



Hybrid Diné College Strategic Design Town Hall Meeting with O&M Department		
Friday, April 8, 2022	Tsaile Campus NHC RM. 101C	1:30 PM to 2:30 PM
Delivery Medium Details: Zoom meeting and in-person		
Zoom Details:		Meeting ID: 936 1185 0057 Telephone: 1 253 215 8782

Attendees (In-person)	Winifred Jumbo, Dr. Roessel, Francetta Begaye
Attendees (Virtual)	Amanda Begay, Karina Todechine, Wayne O'Daniel, Dr. Garrity, Bryan Roessel, Claude Sandoval, Cordell Chee, Marie Nez, Foster Gorman, Bo Lewis, Sheldon, Kim Jim, Shannon Parrish, JB, Clarissa Bowman, Philbert Begay, Benson Harvey, Dolyn Davis, Davidson Nez, Gary John, Christopher Begay, Stanley Yazzie, Jerry Badoni, Randolph Phillips Jr., Jonathan Gray, Leonard Yazzie, Johnathan R. Begay, Ross Freeman, and Eric Cook.

Agenda Item		Person Responsible	Description
1.	Introduction of Purpose, Intent, and Details of Strategic Design	Winifred Jumbo, Director of Dual Credit Enrollment Management	Presentation was shared with O&M staff outlining purpose, intent, processes, timeline, internal and external stakeholder committee's information, and website details for the strategic design.
2.	Introduction of Strategic Themes	Dr. Roessel. President	Presentation was shared with O&M staff outlining the 6 Strategic Themes. <ul style="list-style-type: none"> • Quality Growth • Accessibility • Campus Health and Wellness • Holistic Integration • Culture/Environment • Facilities
3.	Purpose and Guidelines of Community Feedback	Winifred Jumbo, Director of Dual Credit Enrollment Management	The purpose of the O&M staff feedback was explained to participants.

4.	Department Feedback Conversation	All.	Diné College leaders listened and responded to O&M staff feedback and questions.
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Person	Comments	Responses from Dr. Roessel
Wayne O'Daniel	The department would like to move forward. Technology and computer infrastructure is 10 years behind. Our inventory is from 50 years ago. We need to update supplies and wiring. Our plumbing is old and we're trying to modernize old technology with new technology. The buildings have old wiring systems and need to be updated.	Goal could be to modernize infrastructure across the College. An objective could be to focus on dorms. How do we get renovation funds for upgrades? What are possible solutions? How can we create a warehouse that works?
Shannon Parrish	A lot of empty rooms means a good time for renovation. She likes the idea of separate budgets instead of building by building. A lot of planning goes into recognizing ideas. Technology applications help with mobile work orders by taking pictures out in the field.	Deferred back log is in the millions and we need 3 million for facility needs. Where do we make an impact? We can begin the process now and do a 5-year plan. We can get funding from fundraising and donations as a start.
O&M Staff	Upgrade on equipment and tools are needed to perform job duties.	Upgrade budget line items. Currently, updates on plows, dump truck, backhoe, and bobcat with attachments are needed. We need tools, hand tools, lights, heaters and to change out boiler.
O&M Staff	We need a bigger warehouse.	
Karina Todechine	Our warehouse needs a system. We need to get rid of old equipment. We can auction things off, it will benefit the community. Shiprock campus has little space and items are stored in warehouse.	We need to get rid of old stuff, clear everything out, it will open a lot of space.
O&M Staff	We use old stuff to replace items. Most of the old stuff don't last long and are harder to replace.	There is no tradeoff if we keep things hoping to use later.
Amanda Begay	Previously, we sold items and raised about \$1000.00. The money can be used to buy new	Start to create a process.

	equipment. Everything is cluttered and it would be nice to have a “Home Depot” style warehouse where everything is organized. We need to clean out our warehouses.	
Dr. Roessel	How long does a PR take to be processed?	Amanda – Immediate ones take about a week. There is no communication when PO is created. Some vendors don’t take our check, so we resort to credit card purchases. We do our best to submit early in advance.
O&M Staff	Tuba City Center & Window Rock Center have open accounts with Ace Hardware to prevent delays when centers don’t have items. Orders don’t get done if items are not available. Sometimes O&M staff purchase out of pocket and submit a reimbursement.	
Cordell Chee	Minor purchases are made out of the pocket. It would help to be able to purchase items at stores, where they produce invoices and get paid later. He keeps calling vendors to find out if PO has been sent to them and if orders have been made.	
O&M Staff	Need new equipment and invest in generators. Training in boiler and high-tech equipment is needed.	
Wayne O’Daniel	How can this department be more efficient? We need to have the right tools in hand, especially when we go out to centers. We find out we don’t have the right tool on hand.	Come up with a solution on how to fix that by modernizing. How do we get away with manual labor? “Schooldude” – uploading our equipment.
O&M Staff	We need new tools and heavy equipment.	
Shannon Parrish	We need an inventory on equipment and there is a communication gap, which needs to be addressed.	How do we modernize O&M to improve efficiently? How do we optimize the work space and tools? Investing in professional development and people certification.

Karina Todechine	The institution could conduct a small study on emergency management in the future. Do we have backup supplies? How can we prepare for that in 5 to 10 years?	Developing systems that are done automatically.
Claude Sandoval	Data is important. We need to keep folders for each building. We can use spreadsheets and technology to keep on track. We need support from administration. Our buildings need carpentry and plumbing updates. We have challenges with communication among IT and other departments. We try to help the best we can and allow our staff to express their concerns.	Need to improve communication by creating an environment where employees are heard. Is communication a problem within the department? We need to address this in a formal manner.
Amanda Begay	O&M transitioned technicians to use iPads. Trainings and work sessions helped them to learn. We are willing to grow. Some of the guys are afraid to speak up. A lot of their concerns are legitimate. Some staff members had opportunities to work at home while we didn't. O&M did research on their own and got ideas off research. The iPads are useful tools for them.	Where do we want O&M to be in the future?