IT Systems and Application Purchases Questionnaire

This quick list is to assist in identifying any information security, technology, or other possible needs in order to best support your purchase.

If any of the questions below are answered yes or are a possibility, your supervisor should be contacted before signing of any contracts and before the system or application is purchased.

IT System/Application Name:

Vendor Name:

|  |  |
| --- | --- |
| * Is data stored anywhere other than on a Dine College owned system residing on the DC network. (AWS, Microsoft, Azure, any public or private cloud, vendor data center, etc.)? | yes no  I don't know |
| * Are there any integrations with any already existing college systems; automated, manual, or otherwise needed (manual entry, export data from one system, import into this system or application)? | yes no  I don't know |
| * Is there any confidential or protected data stored such as name or email address for any faculty, staﬀ or student? (SSN, DOB, FERPA, HIPPA, etc.)? | yes no |
| * Will this system or application be used for sensitive research or grant   funded research? | yes no |
| * Does the system or application require college provided hosting services (server, storage, etc.) ? | yes no |

I have answered these questions to the

(Employee Name)

best of my knowledge. If I have answered YES to any of these questions I have contacted Supervisor

for review and their acknowledgement is indicated below.

Employee Signature Date

Supervisor Acknowledgement Date