



STUDENT FAMILY HOUSING TERMS/CONDITIONS

Conditions of Contract:

1. This is a binding agreement between Diné College, Residence Life & Housing, and the student signing this agreement.
2. Students 18-years of age and older (including spouse) will be required to pass a criminal background check prior to moving into Residence Life Housing (clearance must contain a 5yr history).
3. Residence Life requires a security deposit for Student Housing. All deposits are due before move-in. Security deposit for Student Family Housing Units are \$250.00. See **RL Handbook**, for Types of Security Deposit Refunds.
4. Parents must provide enrollment verification from their child's school and/or Daycare Center. Only dependent children (18-years and under) will be eligible to live in family housing units with their parents/guardian. A student's spouse and/or children must always reside with the student for the student to be eligible for family housing.
5. During the academic year, students must remain in good standing as defined in the current Diné College catalog. Students must meet these requirements each semester to remain eligible for family housing. Students falling below the satisfactory academic progress requirement will be placed on Residence Life probation for the following semester. A second semester of non-satisfactory progress will result in eviction or ineligibility to reapply for Student Family Housing. Student must officially check out of Student Family Housing if they are not enrolled in classes, withdraws, or is withdrawn from Diné College.
6. Students living in Student Family Housing must be registered for, and complete, a minimum of twelve credit hours of coursework per semester and a minimum of six credit hours for the entire summer, or be pre-registered for the following fall semester and be pursuing a degree. Residence Life will consider exceptions to this policy.
7. Students with dependents will be allowed to live in family housing for a maximum of three years if pursuing an Associate's degree and an additional three years if they are pursuing a Bachelor's degree. Students must maintain satisfactory academic progress, be current on their rent and be in good social standing to remain eligible for family housing.
8. Recognize that Diné College is not liable for loss, theft, or damage of personal property. Diné College does not offer insurance coverage for personal property. The student may privately obtain insurance coverage for personal property, if desired.
9. Maintain the assigned unit in a safe manner and in good condition for the entire term of the agreement. Unit furnishings shall not be removed or stored. It is the student's responsibility to restore unit to its original condition prior to check out.
10. This contract is not transferrable to any other person, organization, or department of Diné College. Subletting arrangements of any kind are not permitted. Extended family members are **not** allowed to reside in the housing units with student and their family. Diné College employees are not eligible for living at Student Family Housing.

Rent Payments:

1. The residence is leased on a month-to-month basis. However, students receiving adequate financial aid to cover tuition and family housing rent may delay full payment until financial aid is disbursed at the beginning of the semester. Financial aid recipients' full semester rent will be deducted automatically upon disbursement. The availability of financial aid, however, does not relieve the student of financial responsibility for all costs due under the contract.
2. Rent is due the 1st of each month. All housing charges are posted to student account at the beginning of each semester/summer term. Rent payment must be made with the Cashier's office (NHC 6th Floor).
3. Past due rent balance are subject to applicable late fees per DC Catalog.

Conditions of Residence:

1. Rules and regulations: The resident agrees to be bound by the rules and regulations as printed in the Residence Life Handbook, Student Code of Conduct, and Family Housing Terms/Conditions.
2. Specific apartment assignments will be made according to family size, date of application and space availability. This contract is for space only and Residence Life reserves the right to make changes in assignment when the College deems necessary.
3. Unit assignments may be denied, changed, or cancelled by the College in the interest of health, safety, discipline, or maximum use of space.
4. Residence entry: The College reserves the right to enter student's unit to inspect for health, maintenance, repair, or safety purposes.
5. Personal damage: Each resident is responsible for keeping their residence clean and for preventing damage beyond reasonable wear to College property. Damage charges will be billed to the resident when damage occurs or after the resident checks out of the unit.
6. Parents are directly responsible for the supervision of their children in or around College premises.

Breach of Contract:

1. Violation of any contractual agreement with Housing and Residence Life may result in eviction.
2. Any violation for which eviction is sanctioned. Engagement by the student, any member of the student's dependent(s) or visitor(s), in a criminal activity that threatens the health & safety of the residents.
3. Failure to pay the costs associated with on-campus housing.



Diné College Residence Life
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Phone (928) 724-6782
residencelife@dinecollege.edu

Student Family Housing Application

APPLICATION PROCEDURES AND ELIGIBILITY REQUIREMENTS

It is the responsibility of the student to complete a housing application and attach all required paperwork. The Residence Life Office will accept only completed applications. Diné College does not guarantee housing.

The following documents must be submitted to the Residence Life Office before it is considered complete and reviewed.

- ☐ Completed and Signed Student Family Housing Application
- ☐ Official Background Check Clearance (5yr history) for all applicable family members (*must be updated yearly*)
- ☐ Official Class Schedule (*Must be full-time each semester 12+/summer term 6+*)
- ☐ Copies of birth certificates for all dependents
- ☐ Married students applying for family housing must provide a marriage certificate/license or certified court order of a traditional Navajo wedding, common law marriage or child's birth certificate listing both parents
- ☐ Verification of Income (Pell Grant, Scholarships, paystubs, etc.)
- ☐ Enrollment verification from child(ren)'s school and/or Daycare Center
- ☐ \$250.00 Security Deposit (*must be paid until all documents are submitted and application is approved*)

ResLife Use Only:

Assigned Unit _____ Key# _____
Check-in Date _____
Residence Life Staff _____

I am applying for on-campus housing for the following semester/session:

☐ FALL 20__ ☐ SPRING 20__ ☐ SUMMER SESSION I 20__ ☐ SUMMER SESSION II 20__

Student must reapply each semester for on-campus housing.

STUDENT INFORMATION:

LAST NAME		FIRST NAME		MI	STUDENT ID #
GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		BIRTHDATE		MAJOR (DEGREE SEEKING)	
CURRENT MAILING ADDRESS		CITY		STATE	ZIP CODE
PHYSICAL HOME ADDRESS		CITY		STATE	ZIP CODE
CELL NUMBER (CALL/TEXT)			Diné College Email Address		

EMERGENCY CONTACT:

NAME	PHONE #	RELATION TO STUDENT
NAME	PHONE #	RELATION TO STUDENT

UNIT SIZE PREFERENCE: Check one

Each housing unit has a living room, dining area, bathroom, kitchen, and bedrooms. All units are furnished with a queen-size bed and a dresser in the master bedroom, plus a bunk-bed and one dresser in each additional room. Other furnishings include kitchen table/chairs, and living room furnishings (sofa, end table, and coffee table).

<input type="checkbox"/> 2-Bedroom *maximum occupancy is 5 \$500.00 per Month (utilities included)	<input type="checkbox"/> 3-Bedroom *maximum occupancy is 7 \$600.00 per Month (utilities included)
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DEPENDENTS LIVING AT THE APARTMENTS

Fill out the information below for self/spouse and/or dependent(s) that will be living in the unit. Only the student's immediate family (self, spouse, and dependents under 18 years old) are permitted to reside in the family housing unit. All adults over the age of 18 years of age must have an official background check on file.

	NAME	DATE OF BIRTH	AGE	RELATION TO STUDENT
1				SELF
2				
3				
4				
5				
6				
7				

SOURCE OF INCOME

How will you be paying for your on campus living expenses? Please mark all that apply

- ☐ Pell Grant: Did you submit your FAFSA with the Financial Aid Office?
- ☐ Scholarships – (Navajo Nation, Chapter, Private, etc.)
- ☐ Other – Please list: _____

- If student is paying out of pocket, a payment plan is required with Student Accounts prior to moving in.
- And any/all financial resources/awards will be verified with Financial Aid Office.

MEDICAL:

Do you have any medical condition(s) that require attention OR taking any prescribed medication? (Examples- Seizures, Allergies, Inhalers, EpiPens, Insulins, etc.)

- ☐ No
- ☐ Yes. Explain and list all medication.

ACCOMMODATIONS:

Do you have any special accommodation needs? ADA accessibility?

- ☐ No
- ☐ Yes. ***Must meet with the Disability Support Services and proper documentation on file***

CONVICTIONS:

Have you ever been convicted of a felony or do you have any criminal charges?

- ☐ No
- ☐ Yes.

Any applicant and applicable tenants for family housing who have a criminal record involving repeated offenses (Federal, State, and Navajo Laws/Code) must go through a review process. A committee will evaluate each application and may deny eligibility to any applicant or any member of their household whose habits and practices may be expected to have a detrimental effect on other residents.

Any student or a member of their household who has been charged with a felony or designated as a violent or sexual offender will not be eligible for Student Housing. Failure to disclose any convictions will subject you to potential revocation of your on campus housing assignment.

ACKNOWLEDGEMENT:

By signing this application, I certify that all information given in this application is complete and accurate, as well as acceptance of the Residence Life Policies found in the Residence Life Handbook. I also understand that incomplete, inaccurate, or fraudulent responses to the questions asked in this application, or failure to notify the Residence Life Office of any changes may result in denial or eviction from Residence Life.

Student Signature and Date

Spouse Signature and Date