure safe and correct use and storage of cleaners and disinfectants external icon, including storing products securely as recommended by CDC and OSHA.
• Students, faculty and staff are encouraged to keep their personal items clean: cell phones, laptops, iPads and personal work and living spaces clean. Students, faculty, and staff are also encouraged to use disinfectant wipes to wipe down desks, lab equipment, and other shared objects and surfaces before use.
• Operations & Maintenance will ensure there is adequate ventilation when using cleaning products to prevent students or staff from inhaling toxic fumes.

Shared Objects
• Diné College discourages sharing of items that are difficult to clean or disinfect.
• Diné College is ensuring adequate supplies to minimize sharing of high-touch materials to the extent possible by limiting supplies and lab equipment use by one group of students at a time and clean and disinfect between use. Programs such as Navajo Cultural Arts Program (NCAP) will assign each student their own supplies. Some Science courses will encourage personal lab kits for students.
• Students, faculty, and staff are encouraged to avoid sharing electronic devices, books, pens, and other learning aids.

Ventilation
• Diné College is ensuring the ventilation systems operate properly and increase circulation of outdoor air floor as much as possible.
• Food service areas will focus on air flow barriers between the Cooks/Food Prep and those being served (students/employees), which will include table top-to-ceiling coverage.
• Staff must ventilate and care out rooms when and if possible by opening doors and windows.
• Investment in air purifiers are very effective in daily workspace.
• Do not host gatherings or meetings in locations with no or poor air circulation.
• Areas with poor ventilations will be kept off-limits by Incident Command until HVAC system is improved.

Water Systems
• To minimize the risk of Legionnaires’ disease and other diseases associated with water, take steps to ensure that all water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) are safe to use after a prolonged facility shutdown.
• Students, staff and faculty are encouraged to bring their own water to minimize use and touching of water fountains.
• Water fountain nozzle will be closed to but bottle filter systems will remain for open use.
Modified Layouts
• Diné College will conduct classroom walkthrough and identify courses that will be offered within approved space for face to face use. Onsite classroom layout are adjusted to ensure that physical distance is adequate and course schedule were staggered as recommended by CDC.
• Onsite classes for Room Max Capacity is adjusted to 75% use of floor classroom space at social distance of 6 feet.
• Diné College encourages students and faculty to ensure that there is adequate distance between individuals engaged in lab courses.
• Students and Faculty will need to use N95/KN95 in the classrooms. Mask may be obtained at nearest Health Screening Station.
• Most courses will be delivered online via blackboard and zoom with the approval of the Provost and Dean’s Office in accordance to requirement established for online course delivery.
• Shared office space with multiple staff must create distance and have tall standing plexiglass dividers.

Physical Barriers and Guides
• Physical barriers such as sneeze guards and partitions are installed in areas where it is difficult for individuals to remain at least 6 feet apart. (e.g one stop shop, offices, etc.)
• Physical guides such as tape on floors and signs on walls to ensure that individuals remain at least 6 feet apart in lines and at other times.
• To request an installation of a plexi glass within your location, contact O&M and submit a School Dude Ticket.

Communal Spaces
• Shared spaces such as computer labs, library, fitness room, and common will operate at social distance, mandatory face mask and on-going sanitation.
• Library services will offer curb side services where possible and on-site services of computer labs and learning space.
  ▪ Library Contact for Questions: library@dinecollege.edu
• Diné College will provide information on communal spaces in residential or faculty housing (e.g., laundry rooms and resource labs) follow CDC’s guidance for Shared or Congregate Housing.
• Residential Halls/Family housing will have no double occupancy or shared bathrooms between two suites.
• Computer labs will be cleaned and monitored for max capacity and computer desktops within each occupied dorm room for the sole use by the student.
• Gym and weight rooms at the Tsaile and Shiprock site will have determined hours of operation based on need and availability of staff.
Safety guidelines and screening will be promoted at these facilities during operation hours.

- Shared spaces among employees must be arranged to have only one person within the room or install partitions to create a level of working space that safely isolates and separates individuals from one another to avoid exposure.

**Food Service**

- Diné College indoor dining will resume for face-to-face services. No self-serving will be allowed.
- Food Service is limited to students, staff and faculty, College contractors or consultants. General public will not be allowed at this time.
- For construction crew who are working on-site will make agreements with the College’s Point of Contact and ICC to ensure meals are offered to employees. Such agreement will need to be in the initial stage of contract agreement.
- Tsaile Campus Cafeteria Services have the option to obtain grab-and-go meals.
- On-site students, staff and faculty are encouraged to bring their lunch to work to avoid exposure off site traveling on and off the campus.
- Tsaile Warrior Café Shop will provide pick up services. Orders can be made via phone or face to face and made by students, staff and faculty, College contractors or consultants.
- Food service will utilize disposable items for all grab-and-go meals. Food service staff are encouraged to wash their hands after removing their gloves or after directly handling used food service items. Personnel Projective Equipment will be worn by staff at all times.
- Those entering dining facility need to show a College issued Daily Pass showing that they completed COVID-19 screening and temperature check.
- Services will not be rendered if you have not been screened or do not have a Daily Pass. Visit a near-by Screening station to get screened for your daily pass.

**Adequate Supplies**

- Diné College encourages healthy hygiene behaviors by providing adequate supplies, including soap, hand sanitizer containing at least 60% alcohol, paper towels, tissues, disinfectant wipes, masks (as feasible), and no-touch trash cans.
- Request for Personal Protection Equipment (PPE) and cleaning supplies can be made to the Operation & Maintenance Department.
Maintaining Safe Operations
Iiná-Implementation

Il ééhózin. Competence, confidence, conscientiousness, and reflectivity

Diné College established protocols to maintain a healthy operation by having checkpoints, screening such as temperature checks, questionnaires on symptoms and travel as recommended by CDC.

Mandatory COVID Vaccination and Booster Shot for Registered Student and Employees On-site

- Diné College operates under a mandatory status for employees and students who come on-site to be fully COVID vaccinated and boosted.
- All on-site entry into College facilities or attending College event must present proof of fully vaccination and booster shot.
- Employees and students must obtain their C-19 sticker on their College ID badge to be granted entry onto any campus site and center. Present COVID vaccination card at any near-by screening station.
- Mandatory COVID screening and temporary check is required for all sites. Should travel between sites take place (even same day), screening is to be conducted.
- Parking lot can allow for students to use wifi that are not fully vaccinated. Students must stay within the vehicles and not enter into facilities.
- Incomplete series of required dose does not classify as Fully Vaccinated. Students must have fully series of vaccination per their COVID Dose Series to enter into facilities, especially classrooms. Updated booster shots are mandated and dose cards must be disclosed to Health Screeners to obtain a C-19 Sticker on College ID Badge.
- Students may use course schedule and COVID vaccination card to gain entrance if College ID is yet to be issued.
- Students who are medically documented as severely allergic and not eligible for the COVID vaccination will not be allowed on-site to any of the center during the COVID pandemic for face to face services. The option of courses will be restricted to online/virtual course delivery with faculty.
- Students who do not complete their full series of COVID Dose will not be allowed for on-site courses but refer to virtual courses. Face to face services will also be limited to virtual services until full vaccination COVID Dose series is completed.
- Employees who are medically documented as severely allergic and not eligible for the COVID vaccination will need to report to Supervisor and DHR. Medical documentation will be provided to support non-eligibility of COVID vaccine and establish a safety plan to carry out delivery of work task. Safety plan will be at the agreement of both the employee and
supervisor with the concurrence of DHR. Agreement will be in writing and filed with DHR.
   o If it is determined that the work performance has no possible solution to be carried out in a safe environment, review of Job Description will need to be re-assessed by DHR and the supervisor to meet the needs of the department and the position.

COVID Health Screening
   • Diné College will limit occupancy to a max of 75%, managing foot traffic flow, ensuring social distancing of at least 6 feet, and required face coverings.
   • Diné College will remain closed to the general public.
   • Diné College will remain open for services to registered students, staff and faculty. On-site services is open to students who are also 100% online students.
   • Diné College will allow access to those with College-related business, appointments, meetings, or event gathering, Contractors, or Consultants.
   • COVID Entry Screening is in-person screening process and temperature check at entrance. Taking less than 40 seconds, it is administered at entrances to pedestrians and drivers (college-affiliated) entering onto any campus/site to verify COVID-19 symptoms-free.
   • Those who demonstrate a high temperature of 100.4 or above will be asked to seek immediate isolation or medical attention and denied entry onto campus or facilities.
   • Centers will have gated checkpoints for screening purposes and manage incoming and outgoing traffic flow.
   • All employees and students must visibly wear their College ID badge while on-site displaying an issued C-19 sticker for on-site access.
   • To verify that you meet the vaccination mandate, Employees and Students coming on-site must present their updated COVID Vaccination Card to obtain a C-19 sticker that will be placed on his/her College ID Badge.
     o One C-19 Sticker for full series of vaccination
     o Two C-19 Sticker for Booster
   • If you need your C-19 Sticker, please visit the nearest Health Screening Station to verify your vaccination dose and obtain your C-19 Sticker.
   • All doors to each building will have one or two main entrance and exits to manage traffic flow.
   • Students, staff and faculty are encouraged to conduct virtual group events, gatherings, or meetings.
   • Campus will be closed to the general public until the pandemic has ceased.
Screening for Contractors, Visitors with College Related Business and Consultants

Definitions:

- **Contractor**: An Individual or a company hired by the College to perform an established Scope of Work in an agreeable timeline on or off campus, within or outside of facilities.

- **Visitor with College-Related-Business**: An Individual or company not hired by the College but working with the College on related projects, program, presentation, events or meetings.

- **Consultant**: An Individual or group hired by the College meeting with a College department/office delivering expert advice on professional subjects.

Contractors, Consultants and Visitors are expected to practice COVID Preventive Guidelines set by the institution and are subject to enforcing safety protocols while on-site during or outside of operational hours.

**Established Point of Contact (POC)**

All Contactors, Consultants and Visitors must have a primary Point of Contact who is a representative of an established College department or office. Contactors, Consultants or Visitors must retain information of their POC’s information:

- Full Name, Title
- Department or Office Name
- Contact information (phone number or email)

**College Campus Mandates for Contactors, Consultants and Visitors**

The College has established the following mandatory protocols for any on-site access:

- **Mandatory Face Mask**: only 3-ply Surgical Mask or N95/KN95 on campus.
  - Cloth mask of any type is not allowed.
- **Mandatory Vaccination**: all those entering facilities must have a complete series of COVID Vaccination.
- **Mandatory Booster**: all those entering facilities must have an updated booster shot.

Those who are not eligible for the COVID Vaccination as Contactors, Consultants and Visitors must inform the POC. The POC will notify ICC to ensure no one is placed at-risk or intentionally breach the institution’s safety guidelines while on-site.

Understanding that the College is a community enforcing mandatory vaccination on-site, it is the responsibility of the POC and the hiring/visiting party...
to ensure that College employees and students are not placed at risk of possible COVID exposures. Hiring parties and Visitors are strongly encouraged to promote COVID vaccination among the selected group coming on-site to decrease the potential risk of a COVID spread among the College population. For hiring parties or visitors ineligible to receive, unwilling or unable to obtain his/her COVID Vaccination, additional restrictions will be expected:

- Perform task in an isolated area away from Employees and Students
- Must wear a well-fitted face mask at all times
- Maintain 6 ft or more social distance
- Limit surface touching at all possible
- Sanitize work area before leaving
- Work outside of business operation hours

**Higher Risk for Severe Illness from COVID-19**

- Students at [higher risk for severe illness](#) (including older adults and people of all ages with certain underlying medical conditions) are ask to contact 928-724-6846 if they believe they have been exposed to COVID-19 on-site.
- Staff and faculty at [higher risk for severe illness](#) (including older adults and people of all ages with certain underlying medical conditions) are ask to contact immediate supervisor and Human Resources at hr@dinecollege.edu to ensure safety plan in the work-place protects employee.
- Students at [higher risk for severe illness](#) that limit their exposure risk have an option to take online courses or participate via zoom.
- Students who do not get fully vaccinated or updated booster will have the limit option to taking only online courses. On-site access will be restricted to those who only have fully COVID vaccination shots and updated booster shots unless safety plan is put in place of students to arrive on-site for services.
  - Incomplete series of vaccination does will not count as fully vaccinated.
- Diné College with applicable law, placed policies to protect the privacy of people at [higher risk for severe illness](#) regarding underlying medical conditions in compliance with applicable federal and state privacy and confidentiality laws. Positive COVID-19 individuals will have identify protected during the response to accommodation plans.

**Regulatory Awareness**

- Diné College follows the Navajo Human Health Services, Navajo Nation Executive Order, Arizona and New Mexico State public health orders related to group gatherings to determine if events can be held.
- Any issued Navajo Nation curfew or locks downs will be enforced on campus and residential areas.
• Though Diné College is not chartered by the Navajo Nation or BIE, the College will acknowledge any tribal regulation passed and identify any adjustments needed to ensure the operational safety of the College.

Travel: Employee and Academic Class

- Diné College has limited non-essential travel with restrictions.
  - General Service, O&M and Security will continue with necessary daily travels for deliveries, site patrolling, or any other College-related duties/assignments/projects.
- If College Employee-related travel must be done:
  - Travel must be deemed absolutely necessary and cannot otherwise be conducted or performed via virtual meeting/gathering.
  - There will be limited travel approvals during the COVID-19 Pandemic.
  - Request to travel will be reviewed and approved by:
    - 1) Immediately Supervisor,
    - 2) Domain Leader (Vice President/Provost) and,
    - 3) ICC
    - ****Excluding General Service, Security and O&M.****
  - Diné College employees are required to practice all CDC safety and protocols as indicated for employee by using hand hygiene supplies.
- Ground Travel:
  - While on travel, limit the number of stops to only necessary locations and take precaution when entering gas stations and fueling up.
  - Limit the number of individuals traveling.
  - GSAs must maintain adequate space among passengers and do not crowd vehicles. GSA vehicles vary in size so passengers must be able to maintain safe distance of spaces among one another.
  - Carry and have enough supplies of mask, sanitizers and disinfectant supplies while traveling.
  - Always wear your mask when making stops throughout your trip.
  - All travelers are mandated by the College to wear N95/KN95 mask during travel. Request can be made to O&M department in advance to obtain enough mask for individuals.
  - GSA will be cleaned and disinfected by the TA Driver upon return. All items must be removed by the Employee prior to returning in the GSA.
- Overnight travel
  - 5-day self-isolation and COVID-19 testing will be required by travelers who return from overnight traveling upon their return.
  - 5-Day self-isolation will either be placed on teleworking status, use of personal leave or Leave Without Pay (if no personal hours).
  - If there is a return of a COVID Positive test, the individual will enter into additional 5 day quarantine and then be eligible for 5-day
Admin Leave with support of Doctor Statement of the confirmed positive test.

- If Class field trip/travel is necessary:
  - Class field trips will be restricted based on need.
  - If the purpose of a class field trip is absolutely necessary and no other options are possible, the request will be carefully reviewed by the Provost and ICC to assess the level of risk of those traveling.
  - A safety plan must be submitted by the requesting party, which will outline the purpose of the travel and why no other options beyond traveling to the location can be achieved. Outline of the trip’s daily schedule and location, name of travelers, safety protocols and returned observation of health status must be provided with the TA form request.
  - All travelers must be fully vaccinated and have updated vaccination and booster shot to travel on behalf of the College.
  - All class field trip travelers are mandated to wear N95 mask during travel. Request can be made to O&M department in advance to obtain enough N95s for the class.

- Flight Travel
  - Flight travel is still restricted at this time and not recommended. However, if travel by plane is absolutely necessary, approval must be made by the 1) immediate supervisor, 2) the domain leader (President, Vice President, Provost) and 3) ICC.
  - Travelers must be fully vaccinated and have updated booster shot.
  - 5-day self-isolation will be required by TSA and COVID testing will be required 24 hours prior to boarding the plane.
  - 7-day quarantine will be enforced upon return from air travel with a Day 5 COVID Test administered.
  - Individual may be placed on teleworking status while under isolation, use of personal leave or Leave Without Pay (if no personal hours). If there is a return of a COVID Positive test, the individual will enter into additional 5-day quarantine and then be eligible for 5-day Admin Leave with support of Doctor Statement of the confirmed positive test.
  - For Students traveling by air will need to make arrangement with on-site-faculty to isolate and continue course work/assignment/tests.

**Participation in Community Response Efforts**

- Incident Commander serves as a member on the Unified Command Team, comprised with other local hospitals, clinics, education systems, gas stations and other local businesses, directly linked to the Navajo Nation Central Command and Department of Navajo Health. Group meets once every week to ensure that the College is kept in the communication circle of Health mandate and enforcement of policies and practices.
Leave (Time Off) and Excused Absence Policies

- Faculty, staff and students are informed of sick leave policies and practices when staying home or self-isolating if become ill, have been exposed, or caring for someone who is sick.
- 3 days or more will require doctor/medical statement (this includes self-quarantine).
- Diné College developed protocols for returning to classes and campus/centers after COVID-19 illness with the guidance of CDC’s criteria to discontinue home isolation and quarantine.

Admin Leave

- If you have been exposed to COVID-19 directly or through a third party, you must enter into 5-day quarantine immediately, get tested on Day 5 for results.
  - If you test Positive on Day 5 from contact or developing symptoms, continue quarantine for 5 additional days. Only those who provide medical documentation of Positive test result to ICC will be issued Admin Leave (5-day max).
  - If negative, exit quarantine but maintain face mask on at all times.
  - Those exhibiting cold or COVID symptoms will continue isolation until recovered. If symptoms reach over 5-days Admin Leave Cap, personal leave will be used.
  - Supervisors must agree to issue Telework status if employee agrees that they can work from home and have resources available. Agreement must be done prior to performing telework.
- You must get tested for COVID-19 at a local hospital or clinic and stay in quarantine while waiting for a test result and take personal leave. DO NOT attempt to come onto campus while waiting for test result.
- Admin Leave is approved by ICC and communicated to DHR and Payroll. Doctor statement on COVID Positive test for isolation will be required to qualify for Admin Leave. Until document is provided, personal sick leave will be used. Once approved, Supervisors will issue out Admin Leave via Pay logics starting on the day you tested COVID Positive.
- Those employed under contract or no College Benefits are not eligible for Admin Leave. Employee will resort to Leave Without Pay in-lieu of Sick Leave, Annual Leave, or Admin Leave.
- If any of the follow apply, you will be eligible for Admin Leave:
  - You become COVID-19 positive
  - Provide Doctor statement for COVID Positive Test and isolation directive.
  - Admin Leave shall be a max of 5 days. If quarantine must continue beyond day 5, employee will use Sick/Annual Leave and must be
approved by supervisor. If no personal leave hours are available, Leave Without Pay will be issued.

Telework, Leave Without Pay, Temporary Online Transition
- Employees who must quarantine/isolate, telework is an option with prior approval and agreement with Supervisor before preforming telework status.
- It will be the responsibility of the Supervisor to ensure that the Employee is tracking workload, task and assignment under a telework status and to maintain on-going updates.
- Those who are not approved by Supervisor for telework status or do not have any available personal leave hours will be issued Leave Without Pay.
- Navajo Nation Child Care has resumed operation for Spring 2022 NS Employees are required to return on-site for Spring 2022 to preform job duties and responsibilities. The College recognizes that some may still experience challenges with child care/elder care at home and may be eligible for telework with prior approval by the Supervisor.
  - Employees lacking child care or elderly care will make arrangement with Supervisor only when and where needed under approved telework status.
  - Employee and Supervisor will continue on-going follow-up and review of telework agreement that will not exceed a Pay Period.
  - Employee is encouraged to make necessary arrangement and not neglect excessive amount of telework status.
- Students who are taking on-site courses and who need to isolate/quarantine must inform ICC and their faculty immediately.
  - Faculty will work with students on arrangement to transition temporarily to virtual course delivery (depending on resources at home).
- Diné College will provide student support services virtually (e.g. zoom, teleconference) to those who are not able to arrive on-site.

Back-Up Staffing Plan
- Departments are encouraged to cross-train staff to ensure work productivity is continuous.

Staff Training
- Staff and faculty will be provided training on all safety protocols
- Training virtually or ensure that social distancing is maintained during training.
- Signage, website, radio and email are provided on campus.
- Take part in any ICC hosted training on COVID-19 to increase your knowledge on safety practice.
Facility Request
Facility requests will be restricted to only the College and College-Sponsored events for the Spring 2022 semester. Outside request for facility request will not be granted at this time. All facility request will be reviewed and signed by the following:
- Requester
- Oversight of the requested Facility
- Concurred by Domain Leader (Vice President, Provost, President)
- ICC
  - Events requiring outsiders or large events will submit Safety Plan for approval.
  - Some events will require Insurance liability coverage

Support Coping and Resilience
- Students, staff and faculty are encouraged to take breaks from watching, reading, or listening to news stories, including social media if they are feeling overwhelmed or distressed.
- Students, staff and faculty are encouraged to eating healthy, exercising, get sleep and find time to unwind.
- Students, staff and faculty are encouraged to talk with people they trust about their concerns and how they are feeling.
- Signage are posted for counseling and College hotline at 928-724-6846, Navajo Nation COVID-19 Hotline: 1-928-871-7814, New Mexico COVID-19 Hotline: 1-855-600-3453

Limit Gatherings
- Diné College encourages students, staff and faculty to avoid any large gatherings on campus if it is not necessary and can be conducted via Zoom.
- Everyone is encouraged to conduct virtual group events or meetings for Spring 2022. Should a gathering be conducted, room max capacity will be established by ICC, maintain distance and wear your mask at all times.

Computer Labs/Wifi
- Computer labs and locations are allowed open operation for students.
- On-going cleaning and sanitization guidelines will be established and employed by department staff to promote sanitation.
- Computers will be stationed at safe distance of 3-6 week or more.
- Children and general public will not be allowed into computer labs (subject to change).
- If students need a laptop or wifi hot spot, please contact your assigned Academic Advisors to submit a request. Academic advisors will work with IT to check out laptops or wifi hot spot.
No Children on Campus
- Diné College will not be allowing children into facilities (except the Tsaile Family Apartment housing area).
- Employees reporting to work or students coming into facilities cannot have children accompany them (subject to change).
- If you are an employee needing to attend to child care needs, coordinate with your supervisor on working hours.
- We encourage students and employees to have their children vaccinated and fully boosted.
- Students with children residing within Family Residence are required to have updated vaccination and booster shot to maintain on-going housing eligibility.

Tsaile Fitness Trail
- The Tsaile Fitness Trail is open daily 5am-9pm.
- During weekend curfew, it will be open to on-site living residences who can walk and run the trail.
- Please abide by CDC guidelines while on the trail and always wear your mask if crossing paths and keep distance.

Weight Room
- Weight room for the Tsaile and Shiprock locations are subject to open operation depending on staff availability.
- Operation safety guidelines will be promoted with appointments, mandatory face mask and on-going equipment sanitation.
- All are required to be screened.
- Not open to the general public for use.

Gyms
- The Tsaile Gym will remind under the shared operations of the Athletic Department for Spring 2022.
- Operation of the Tsaile and Shiprock gym will not be open to the community for facility request.
- The Shiprock Gym will be under the operation of the Shiprock management. Use of facility will be at the approval of Center Vice President and ICC.

Curfew Hours
- Diné College will not be conducting any form of activities during curfew hours, as we are contributing to the cooperation of the Navajo Nation Curfew periods put in place due to COVID-19.
- College operation will adjust to curfew period issued by Navajo Nation.
**Tsaile On-Campus Residence**

- Those living on the Tsaile campus grounds are subject to abiding by the Navajo Nation Curfew periods. For emergencies only, you may exit the Circle Drive from the East Exit during curfew periods at the Tsaile Main Campus.
- Family Apartment Housing (Tsaile Campus) are subject to screening and access control of those who are allowed within the fenced apartment community at the Tsaile Campus.
- Those who are residence of the Family Apartment Housing and who demonstrate a high temperature of 100.4 or above will be asked to seek immediate quarantine or medical attention. Test immediately.
- If a member of your household becomes COVID-19 positive, please report to the Incident Command ([icc@dinecollege.edu](mailto:icc@dinecollege.edu)) and contact the housing management. The entire household will enter into quarantine until the individual is cleared by Health Providers.
- Management will work with Family Apartment Housing to provide any aid on food delivery or cleaning items.
- Residence Life student who need to quarantine (undetermined COVID test or Negative) will be provided delivery of meals and any cleaning/PPE supplies.
  - For COVID positive test, student will need to isolate for 5 days.
  - Student will need to return home to complete full 5-day isolation.
  - If option to return home is limited or declared homeless, inform Housing Management for other possible arrangement.
- All on-campus residence are required to be fully COVID vaccinated and have updated booster shot.

**Daily Screening Protocol**

Everyone (students and employees) have to complete daily 1) Screening and 2) Facility Contact Tracing when arriving onto any DC Campus or Center location.

Our screeners are stationed in High Traffic facilities or at Gated entrances. You will be rendered one of two forms of screening based on your response to the first question:

1. **Screening for Pass:** COVID-19 questionnaire and Temperature check, access granted or denied for facility access. Daily pass will be issued for those granted access.
2. **Facility Contact Tracing:** If entering other facilities on-campus throughout the day and you had already been screened for a pass elsewhere, complete the Contact Tracing with screeners. Provide your Pass and your College ID number will be captured recording your presence in another building. Your contact information will be asked for contact by ICC if needed.
Location of Screening Stations (for Daily Pass and Contact Tracing)

<table>
<thead>
<tr>
<th>Location</th>
<th>Screening Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tsaile Campus</td>
<td>NHC, SUB (only when class come in), Student Success Center, O&amp;M, General Service for package, Spruce Hall and Family Apartment Housing.</td>
</tr>
<tr>
<td>Shiprock</td>
<td>Gated screening at entrance for North and South.</td>
</tr>
<tr>
<td>Tuba City</td>
<td>Gated Screening at entrance and Classroom Building</td>
</tr>
<tr>
<td>Chinle</td>
<td>Facility Screening at entrance</td>
</tr>
<tr>
<td>Crownpoint</td>
<td>Facility Screening at entrance</td>
</tr>
<tr>
<td>Window Rock</td>
<td>Facility Screening at entrance</td>
</tr>
</tbody>
</table>

Inactive vs. Active Locations

Be mindful of areas within your Center or Campus that is open for access or restriction. To avoid creating traffic within areas not attended to for cleaning, please reframe from entering restricted areas that are closed off.

Campus Construction Zones

Please do not enter these construction zones where crews are working. Monitor your emails for these construction notices happening at your sites. Construction crew must get daily screening and work with the College’s Point of Contact and ICC on safety protocol. Contract and consultants are all subject and required to follow the College’s safety policies and guidelines.

Door Seals

Classrooms have been set-up according to the face to face enrolled classes on the Fall schedule, with protection barriers provided and placed on the cleaning schedule for O&M staff to ensure on-going sanitation and re-sealing.

Please reframe from opening doors or breaking seals if you are not scheduled to be with the classroom. A broken seal will indicate that the room was used and O&M staff will have to enter the room for cleaning. Classrooms should not have no more than the set max room capacity, plus one faculty. ICC will set room max capacity per 75% of floor space at 6 feet apart social distance.

If you are a faculty who is not scheduled for face to face class but needs to use a room or transitioning to a face to face delivery, please complete a facility request form to be assigned a classroom location. Plan ahead to get early approval. O&M will be informed for room prep and cleaning.

One-Access Traffic Flow

To ensure that we are not creating congestion at entrances or crossing paths with opposite traffic, some facilities will have the One Access Flow within
facilities. Please adhere to the One Access Entrance going into buildings. For Screening stations for High Traffic Areas, you must complete a contact tracing when you enter any facilities throughout the day. Present you Pass if you have been screened at another building and get your entrance into a new building recorded.

You may use the nearest exit to your location within a building but avoid returning through those One Way Exits. Do not prop open doors but close the door properly to prevent any visitors from wondering through entrance.

**Facilities with No Screeners**
Some facilities are considered In-active due to restricted area or low traffic. These areas do NOT have Screeners stationed at the One Access Entrance for Facility Contact tracing.
If you are coming into a building that does not have a screener, you must visit a facility/gate for screening to obtain a Daily Pass to be on-campus. Daily Pass and screening among all individuals coming onto campus/center is required to ensure that we have traffic control, contract tracing, avoiding max occupancy and refraining any COVID-19 related symptoms or high-tempered-individuals entering the facility.

**Contact Tracing** is very important for the Incident Command Center when they are notified of an individual who has been tested Positive for COVID-19. Sharing your information for Contact Tracing will allow the Incident Command to ensure that safety measures are taken to protect any future exposure or spread from occurring on campus.

**Designated COVID-19 Point of Contact**
- Diné College Incident Commander, Velveena Davis, 928-724-6846, veldavis@dinecollege.edu or icc@dinecollege.edu regarding COVID-19 concerns or COVID Cases.
- Consistent with applicable law and privacy policies, students, faculty and staff will report to Incident Commander if they have symptoms of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19.
- Incident Commander is charged to conducts contact tracing for any potential or positive cases on-site, respond to any potential COVID spread on-site, address any campus-safety threats, grant Admin Leave approval to those tested COVID positive, and work with Screeners to enforce COVID safety protocols.
- Campus Security will be supervised and operated under the Incident Command to increase campus safety collaboration during the COVID-19 Pandemic.
- ICC will work closely with Center management to ensure on-going campus operation.
Preparing for When Someone Gets Sick
Siíh hasín—Reflection and Assurance

It ílí. Diné People, maintaining safe, courteous, respectful, and positive learning environments, and valuing inclusiveness.

Diné College identified partnership with local health services and prepared several strategies for when someone gets sick on campus/centers. See Appendix C for additional contacts

Strategy for Rapid Response Testing
Student, staff and faculty that report symptoms should call the nearest Health Care Facility testing site.

- Chinle Comprehensive Health Care Facility
  (928) 674-7001/7688
- Crownpoint Health Care Facility
  (505) 786-5291/6381
- Fort Defiance Indian Hospital Board, INC
  (928) 729-8000
- Gallup Indian Medical Center
  (505) 722-1000
- Sage Memorial
  (928) 755-4500
- Kayenta Health Center
  (928) 697-4000
- Northern Navajo Medical Center
  (505) 368-6001
- Tuba City Regional Health Care
  (866) 976-5941
- Utah Navajo Health System
  (866) 976-5941
- Winslow Indian Health Care Center
  (928) 289-4646

Advise Sick Individuals of Home Isolation Criteria
- Sick faculty, staff or students should not return to face to face classes or Diné College facilities, or end isolation until they have met CDC’s criteria to discontinue home isolation or released from his/her assigned Health Care Provider.
**Positive Case Occurs**

- If you are tested Positive, please inform your faculty, supervisor, DHR and/or the Incident Command Immediately (email icc@dinecollege.edu or call 928-724-6846).
- If you have been exposed or a member of your household has tested positive, please (students) notify your faculty if you are taking face to face classes or (employee) notify ICC and your supervisor. Accommodation will be provided to ensure that all parties adhere to safety and preventative guidelines.
Exposed to Someone with COVID-19

If you are Vaccinated & Boosted

- No isolation/quarantine needed
- Wear a mask around others for full 10 days
- Keep social distance from others (6 ft apart)

Test on day 5
If you test positive, isolate for 5 days.
(Provide Documentation, Eligible for 5-Day Admin Leave approved by ICC)

Exit isolation after Day 5 and keep face mask on for 5 more days.

If you are Vaccinated & NOT Boosted OR Not Vaccinated

- Isolate immediately for 5 Days
  (Submit Sick Leave)

Test on day 5
If you test positive, isolate for 5 days.
(Provide Documentation, Eligible for 5-Day Admin Leave approved by ICC)

Exit isolation after Day 5 and keep face mask on for 5 more days.

Those employed under contract with no College benefits will be issued Leave Without Pay in-lieu of Sick Leave or Annual Leave hours when entering Isolation
Confidentiality of Positive Cases
- DHR, Incident Command, Faculty and Supervisors will adhere to confidentiality of Individuals who self-report his/her health status, should they report Positive for COVID-19.
- For housing areas: while the tenants and administration are taking all precautionary measures, Residents will not necessarily be alerted of possible cases within the housing area in order to address confidentiality issues. Only those who are considered at risk of exposure will be contacted if you are recorded for entering the location of exposure.
- Employees and Supervisors are to keep cases confidential and not share with other parties other than DHR and ICC. Please do not email or call other individuals/offices who are not the Supervisor, ICC and DHR.

Isolate and Transport Those Who are Sick
- Faculty, staff and students are not to come on-site if having cold or COVID related symptoms. Get tested for COVID and remain in isolation until test results return.
- Notify the Incident Command Center 928-724-6846 if become sick with COVID-19 symptoms, test positive for COVID-19, or have been exposed to someone with COVID-19 symptoms or a confirmed or suspected case.
- Students, staff and faculty with COVID-19 symptoms will be immediately isolated (Tsaile Campus only). Individuals who are sick should go home or to the nearest testing site, depending on the severity of the symptoms, and follow CDC Guidance for caring for oneself and others who are sick. Diné College will follow CDC’s Guidance for Shared or Congregate Housing for those that live in Diné College residential and family housing.
- Diné College Residential Halls supervisor and healthcare providers identified an isolation room or residential hall to separate anyone who has COVID-19 symptoms or tests positive but does not have symptoms.

Clean and Disinfect
- Diné College will close off areas used by a sick person and these areas will not be used until after cleaning and disinfecting.
- Diné College will wait at least 24 hours before cleaning and disinfecting and 1 hours after cleaning. Incident Commander will grant re-entry into work place or learning environment after full decon has completed.

Notify Health Officials and Close Contacts
- The Incident Commander, 928-724-6846 will be contacted by designated health official if student, staff or faculty has tested positive.
- In accordance with the Navajo health department regulations, Diné College will notify local health officials, and affected faculty, staff, and
students immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA) external icon, FERPA or and other applicable laws and regulations.

- Diné College will inform those who have had close contact with a person diagnosed with COVID-19 to stay home or in their living quarters and self-monitor for symptoms, and follow CDC guidance if symptoms develop.

**Student Housing Guidelines**

**COVID-19 Diné College Mitigation Housing Guidelines**

The Department of Human Resources in collaboration with the Tenant Advisory Committee has developed the guidelines below to promote practices in the DC housing environment that are consistent with CDC guidelines for risk reduction related to COVID-19. These guidelines are specific to the current academic year 2021-2022 in response to the pandemic.

- **Guidelines for Diné College Residential Housing:**
  - Wash your hands frequently with soap and water for at least 20 seconds, especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
  - Avoid close contact with people who are sick and maintain social distancing of 6 feet.
  - Stay in your apartment/trailer/hogan if you are sick.
  - Cover your mouth and nose with a mask when around others, especially within 6 feet of distance.
  - Cover mouth and nose while sneezing or coughing and avoid touching your face.
  - It is recommended to clean and disinfect frequently touched surfaces daily. Monitor your health consciously – be alert of any COVID-19 related symptoms and contact your doctor/physician immediately, if symptoms develop.
  - If you are showing heavy allergy symptoms such as coughing, sneezing, wheezing, and tearing please stay home.
  - It is an employee’s responsibility to report to the DHR (Tanya Teller, Benefits Coordinator) if a tenant or any member of the tenant’s household tests positive for COVID-19.
  - If tested positive for COVID-19, the entire household shall distant themselves within the household and observe 5-10-day quarantine. Make necessary arrangements with family members or friends to assist with supplies and food delivery.
• Stay within doors while observing self-isolation or 5-10-day quarantine. If it is necessary to exit the household, ensure a mask is worn and maintain social distancing.

• While the College is taking all precautionary measures, Residents will not necessarily be alerted to possible cases within the housing area in order to address confidentiality issues.

• Abide by Navajo Nation curfews issues by the Navajo Nation Office of the President.

**Tenant's Guest:**

• We encourage Diné College tenants to use technology to connect with family/friends via phone, Facebook, What's App or other applications to limit contact visitation within the household.

• If tenant does host social gatherings, no more than 5 guests recommended, please follow CDC guidelines and Navajo Nation laws.

• Encourage your visitors/guests to stay home if they are sick.

• If visiting other tenants, maintain social distance and wear a face mask.

**COVID-19 Response:**

• If you or anyone in your household does test positive, you can contact the following:
  
  ▪ Tanya Teller, Benefits Coordinator (928) 624-6603 / dhr@dinecollege.edu
  
  ▪ Your healthcare provider or depending on your location:
    - Tsaile Health Center 928-724-3600
    - Chinle Indian Health Service 928-674-0736
    - Tse'hootsooi’ Medical Center 928-729-8000
    - Northern Navajo Medical Center 505-368-6001
    - Tuba City Regional Health Care 928-283-2501
  
  ▪ If you were recently on-campus when tested Positive for COVID-19, contact the Incident Command Center to conduct contact tracing, immediately. Necessary procedures will be followed to ensure the safety of those at-risk of possible exposure.

**Operations and Maintenance Work Order Request(s):**

• Be aware if you submit a work order to the O&M department for emergency repairs, workers may need to enter your unit.

• Open windows before and after O&M employee arrive at your unit.

• Both the O&M employee and tenant must wear a face mask and maintain social distancing (6 feet apart).
- Disinfect all work surfaces once the O&M employee leaves the unit.
- Do not submit O&M tickets for housing fixing if your household is in quarantine or has a COVID-19 Positive case. If it is an emergency, such as heating or water issues and needs immediate addressing, you will need to inform O&M and DHR that your household is in quarantine. The family and the O&M will need to take certain precaution while the O&M staff enter the location to attend to the emergency fixing.

- **Violation of Guideline for Diné College Housing:**
  
  We care for all of our tenants and take everyone’s health and safety seriously. Because of that in the event a tenant does not follow or violates the guidelines hereafter, the following procedure will go into effect.

  - First Offense – Tenant Receives Written Warning
  - Second Offense – Tenant is Evicted Immediately

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**Student Athletes**

**Diné College Athletic Program**

The Athletics Department contends to address the impact that COVID-19 is having on athletic operations. It is our responsibility to identify and implement practices that will minimize the health risks associated with resuming of Physical Sports Activity in Spring 2022 Semester, while continuing to maintain positive student athlete outcomes. Our considerations are beyond the current threat imposed by COVID-19 and focus on an overall approach to proper manage all illnesses, viruses, and infectious diseases that affect our Diné People.

Diné College has a responsibility to the student athletes in providing a safe environment. The purpose of this policy is to allow for the safe and efficient athletic department operations. Students will be returning in Spring 2022 to practice and compete, this policy will outline guidance and procedures for students to abide while participating in extracurricular activities.

The Athletics department will be guided by these procedures that will be implemented and followed for the duration of the COVID-19 pandemic. Due to the ever-changing nature of the pandemic, recommendations from the National and State governing bodies, these guidelines may change at the discretion of the Athletic Director and Vice President of Student Affairs guided by the Incident Command Center (ICC)

This policy works within the following parameters:

1. Center for Disease Control (CDC)
2. United States Collegiate Athletic Association (USCAA)
3. National Intercollegiate Rodeo Association (NIRA)
Coronavirus disease 2019 (COVID-19) is a respiratory illness (see list of symptoms) caused by a virus called SARS-CoV-2. Here is what we currently know:

- The way the virus spreads is mainly from person-to-person through respiratory droplets when people cough, sneeze, or talk.
- You may also be able to get COVID-19 by touching a surface or object that has the virus on it, and then touching your mouth, nose, or eyes.
- The virus may be spread by people who are not experiencing symptoms.


Procedures for Student Athletes

In accordance with national, state, and college guidelines, all student-athletes will have their first COVID-19 Vaccination before beginning practice for Spring 2022. Continuing student athletes from fall 2021 semester are highly encouraged to obtain the Booster Shot. Updated vaccination cards need to be submitted to ICC for verification and approval.

If a student-athlete does not have their COVID-19 Vaccination, they are not eligible to participate in Sports (i.e. Practice, Team Meetings, and Competitions).

Diné College promotes vaccination to help increase the proportion of students, faculty and staff that are vaccinated to help slow the spread of COVID-19 and prevent interruptions to in-person learning. Vaccination is the leading prevention strategy to protect individuals from COVID-19 disease and to end the COVID-19 pandemic.

Some students or staff might not be able to get the COVID-19 vaccine due to health care access and lack of knowledge of COVID-19 Vaccine. Athletics Department will work with local clinics to get student-athletes and staff vaccinated.

Athletics department requires vaccination before any participation; however, we will require the following:

- Wearing a Mask (N95 Masks or surgical Masks, Absolutely NO cloth masks)
- Social Distancing
- Proper Hand washing / Hand sanitizer use
- Cleaning, Improving, ventilation, and maintain healthy facilities.
- Daily Symptom Screening
Mandatory Masks for Athletes

Diné College still has a mandate for all students / staff / faculty to wear N95/KN95 facemasks regardless if you have your vaccine or under medical accommodation approved by DHR [Update January 13, 2022]. This is to continue protecting our at-risk population. CDC has lifted some restrictions to mask mandate in the United States, however, Diné College will continue to enforce mask mandate among those coming on-site to ensure a safe environment. Any travel will require only the use of N95/KN95 Masks only no exceptions.

Travel for Athletes

Only fully vaccinated student-athletes and staff are eligible to travel, approval will come from Athletic Director, in Compliance with Navajo Nation, Indian Health Services, and CDC guidelines.

- Five Day self-quarantine will be implemented for all Staff and Student Athlete travelers.
  - Staff and Student Athletes are encouraged to self-monitor in accordance with CDC guidelines.
- All travelers will need to submit to Athletic Director a Negative Test three (3) days prior to trip.
  - Athletic Department will have some home test kits on hand for travelers
  - Local Indian Health Care centers also have rapid test, Results need to reach the Athletic Director’s office before Trip.
- Day of trip, the Athletic Director will verify that each Student Athlete is not experiencing symptoms. (Temperature Checks and Student Self-Monitoring reporting)
- The coach will carry extra gloves, N95 Masks, and sanitizers at all times.
- Student Athletes will receive enough face masks, gloves and hand sanitizer for duration of the trip. Items will be pre packed in a zip lock bag.
- All students and staff on travel must wear a N95/ KN95 facemask at all times.
- Hotel sanitization ratings will be checked before any reservations with any hotel.
- Limited 2 Student Athletes per hotel room.
- Student Athletes and Coaches must wipe down all touching points in hotel prior to unpacking (ie. Light switches, doorknobs, drawers, TV Remote, Outlet covers, etc.
- Throughout the trip, all participants must wash their hands with soap and water or use hand sanitizer. Coach will constantly remind student athletes.
- Pre-Ordering meals for quick pick up is encouraged. No dine-in restaurants, to avoid large groups.
• All travelers will be required to quarantine for five (5) days after each trip.
• Mandatory to conduct an At-Home test or Indian Health Service COVID-19 test two (2) business days after each trip.
  o Results need to reach the Athletic Directors office as soon as possible.
  o At-Home Test kits are available at the Athletics Office
  o Negative Tests, you may exit self-quarantine and may return to daily activities

**Training for Student Athletes**

Practice Session, coaches, must follow college guidelines regarding social distancing and maximum number of people in or on a facility. This may require coaches to plan several practice sessions to accommodate all their student-athletes. It is the responsibility of the coach to communicate training session times, locations, or changes with the athletic team and staff.

**Practice Plans for Student Athletes**

Coaches are required to submit practice plans to Athletic Director for approval. The plans will be checked to ensure that the plan appropriately follows the guidelines of this policy. All Student Athletes must abide by the guidelines and policy set forth by the Coach.

If a team member tests COVID 19 Positive and has been in physical contact with the team, Practice and Competitions will be put on hold. All team members will be required to get a COVID 19 Test, Practice and Competitions schedule may resume until all team members show a COVID 19 Negative Test. Results will be clarified by Athletic Director and Incident Command Center.

**Competition for Student Athletes**

Each institution will be setting their own guidelines for competition days. It is our responsibility to take extra precaution and ensure we have a safe and fun experience during these competitions.

- Social Distancing is highly encouraged
- Mandatory N95/KN95 Masks only, No cloth masks
- Constant use of hand sanitizer

**Daily Contact Screening for Student Athletes**

All Staff and Student Athletes will be screened daily when showing up for practice or competition.
Ensure you have your 1. College ID Badge 2. C-19 Clearance Sticker on your badge (Second C-19 Sticker for Booster Shots), 3. Know your Diné College ID number. These are required for coming on site. Other than staff and Student-Athletes, no one else will be allowed onsite for practice sessions.

**C-19 Clearance Sticker for Student Athletes**

Diné College has made it mandatory for those working on-site to have their COVID-19 Vaccination and to have the C-19 Sticker visibly shown on your College ID Badge.

In order to obtain your C-19 Clearance Sticker
- you must visit a Screening Station
- present your COVID-19 Vaccination dose card
- an orange C-19 Clearance sticker will be placed on your badge.
- Screeners will submit a photocopy of your vaccination card for verification.
- Second C-19 Stickers will be issued for verified Booster shots.