



United States Department of Agriculture

Research, Education, and Economics  
Agricultural Research Service

January 19, 2023

SUBJECT: 2023 Wallace-Carver Fellowship Program

TO: Agency Heads and Staff Office Directors  
Chief Human Capital Officers  
Agency Student Program Managers

FROM: Willis Collie  
Director, Human Resources  
USDA- Research, Education, and Economics (REE)

The Wallace-Carver Fellowship Program (WCFP) was initiated by USDA Secretary Thomas Vilsack in 2011 and is a partnership between the U.S. Department of Agriculture (USDA) and the World Food Prize Foundation. This prestigious fellowship offers exceptional students the opportunity to work alongside world-renowned scientists and policymakers. The fellowship is comprised of a week-long leadership symposium at the U.S. Department of Agriculture in Washington, DC, hosted by the U.S. Secretary of Agriculture and a paid fellowship 8 to 12 weeks in duration at USDA offices located throughout the country. Since the program's inception, Wallace-Carver Fellows have been hosted by every USDA agency and numerous USDA staff offices in Washington D.C.

The Wallace-Carver Fellowship Program is implemented under the USDA Fellow Experience Program (FEP). Fellows are appointed under the Schedule A(r) excepted service appointing authority 5 CFR 213.3102. Participants are placed on Temporary appointments established with a not-to-exceed date.

- **Recruitment:** World Food Prize Foundation (WFPF) recruits from their network and makes referral of candidates to USDA hiring managers
- **Selection/Placement:** Candidates are referred and interviewed by host supervisors
- **Schedule:** May be full time or part time for 8-12 weeks with estimated start date in early June
- **Cost:** Funding associated with the fellowship are the responsibility of the USDA host agency to include travel to DC for leadership symposium in early August 2023. Salary is determined by Human Resources at an appropriate level based on candidate's education, qualifications, and application of the Office of Personnel Management (OPM) Classification Standards.

Below you will find the dates for the 2023 Wallace-Carver Fellowship program. To request a Wallace-Carver Fellow, simply complete the [Wallace-Carver Fellowship Interest Form](#) no later than February 15<sup>th</sup>. For additional information, please contact Jose Perez on 956-878-8076 or at [jose.perez@usda.gov](mailto:jose.perez@usda.gov).

**Wallace-Carver Dates for 2023**

Deadline to request a Wallace-Carver Fellows:	February 15, 2023
Timeline to interview candidates and make selection	February 21 -March 24
Estimated start date for selected candidates	June 5 <sup>th</sup> or June 19 <sup>th</sup>