

Sihasin Committee
Meeting Minutes (DRAFT)

Thursday, March 21 2024

12:00PM

<https://dinecollege.zoom.us/j/91939360273#success>

Present

1. Don
2. Barsine
3. Bruce
4. Rosalind
5. Jesse
6. Brie

Guests: Mikayla Largo new Assessment Director, Kendra Begay

Call to order: 12:00PM

Introduction from Mikayla: she worked at DC 6-7 years ago as a cashier in the business office and moved up to Fin Aid manager. MA from Grand Canyon University and worked as a Student Support Specialist, worked at ASU as a business analysis, senior program analyst for Maricopa, then to academic advising in STEM.

Committee members introduced themselves

Question for Mikayla: Academic Program Reviews used to be the purview of the Assessment Director (AD). Provost Landry requested that the APR schedule be updated, but it isn't really part of our committee's work and has traditionally been the Deans and AD work. The APR includes not only assessment of courses, but also looks at scheduling, spending, hiring, etc.

Mikayla: hasn't had a chance to meet with the provost about this yet but thinks it will be a priority.

Kendra: Suggests that APRs in process should be finished by May.

Committee: questions for Mikayla about her thoughts about assessment.

Mikayla: too early to say but she has some ideas

Committee: recommends that AD reads through the institution's assessment materials, watch all the videos associated with assessment process and keeps keen tabs on all artifacts, how and where they're stored, etc. as well as the end/beginning of semester dates focused on assessment. Also recommends AD attend HLC Annual Conference in Chicago and NMHEAR in ABQ.

One of the problems is that while assessment artifacts have been gathered over the years, the material hasn't been fully "assessed" in order to close the loop.

Committee suggests improvements to forms:

- Artifact ID Card: should include final data analysis. Faculty should do the analysis soon after collecting the artifacts.
- DPAR2: at the beginning of the year, programs should state what they're going to assess and what they're going to collect.
- DPAR1: Section 5 needs to be completed multiple times. This should be simplified and the many redundancies removed.

Mikayla: Plans on attending multiple conferences and has already looked at the forms and agrees that revisions are needed.

Committee: recommends that Mikayla also get in touch with Mr. Kozey about what's possible in terms of pulling assessment data from Canvas.

Is there anything Mikayla would like from the committee?

Mikayla: Wants to hit the ground running! And is excited to face the challenges ahead.

Kendra: DPAR update: no updates since last meeting. Only 1 of 7 required were turned in Fall 2023.

Committee: requests posting link to live inventory on web so we may check it as needed without having to bother Kendra.

Agree to meet in two weeks: April 4th to look at the one DPAR1 that's been submitted and use the rubric to evaluate it.

Meeting adjourned: 1:04 PM (Brie motion, Bruce seconds)

Meeting minutes motion to approve on 4.4.24: Don, Brie second

Vote to approve minutes:

Approve: 6

Oppose: 0

Abstain: 0